**MINUTES**

**Undergraduate Council**

**April 16, 2019**

Members present: *Kurt Boniecki, (chair), Beula Magimairaj, Jeff Hill, Alana Reid, Ed Powers, Ben Rowley, Leslie Gomes, Kerry Jordan, David Kim, Jen Talbot, Carl Frederickson, Jennie Case, Bernard Chen, Jim Downey, Jia Zhu, Dee Lance, Jennifer Cale and Becky Rasnick (NV)*.

Member absent: *Kathleen Atkins, Debbie Dailey, Janet Filer, Paige Rose, and ShaVon Taylor*

Guests: Clay Arnold, Shawn Charlton, Darshon Anderson

Dr. Boniecki called the meeting to order at 1:40 pm

**Action Items**:

1. Dr. Magimairaj, on behalf of subcommittee one, made a motion to approve a proposal from the Marketing and Management department for new course **MGMT 3355** Management Skills. Dr. Frederickson seconded the motion. Motion passed, all in favor.
2. Dr. Magimairaj, on behalf of subcommittee one, made a motion to approve a proposal from the Psychology & Counseling department for new course **PSYC 4391** Professional Development in Psychology. Dr. Rowley seconded the motion. Discussion followed. Although this would be an elective course, members were concerned about creating a course devoted to professional development and graduate school preparation. Members were concerned that this course would set a precedent and wanted further information about similar courses that already exist at UCA. Dr. Hill made a motion to table the proposal until the September meeting. Dr. Chen seconded the motion. Motion passed, 12 in favor to table the item and 3 opposed. Dr. Boniecki will survey departments over the summer to determine the number of similar courses at UCA.
3. Dr. Magimairaj, on behalf of subcommittee one, made a motion to approve a proposal from the Psychology & Counseling department for a new minor program in **Multicultural Psychology, Diversity, and Inclusion**. Dr. Reid seconded the motion. Discussion ensued. Motion passed, 14 in favor, 1 abstention.
4. Dr. Chen, on behalf of subcommittee two, made a motion to approve a proposal from the Biology department for new course **BIOL 4195** Biology Colloquium. Dr. Frederickson seconded the motion. Discussion ensued. Although there is a need for more one credit hour courses, members questioned the quality of a one hour capstone course. Dr. Chen summarized the UCA Core Council’s justification to approve the course as a capstone. The discussion also included a debate about the discrepancy between credit hours and contact hours for the proposed capstone. While this is proposed as a one credit course, students would often have two contact hours per week, and this might create a hardship for students and faculty alike. On the other hand, it is normal for courses in Biology and the other natural sciences to require more contact hours than the credit hours awarded for completion (e.g., lab courses). Motion passed, 12 in favor, 2 opposed and 1 abstention.
5. Dr. Chen, on behalf of subcommittee two, made a motion to approve a proposal from the Biology department to create a pre-professional curriculum guidance program for the **Physician Assistant concentration** within the major. Dr. Lance seconded the motion. Motion passed, all in favor.
6. Dr. Chen, on behalf of subcommittee two, made a motion to approve a proposal from the EFIRM department for a new minor program in **Risk Management and Insurance**. Dr. Frederickson seconded the motion. Discussion followed. The proposal will require a few minor edits. Motion passed, all in favor.
7. Dr. Zhu, on behalf of subcommittee three, made a motion to approve a proposal from the Art department for new course **ART 3V92** Special Topics in Studio Art. Dr. Frederickson seconded the motion. Motion passed, all in favor.
8. Dr. Zhu, on behalf of subcommittee three, made a motion to approve a proposal from the department of Exercise and Sport Science/Coaching Endorsement for new course **EXSS 3209** Coaching Soccer. Dr. Rowley seconded the motion. Motion passed, all in favor.
9. Dr. Zhu, on behalf of subcommittee three, made a motion to approve a proposal from the department of Management Information Systems to replace course prerequisite MATH 4373 with MATH 3311 for **MIS 4380** Business Intelligence and Data Visualization. Dr. Frederickson seconded the motion. Motion passed, all in favor.
10. Dr. Zhu, on behalf of subcommittee three, made a motion to approve a proposal from the Political Science department for a new minor in **Legal Studies.** Dr. Lance seconded the motion. Discussion followed. Motion passed, all in favor.

**Information Items**:

1. From Marketing and Management: convert MGMT 3310 to online delivery.
2. From Management Information Systems: convert MIS 3365 to online delivery.
3. From Psychology and Counseling: convert PSYC 4391 to online delivery.
4. From African/African American Studies: add course PSCI 3355 to the list of electives.
5. From Biology: Remove prerequisites BIOL 2406 and 2407 and add prerequisites BIOL 1410, 3406 and 3407 to courses BIOL 2405, 3370, 4311 and 4351.
6. From Biology: Remove prerequisite CHEM 1402 or 1450 and add prerequisite BIOL 1440 to BIOL 3370.
7. From Biology: Remove courses BIOL 4390 and 4490 from the UBulletin.
8. From Exercise and Sport Science/PETE: change prefix for EXSS 3316 to PETE 3316 and remove the prerequisite of “admission to EXSS program”.
9. From Health Sciences: remove prerequisite HED 3101 and 4331 from course HED 4320.
10. From LLLC/Linguistics/TESOL minor: add LING 4315 to the list of electives.
11. From LLLC/Linguistics Minor: add LING 4315 to the list of electives.
12. From LLLC/Linguistics BA: add LING 4315 to the list of electives.
13. From Management Information Systems: remove prerequisite “minimum of C requirement” from course MIS 4301.
14. From Management Information Systems: remove MIS 4350 from the UBulletin.
15. From Management Information Systems: remove prerequisite “minimum of C requirement” and update course description for course MIS 4362.
16. From Management Information Systems: update course description, remove prerequisite “C of better” and add “MIS 3300” to course MIS 4366.
17. From Management Information Systems: add prerequisite “QMTH 2330 and Junior Status” to MIS 4381.
18. From Philosophy & Religion: convert PHIL 3304 to online delivery.
19. From LLLC: convert WLAN 4330 to online delivery.
20. From LLLC: convert WLAN 4325 to online delivery.
21. From LLLC: convert WLAN 4315 to online delivery.

The meeting adjourned at 2:25 pm.

 Submitted on behalf of the Undergraduate Council,

*Dr. Ben Rowley*