

**Council of Deans  
December 12, 2018**

The Council of Deans met in regular session at 9:00 a.m. on Wednesday, December 12, 2018. Provost Patricia Poulter presided and the following members were present: Jonathan Glenn, Michael Hargis, Jimmy Ishee, Victoria Groves-Scott, Patricia Smith, Kurt Boniecki, Thomas Williams, Terry Wright, and Ginny Adams (in the absence of Stephen Addison). Joshua Eddinger-Lucero, Mary Beth Ivie, and Taylor Beevers were present for item one. Mindy Pipkin was present for item three.

- 1) Student Government Association (SGA) representatives Joshua Eddinger-Lucero, Mary Beth Ivie, and Taylor Beevers announced that the winner of the SGA Food Fight competition was the College of Education. The competition raised over 200 items for the UCA food pantry.
- 2) The minutes from the November 28, 2018 meeting were considered and approved.
- 3) Discussion Items:
  - a) Mindy Pipkin discussed the newly drafted Policy for Lawful Permanent Residency Petitions. The policy is intended to address permanent visas only and is not retroactive. It will be used moving forward beginning in spring 2019. After the policy has gone through the approval process, the Authorization for Permanent Residence Form will be posted to the General Counsel's website after the beginning of the year. Discussion followed.
  - b) P. Poulter provided an update on the Associate Vice President for Enrollment Management search. The committee plans to continue reviewing applications beginning February 15. The position now has an anticipated start date of July 1.

Though the position has not yet been filled, the plan is to move forward with conversations about professional advising. A committee will be assembled in early February to work on the professional advising initiative.

The Council for Student Success, previously the Student Success and Retention Council, will meet in the spring to continue their important work.

- c) M. Hargis provided an update on the Director of Assessment search. The position is posted with Higher Ed Jobs and The Chronicle, among others. The posting will remain open until January 13. The Council reviewed the search committee members and the requirements for the position.
- d) Please make sure to submit the Faculty Salary Review Verifications to Institutional Research by December 17.

- e) In yesterday's Faculty Senate meeting, a constituent concern was raised regarding a limit to the approved time for phased retirement. Board Policy 528 outlines the minimum and maximum amount of time allowed through the program. The length of time approved for phased retirement needs to consider the needs of the department.
- f) Faculty attendance at commencement was also discussed at yesterday's Faculty Senate meeting. Faculty's attendance at commencement is a decision that should be made within each college.

4) Important Dates:

- a) The next Council of Deans meeting will be January 9 at 10:00 a.m.

The meeting adjourned at 10:07 a.m.