

Council of Deans
March 27, 2019

The Council of Deans met in regular session at 9:00 a.m. on Wednesday, March 27, 2019. Provost Patricia Poulter presided and the following members were present: Jonathan Glenn, Michael Hargis, Jimmy Ishee, Victoria Groves-Scott, Patricia Smith, Kurt Boniecki, Angela Barlow, Thomas Williams, Terry Wright, and Stephen Addison. Jeff Standridge and Jacob Held were present for item one.

1. Information Items:

- a. Jeff Standridge spoke to the Council about a proposed Faculty Innovation Fellowship. He reviewed the potential rollout timeline, length of the fellowship, the number of faculty to include in each cohort, and the demo day where faculty would present their research. Discussion followed.
 - b. Jacob Held, Director of the UCA Core, distributed a draft document outlining faculty's role when teaching a course in the UCA Core. The Council discussed the document and the need for clear communication with the department chair regarding their department's Core courses and the faculty who teach those courses. It was decided that there is a need for one document directed to department chairs and a separate document directed to the faculty who teach Core courses.
2. The minutes from the March 6, 2019 meeting were considered and approved.

3. Discussion Items:

- a. M. Hargis provided an update on the Director of Assessment search. The search committee did not recommend hiring the candidate that came for an on-campus interview. Both he and J. Glenn will be meeting with the Provost this week to discuss the next steps of the search.
- b. P. Poulter provided an update on Study Abroad and International Engagement. All Study Abroad course proposals will now go to the department chair and college dean for review and approval before going to International Engagement for review and approval.
International Engagement is reorganizing some of their positions in order to maximize service to education abroad. This reorganization will allow for a new position for an Education Abroad Advisor.
International Engagement has been charged with expanding the global experience across campus for students.

They have also been exploring membership in the National Student Exchange (NSE). Through this program, UCA students will be able to attend classes at an NSE partner university elsewhere in the U.S.

- c. P. Poulter stated that she will begin hosting a Provost's Cabinet meeting every semester. This meeting will include all who directly report to the Provost. The first meeting will likely be in the fall.
- d. P. Poulter reported that she is still working on the position requests. She expects to have feedback for the deans very soon.
- e. P. Poulter discussed the agenda for the upcoming retreat. The Council discussed potential additional agenda topics.
- f. V. Groves-Scott, S. Addison, and T. Williams provided an update on the Faculty Workload Committee. The committee is currently reviewing workload policies that are being used at comparable institutions. Following each committee meeting, the Provost is providing a written update on their progress to the Faculty Senate.
- g. Please send summer conference and vacation dates to Alicia so that the Provost will know when the Council members are planning to be off campus.
- h. The Council discussed upcoming events within their college.
 - CNSM will host the Women in STEM event on April 12.
 - CHBS will host their research symposium on April 18.
 - CLA will host Kevin Wilmott who will be on campus for the screening of his movie and discussion following the screening.
 - CFAC is hosting a French Film Festival on Tuesdays and Thursdays at 5:30 in Burdick beginning April 2 and ending April 30.
 - Schedler Honors College will host Issues on the Public Square on April 6. At this event, 84 students will be presenting their research.
 - This Friday and Saturday will be the Arkansas Academy of Sciences.
 - History Day and the Geography Bee will also be held this week.
 - COB will host a Women in Business event in McCastlain this week.
 - COB will also host a Diversity in Business event on Thursday night.
 - Laurels and Stripes will be this Saturday evening.
 - Governor Hutchinson will be hosting a signing day event for teachers. Following the governor's event, the College of Education will be hosting an on-campus signing day for teachers on April 16.
 - Registration is now open for the National Conference of Academic Deans. Bob Cipriano will host the July 17 pre-conference. Richard Castallo will be the keynote speaker for the July 18-19 conference.

4. Important Dates:

- a. The next Council of Deans meeting will be April 3 at 9:30 a.m.
- b. Campus Talk will be held April 2 at 1:40 p.m. in Ida Waldran Auditorium.

- c. The Employee Service Awards ceremony will be held on April 16 at 1:40 p.m. in the Student Center Ballroom.
- d. Spring Commencement will be May 3 and 4.
- e. The spring deans retreat will be May 14 and 15.
- f. The Student Convocation will be August 19 at 9:30 a.m. in the Farris Center.
- g. The Faculty Convocation will be August 21 at 9:30 a.m. in the Ida Waldran Auditorium. The Faculty Excellence Awards will be presented at this ceremony.

The meeting adjourned at 11:05 a.m.