

Council of Deans
August 1, 2018

The Council of Deans met in regular session at 9:00 a.m. on Wednesday, August 1, 2018. Provost Patricia Poulter presided and the following members were present: Jonathan Glenn, Michael Hargis, Jimmy Ishee, Victoria Groves-Scott, Patricia Smith, Kurt Boniecki, Thomas Williams, Terry Wright, and Stephen Addison. Jeremy Gillam was present for items one and two.

1. Provost Poulter welcomed the Council and introduced Jeremy Gillam.
2. Information Items:
 - a. Jeremy Gillam, Director of Governmental Affairs and External Relations, introduced himself to the Council and discussed his new role on campus. He discussed with the group the ways that he can assist them with navigating projects and grants on a state level. He asked that the deans notify him of upcoming projects and events so that he can discuss them with legislators when given the opportunity.
P. Poulter noted that Mr. Gillam will be an asset, an ally, and a point of information for the deans.
3. The minutes from the July 18, 2018 meeting were considered and approved.
4. Discussion Items:
 - a. At a recent meeting to discuss camp policies and procedures, representatives from several key offices discussed best practices for hosting camps on the university's campus. Among the items discussed were registering all camps through the Camps and Conferences office, consistency in camp forms, offering medical treatment to all camp attendees, and vetting camp employees. There will be future meetings to discuss these items further and the Council will be updated as things develop.
 - b. Provost Poulter met with the Student Government Association representatives recently. The college representatives are interested in meeting with their respective deans and learning how things happen at a university. She asked that they please make time to meet with their representative.
 - c. Naccaman Williams from the Walton Foundation will be touring campus on Tuesday, August 14. Please hold 1:30-2:00 p.m. on your schedules to meet with Mr. Williams. After the initial meeting, he will be touring several areas on campus and meeting with Victoria Groves-Scott and Terry Wright. The tour will conclude with a visit to the Summer Start program with Julia Winden-Fey.
 - d. Provost Poulter held an initial stakeholder meeting on Monday morning to discuss the new Enrollment Services position. Included in the meeting were Kurt Boniecki, Jonathan Glenn, Rebekah Rasnick, Courtney Bryant, Cheryl Lyons, Leigh Ann DenHartog, and Brian Corbin. The Council discussed the responsibilities of the position and reviewed

portions of the EAB Enrollment Management Snapshot document. Alicia Crow will forward the full document to the Council following the meeting.

- e. The Provost's office is currently planning a one-day fall deans retreat. Please send all dates to avoid to Alicia Crow as soon as possible.
- f. For future meetings, we will request agenda items from the Council in advance. If a proposed item is of great concern, please give notice before adding it to the agenda.

5. Important Dates:

- a. The next Council of Deans meeting will be Wednesday, August 15, at 9:00 a.m.
- b. Summer Commencement will be Friday, August 10, at 7:00 p.m. in the Farris Center.
- c. The New Faculty Orientation Luncheon will be Thursday, August 16, at 11:30 a.m. in Brewer Hegeman 113.
- d. The New Faculty & Professional Staff Reception will be Thursday, August 16, at 6:00 p.m. at UCA Downtown.
- e. The August Board Meeting will be Friday, August 17, at 10:30 a.m. in the Wingo Board Room.
- f. The Student Convocation will be Monday, August 20, at 9:00 a.m. at the Farris Center. The Council of Deans and department chairs must be in regalia. Faculty will not need to wear regalia.
- g. The New Student Picnic will be Monday, August 20, at 12:00 p.m. on the McAlister Lawn.
- h. The Faculty Convocation will be Wednesday, August 22, at 9:30 a.m. in the Ida Waldran Auditorium. Faculty will not need to wear regalia.
- i. The Minority Student Dinner will be Monday, August 27, at 5:00 p.m. in the McCastlain Ballroom.

6. Member Reports:

- a. S. Addison reported that the Cyber Security program was approved last Friday at the Arkansas Higher Education Coordinating Board (AHECB) meeting. After the meeting, other universities expressed interest in working with the Cyber Range.
- b. T. Williams stated that the Bachelor of General Studies (BGS) program was also approved at the AHECB meeting last week. This is an important pathway for adult learners and the college hopes to offer both online and hybrid courses.
- c. K. Boniecki stated that he would like for Prior Learning Assessment (PLA) to be a future agenda item.
- d. P. Smith stated that the Honors College is working on a home for Honors in the majors and is also working on the language for each college. She would like for this to be a future agenda item, as well.

P. Poulter announced that Patricia Smith has agreed to remain as Interim Dean of the Schedler Honors College for an additional year while the Honors Scholars program is being piloted.

The meeting adjourned at 10:59 a.m.