

**Council of Deans  
February 14, 2018**

The Council of Deans met in regular session at 9:00 a.m. on Wednesday, February 14, 2018. Provost Michael Hargis presided and the following members were present: Jonathan Glenn, Ken Griffin, Peter Mehl, Victoria Groves-Scott, Patricia Smith, Angela Barlow, Jimmy Ishee, Terry Wright, and Stephen Addison.

1. The minutes from the January 31, 2018 meeting were considered and approved.
2. Action items from the January 16, 2018 Undergraduate Council meeting were considered as follows:
  - Change Planning & Administration (P&A) required courses from 31 hours to 36 hours and change the P&A track electives from 17 hours to 12 hours;
  - New course PSCI 3369 Cyber Citizenship;
  - Add PSCI 4320 Revolution and Mass Political Violence to the UCA Upper Division Core as an elective in the Diversity and Effective Communication areas and to add PSCI 4334 The American Presidency to the UCA Upper Division Core as an elective in the category area of Effective Communication;
  - New course BIOL 4413 Cancer Biology;
  - Add HED 4370 Administration of Health Programs to the UCA Upper Division Core as an elective in Effective Communication;
  - Revise policy concerning the state-minimum-core exception to the lower-division UCA Core requirements;
  - Add Linguistics electives LING 3315, LING 4320 and LING 4345 to the Psychology/Cognitive Neuroscience minor;
  - New course CSCI 4352 Game Programming;
  - New course CSEC 4490 Cybersecurity Capstone and to add the course to the upper division UCA Core as Capstone;
  - Change MIS 4V80 variable credit from 1-2 hours to 1-3 hours;
  - Replace MIS 4339 with MIS 3339 for the BS-Information System major;
  - New course MIS 4381 Data Mining

A motion to approve was made and seconded. Discussion followed. The Council voted to approve the above action items.

The Council agreed to table the proposal from the department of English for new course ENGL 4355 Topics in Film as Literature until the English and Film departments have had a chance to review and discuss the proposal. The Council will discuss the proposal at an upcoming meeting.

### 3. Member Reports

- J. Glenn reported that Curriculum Attachment C, the document that pertains to curriculum changes affecting a student's Financial Aid, has been updated to include significant revisions of certificate programs as potentially needing consultation with Financial Aid. He will send a copy of the revised document to the Council following today's meeting.
- K. Griffin announced that Oakley Transportation has pledged to sponsor a logistics scholarship within the College of Business.  
The College of Business is still busy with faculty recruitment. They are currently conducting interviews for four separate searches.
- P. Mehl asked the Council for feedback on their processes regarding annual faculty self-evaluations and on Chair evaluations. He also asked how they understand the role of the Colleges in the upcoming Bear Necessities Day. This semester, the Department of Philosophy and Religion in the College of Liberal Arts is hosting two faculty members from Anhui Normal University in China.
- P. Smith stated that the Honors College will be conducting 60 student interviews per day over the next three Mondays.  
The Arkansas Governor's School proposal will be ready to submit today.
- T. Wright commended P. Smith on her work and on the committee's work in completing the Arkansas Governor's School proposal.
- A. Barlow stated that the Graduate Council will be meeting tomorrow and she would like for the Council of Deans to vote electronically on the action items that will be sent forward from tomorrow's meeting.  
The SURF flyer was distributed yesterday. Please encourage faculty attendance at this workshop in March. There will be a follow-up workshop in April where faculty can bring interested students. Please send the dates of each college research day so that the April workshop can be scheduled around those times.
- J. Ishee announced that UCA and Conway Regional Medical Center will sign an MOU soon that will result in support of the School of Nursing and additional scholarships for our students.
- S. Addison reminded the Council that the STEM Posters at the Capitol event will be today at 11:00.

### 4. Provost's Announcements

- There will be no COD meeting next Wednesday, February 21. The next meeting will be announced at a later time.
- The Employee Service Awards will be on April 17. Future faculty awards will likely be presented at the Fall Faculty Convocation ceremony beginning fall 2019. This is still in the planning stages and there will be more details in the future. The 2018 Fall Faculty Convocation will still continue as planned.

- The Provost Search Committee will be conducting off-campus interviews this Thursday and Friday.
- The Faculty Senate reviewed and approved the changes to the Faculty Handbook. Those changes include removal of non-academic committees; changing the language of “advancement” for non-tenure tract faculty to “promotion”; clarifying process for changes to the Faculty Handbook; clarifying “days”; clarifying terminal degree; and clarifying the ability to hire faculty at Associate Professor or Professor ranks without tenure.

The meeting adjourned at 10:15 a.m.