

**Council of Deans
April 10, 2019**

The Council of Deans met in regular session at 9:00 a.m. on Wednesday, April 10, 2019. Provost Patricia Poulter presided and the following members were present: Jonathan Glenn, Michael Hargis, Jimmy Ishee, Victoria Groves-Scott, Patricia Smith, Kurt Boniecki, Angela Barlow, Peter Mehl (in the absence of Thomas Williams), Terry Wright, and Stephen Addison.

1. The minutes from the March 27, 2019 meeting were considered and approved.
2. Action Items:
 - a. Action items from the March 14, 2019 Graduate Council meeting were considered as follows:
 - Reconfigure MSN-Nurse Educator Clinical Specialist (NECS) track - change degree requirements from a total of 39 to 31 credit hours;
 - Reconfigure MSN-Clinical Nurse Leader (CNL) track - change degree requirements from a total of 39 to 32 credit hours;
 - New course: NURS 6420 Integrated Pathophysiology & Pharmacology for Advanced Nursing Practice (online);
 - MSN (CNL, NECS tracks) to required courses add NURS 7365 Population Health & Epidemiology and remove NURS 6322 Epidemiology;
 - MSN-CNL track, PMC-CNL remove required course NURS 6215 Foundations for Advanced Nursing Practice (ANP);
 - MSN-CNL track, PMC-CNL to required courses add NURS 7330 Healthcare Informatics for ANP and remove NURS 6329 Informatics for ANP;
 - MSN (CNL, NECS tracks, and 2nd MSN) to required courses add NURS 6420 Integrated Advanced Pathophysiology & Pharmacology for ANP and remove NURS 6320 Advanced Pathophysiology and NURS 6325 Advanced Pharmacology;
 - MSN (CNL, NECS tracks) to required courses add NURS 6360 Philosophical and Theoretical Foundations for ANP and remove NURS 6347 Theoretical Foundation of Nursing Practice;
 - MSN (CNL, NECS tracks) to required courses add NURS 6306 Research Methods for ANP and remove NURS 6301 Research for Evidence-Based Practice I and NURS 6304 Research for Evidence-Based Practice II;
 - MSN-CNL track, to required courses, add NURS 6332 Health Policy for ANP;

- New course: LIBM 6325 Copyright, Intellectual Property, and Digital Citizenship;
- MS Library Media & Instructional Technology (LMIT) to required courses add LIBM 6325 Copyright, Intellectual Property, and Digital Citizenship and remove LIBM 6320 Introduction to Library & Information Sciences;
- LIBM 6371 major course revisions, title change from Designing Informational Programs for Children and Youth to Introduction to Library Science and Information/Recreational Programming;
- LIBM 6330 major course revisions, title change from Reference Services to Global Information Services;
- New course: ITEC 6301 Instructional Design Using Technology online;
- New course: ITEC 6320 Teaching and Learning Coding and Programming 1 (online);
- New course: ITEC 6321 Teaching and Learning Coding and Programming 2 (online);
- New course: ITEC 6322 Computing Systems and Networking (online);
- New course: ITEC 6327 Data and Analysis in Computer Science (online);
- New course: ITEC 6328 Teaching and Learning in Computer Science (online);
- New course: ITEC 6371 Universal Design for Learning (online);
- New course: ITEC 6372 Online Education Course Design, Delivery, Implementation & Evaluation (online);
- New course: ITEC 6373 Online Teaching and Instructional Strategies (online);
- New course: ITEC 6380 Supporting Student Success in Online Teaching (online);
- Post-Masters Doctorate of Nursing Practice (PMSN-DNP) change degree requirements from a total of 34 to 32-34 credit hours;
- PMSN-DNP remove required course NURS 7370 Applied Clinical Genetics and Genomics;
- PMSN-DNP to required courses add NURS 6332 Health Policy of ANP;
- PMSN-DNP to required courses add NURS 7365 Population Health & Epidemiology for ANP and remove NURS 7360 Population Health & Public Policy;
- PMSN-DNP to required courses add NURS 7325 Ethics for Advanced Nursing Practice;
- PMSN-DNP to required courses add NURS 7315 Healthcare Quality & Organizational Systems for ANP;
- PMSN-DNP to required courses add NURS 6390 Statistical Methods & Data Analysis for ANP and remove PSYC 6330 Advanced Psychological Statistics;

- PMSN-DNP to required courses add NURS 6360 Philosophical & Theoretical Foundations for ANP and remove NURS 7310 Philosophical & Theoretical Foundations for ANP;
- PMSN-DNP to required courses add NURS 7120 DNP Project and remove NURS 7220 DNP Capstone 1 and NURS 7225 DNP Capstone 2;
- Graduate Certificate (GC) in Online Teaching and Learning;
- Graduate Certificate (GC) in Computer Science Teaching and Learning; and
- Reconfiguration of MS in Instructional Technology reducing degree requirement from 36 to 30 total credit hours; including two new concentrations: Computer Science Teaching & Learning, and Online Teaching & Learning.

