

Council of Deans
July 24, 2019

The Council of Deans met in regular session at 9:00 a.m. on Wednesday, July 24, 2019. Provost Patricia Poulter presided and the following members were present: Jonathan Glenn, Michael Hargis, Michael Mills (in the absence of Vicki Groves-Scott) Kurt Boniecki, Thomas Williams, Jimmy Ishee, Stephen Addison, and Patricia Smith. Julia Winden Fey was present for item one.

1. Julia Winden Fey spoke with the Council about the new Bear Central online orientation and transition course in Blackboard. Also rolling out soon is a Spanish translation of the Family Guide.
2. The minutes from the June 26, 2019 meeting were considered and approved.
3. Discussion Items:
 - a. There is currently a soft hiring freeze for faculty and staff; however, any faculty lines that were approved should go forward. Vice President Diane Newton will be invited to a future CoD meeting to discuss sustainable budgeting and resource optimization.
 - b. P. Poulter discussed the UCA Online report from Dr. Elke Leeds. Future plans include looking at ways to connect UCA Online with student success. Discussion ensued.
 - c. P. Poulter discussed the transition to LMS / BlackBoard Ultra. Faculty will need to use this new version for posting assignment grades. Discussion followed.
 - d. J. Glenn provided a handout that outlined a proposal on dropping students for non-attendance with a 100% refund on the sixth class day of each regular semester. Discussion followed.
 - e. J. Glenn provided a handout that outlined a proposal for an additional X-grade policy statement that gives students who have received an X-grade in the semester in which they are scheduled to graduate one week after finals to submit their work/make-up tests, etc. The X-grade has to be removed within the week. Discussion followed.
 - f. P. Poulter discussed policies concerning faculty and staff sick leave, catastrophic leave, maternity leave and FMLA. Discussion ensued.

- g. J. Glenn shared a form to use when proposing new student lab fees and other special charges. Discussion followed.
 - h. J. Glenn provided a position update on the Academic Assessment Specialist. Jacob Held will chair the search committee. Discussion followed.
 - i. S. Addison mentioned concerns with the enrollment shortfall. Discussion followed.
 - j. T. Williams mentioned concerns with reusing CRNs. Discussion followed.
 - k. P. Poulter discussed the Chairs Retreat and the importance of developing future leaders.
4. Important Dates:
- a. Next Council of Deans meeting will be August 7 at 2:00 p.m.
 - b. Summer Commencement will be August 10 at 10:00 a.m. and 2:00 p.m.
 - c. New Faculty & Professional Staff Reception August 15 from 6:00 – 7:30 p.m. @ UCA Downtown
 - d. Board of Trustees meeting will be August 16 at 10:30 a.m.
 - e. Student Convocation will be August 19 at 9:30 a.m. in the Farris Center. Please be at the Farris Center by 9:00 a.m. in your regalia.
 - f. Fall Convocation will be August 21 at 9:30 a.m. in the Ida Waldran Auditorium
 - g. Dean’s Fall Retreat – October 23, 2019 @ Elizabeth House
 - h. Diversity & Inclusion Leadership for Academic Administrators – Part One, October 8, 2019 and Part Two, February 18, 2020.

The meeting adjourned at 11:40 a.m.