

**Council of Deans
October 10, 2018**

The Council of Deans met in regular session at 9:00 a.m. on Wednesday, October 10, 2018. Associate Provost Jonathan Glenn presided and the following members were present: Michael Hargis, Jimmy Ishee, Victoria Groves-Scott, Patricia Smith, Kurt Boniecki, Angela Barlow, Thomas Williams, Terry Wright, and Stephen Addison. Joshua Eddinger-Lucero and Mary Beth Ivie were present for item one. Angela Webster was present for item three.

1. Student Government Association (SGA) representatives, Joshua Eddinger-Lucero and Mary Beth Ivie, introduced themselves to the Council and discussed that the SGA Academic Affairs Committee will focus on Academic Advising during the academic year. They would appreciate any feedback from the Council for college-focused needs in regards to advising.

The SGA will also be hosting a food drive in November. The donations will be used in the UCA Food Pantry to help with holiday needs.

2. The minutes from the September 12, 2018 meeting were considered and approved.
3. Angela Webster, Associate Vice President for Institutional Diversity & Inclusion, discussed the upcoming Southern Regional Education Board (SREB) conference that she will be attending October 22-28. She asked that the Council provide her with a list of current position openings and descriptions to distribute at the conference. She will need this list by Monday, October 15. Discussion followed.

Dr. Webster provided the Council with handouts regarding the upcoming Civility Circle event, UCA Diversity Strategic Plan Report, 2017 Diversity Ledger, Institutional Diversity Grant Program, and the 2018/2019 Diversity Blueprint.

4. Action Items:
 - a. Action items from the September 20, 2018 Graduate Council meeting were considered as follows:
 - A new course proposal NUTR 6V44, Thesis Research; and
 - Reducing the course credit hours from three in PTHY 7334 Aquatic Therapy to two credit hours, PTHY 7234.

A motion to approve was made and seconded. The Council voted to approve all action items.

- b. Action items from the September 18, 2018 Undergraduate Council meeting were considered as follows:

- From the Department of Computer Science, a new course proposal for CSCI 4320 Ethical Implications of Technology;
- From the Department of Computer Science, to remove courses CSCI 3190 and CSCI 4191, to add CSCI 4320 to the major requirements, and to change the credit value of course CSCI 2440 to CSCI 2340;
- From the Department of Family and Consumer Sciences/Interior Design, to remove course IDSN 3350 and add IDSN 3360 to the major requirement;
- From the Department of History, a new course proposal for HIST 1330 Introduction to African and African American History;
- From the Department of History, to add existing course HIST 4372 Pan Africanism, Anticolonialism & African Unity to the UCA Core;
- From the Department of Political Science, a new course PSCI 4314 Contemporary Issues in Global Affairs;
- From the Department of Psychology and Counseling, add existing course PSYC 4351 Applied Behavior Analysis to the UCA Core;
- From the Department of Elementary, Literacy, and Special Education, to change the course number and level for ELSE 4330 to ELSE 3390;
- From the Department of Management Information Systems, for new course MIS 4340 Critical Thinking and Experimental Design.

A motion to approve was made and seconded. Discussion followed. The Council voted to approve all action items.

5. Discussion Items:

- a. K. Boniecki provided the Council with a report on UCA's progress reporting process. The Office of Student Success and the Academic Advising Center feel that progress reporting is more effective than mid-term grade reporting. They would like for progress reports to officially replace mid-term grades. Julia Winden Fey will be presenting the report to the Faculty Senate at their upcoming meeting and will schedule presentations with both Academic Council and Student Government Association.

The deadline for fall semester progress reporting was last Friday and yielded a 77% participation rate. This is down from the 90% participation that was seen two years ago. The Council discussed timing and uniformity of communications about the reporting requirements and deadline. It was suggested that the link to progress reports and basic instructions be included on the class rosters.

- b. K. Boniecki distributed a list of questions that are included on the Carnegie Elective Classification application. These questions are ones that will need the Council's feedback. The group discussed the best method for capturing the data needed to answer the questions.
K. Boniecki will create a Google doc so that the Council can add information pertinent to their college. The responses will be due by the end of the fall semester so that the full application can be submitted before the spring deadline.

- c. J. Glenn provided the Council with an update on the Office of Assessment. Dr. Brandon Combs' last day at the university was last Friday. Alyson McEntire has resumed her position within the office. Both she and J. Glenn are currently attending training to be certified administrators for the eXplorance (student evaluations of courses) system.

The future administrative context and reporting line for the Director of Assessment position is still being discussed. After that, planning for a search for the vacant position will begin.

- d. J. Glenn provided an update on commencement. The winter commencement will include a graduate ceremony on Friday night and three undergraduate ceremonies on Saturday. He outlined the planned changes for the commencement program. Discussion followed.
- e. The Information Technology Advisory Committee (ITAC) needs a representative selected by the Council of Deans. The Council agreed to renew Stephen Addison's membership on the committee.

6. Important Dates:

- a. The next Council of Deans meeting will be October 24 at 9:00 a.m.
- b. Kale Gober will attend the next meeting to discuss the campaign study results.
- c. Mindy Pipkin will attend the next meeting to discuss H-1B and Green Card status for faculty.
- d. Distinguished Faculty Emeritus nominations are due to the Provost's Office by Monday, October 15.

The meeting adjourned at 10:56 a.m.