

University of Central Arkansas
Council of Deans
April 15, 2020 at 9:00 a.m.
Zoom Meeting

MINUTES

The Council of Deans met in regular session at 9:00 a.m. on April 15, 2020, via Zoom. Provost Patricia Poulter presided, and the following members were present: Jonathan Glenn, Michael Hargis, Jimmy Ishee, Victoria Groves-Scott, Patricia Smith, Kurt Boniecki, Angela Barlow, Stephen Addison and Gayle Seymour.

1. Action Items
 - a. Minutes from the April 8, 2020, Council of Deans meeting were approved.
2. Discussion Items
 - a. The Deans voted unanimously to change the name of the Art Department to “Art and Design”, as the department will include Interior Design as of July 1, 2020.
 - b. P. Poulter shared that the May Board of Trustees meeting will be rescheduled for late-May to allow additional time to confirm financial numbers.
 - c. P. Poulter reviewed information from the President’s April 14th video presentation on ROI and budget. She also discussed budgeting plans and current enrollment numbers for summer and fall 2020, as well as details pertaining to scholarships.
 - d. P. Poulter shared plans for the \$4.8 million in funding UCA will be receiving for student support through the CARES Act:
 - i. Assist in resolving remaining account balances for students enrolled in spring 2020.;
 - ii. Award grants to reduce the cost of attendance for students enrolling in summer school; and
 - iii. Supplement the Student Emergency Fund managed by the Division of Student Services.
 - e. P. Poulter encouraged the Deans to share any budget-related questions so that she can relay them in her discussions with the finance team. She reminded the group that budgeting priority will be given to people, resources and operations that are critical in serving the mission of the university. Discussion followed.
 - f. P. Poulter shared that the pandemic planning group is now focusing on creating plans for transitioning back to our normal operations.
 - g. P. Poulter encouraged the Deans to share their ideas related to re-initiating online operations if ever necessary – based upon our current experience, what would we need to have in place to operate most effectively. Discussion followed.
 - h. K. Boniecki reminded the group that CTE is available to help faculty with their online classes and shared details regarding new resources for faculty to reference online.
 - i. P. Poulter shared details regarding the care call campaign that has been initiated in order to check in with students who have not recently been active in class or have not had recent interaction with faculty.
 - j. P. Poulter shared that the counseling center can now offer services via telehealth.
3. Important Dates
 - a. April 22: COD meeting