A motion to approve was made and seconded. The Council voted to approve all action items.

b. Action items from the March 26, 2019 Undergraduate Council meeting were considered as follows:

- From the Biology and Physics department, new course BIOL/PHYS 3315 Women and Minorities in Stem;
- From the Physics and Astronomy department, new degree program of Engineering Physics by “reconfiguration” of an existing program;
- From the School of Communication/Public Relations: one for new course PRLS 3101 Public Relations Applications: Punctuation and AP Style; two, to increase the major credit hour requirement from 39 to 40 hours and to change the required and elective courses; and three to add PRLS 3101 as a required course for the minor;
- From the School of Communication/Writing, to change WRTG 4385 Internship in Writing to a variable credit course 4V85;
- From the department of Family and Consumer Science, add required courses FACS 2341 or FACS 2351 to the BS in Family and Consumer Sciences;
- From the department of Health Sciences/Health Education, add existing course H ED 4343 Health Strategies for Multicultural Populations to the UCA Core in the upper-division diversity area;
- From the EFIRM department/BBA Insurance & Risk Management Major, add INSU 4330 as a requirement and change FINA 4332 to an elective;
- From the History department, clarify admission standards for the BSE program;
- From the Psychology department/Cognitive Neuroscience minor, add LING 4315 Cognitive Linguistics to the list of elective courses;

- From the Honors College/University Scholars program, add USCH 1300 to the UCA Core as a First Year Seminar;
- From the College of Business, new course BUAD 4V90 Special Topics in Business;
- From the department of Film, Theatre and Creative Writing, combine FILM 3316 with FILM 3315 and keep the FILM 3315 designation;
- From the department of Management Information Systems, new degree program Cybersecurity Management;
- From the department of Management Information Systems/ Business Analysis Concentration, add MIS 3335 and MIS 4381 and to remove MIS 3363 and MIS 4360; and
- From the department of Management Information Systems, new course MIS 4375 Cybersecurity Strategy and Management.

A motion to approve was made and seconded. Discussion followed. The Council voted to approve all action items with one opposition and one abstention.

3. Discussion Items:

- a. P. Poulter updated the Council on the Assignment of Duties Taskforce. Dean Williams created a comparison document that would allow the Taskforce members to compare the example plans and shared it with that group.
- b. The Council discussed when the next meeting should be held. It was decided that the next meeting will be on May 1.
- c. A. Barlow discussed her proposal to increase the Graduate Application Fee. The proposal has been reviewed by the Provost, Diane Newton, and President Davis. None of the current fee amount goes to the Graduate School. By increasing the fee to \$45, \$20 would be allocated to the Graduate School to pay for graduate program marketing and research awards.
- d. P. Poulter discussed the extended medical leave process for nine-month faculty. A formal process is being discussed with Human Resources. The Council will discuss this process in more detail at the next meeting.
- e. P. Poulter discussed summer school enrollment.
- f. P. Poulter notified the Council that EAB is working on scenarios relating to the university's financial aid process.
- g. K. Boniecki asked the Council to please visit the NCAD website (uca.edu/ncad). The site has been updated to include the list of speakers and more details of the upcoming conference. Emails and postcards have been sent out. Please encourage colleagues to attend.
- h. J. Glenn updated the Council on the recent HLC Conference. 2021 is UCA's year of assurance review. They will begin looking at updates to the assurance argument this fall. During the HLC Conference, UCA was recognized by one of

the keynote speakers as a university doing great work with co-requisites in relation to gateway courses.

4. Important Dates:

- a. The next Council of Deans meeting will be May at 9:00 a.m.
- b. The Employee Service Awards ceremony will be held on April 16 at 1:40 p.m. in the Student Center Ballroom.
- c. Spring Commencement will be May 3 and 4.
- d. The spring deans retreat will be May 14 and 15.
- e. The deadline to request completion reports for mandatory employee training is May 15.
- f. The Student Convocation will be August 19 at 9:30 a.m. in the Farris Center.
- g. The Faculty Convocation will be August 21 at 9:30 a.m. in the Ida Waldran Auditorium. The Faculty Excellence Awards will be presented at this ceremony.

The meeting adjourned at 10:16 a.m.