

**Council of Deans
January 31, 2018**

The Council of Deans met in regular session at 9:00 a.m. on Wednesday, January 24, 2018. Provost Michael Hargis presided and the following members were present: Jonathan Glenn, Ken Griffin, Peter Mehl, Victoria Groves-Scott, Kurt Boniecki, Angela Barlow, Jimmy Ishee, Terry Wright, and Stephen Addison.

1. The minutes from the January 24, 2018 meeting were considered and approved.
2. Action items from the January 18, 2018 Graduate Council meeting were considered as follows:
 - New course GATE 6370 Special Topics in Gifted and Talented Education;
 - New course MATH 6357 Methods for Solving Nonlinear Partial Differential Equations;
 - New course MIS 5340 Critical Thinking and Experimental Design;
 - New course FACS 5329 History and Philosophy of the FACS Profession; and
 - Revision to the Graduate Bulletin language regarding the application of coursework from a previous graduate degree/certificate to a second graduate degree to include the education specialist (Ed.S.) degree.

A motion to approve was made and seconded. Discussion followed. The Council voted to approve all action items.

3. M. Hargis led a discussion on beginning of semester policies. The Council discussed syllabus submission timelines, learning management system utilization for the distribution of syllabi as well as for grade submission, and departmental advising for students.
4. M. Hargis led a discussion about summer enrollment. J. Glenn noted that Institutional Research has created a detailed analysis of enrollment by college. This information is available to the deans upon request.
5. Member Reports
 - S. Addison reported that he attended the Science Advisory Meeting last week where the upcoming NSF proposal and Blue Ribbon report were discussed. The Posters at the Capitol event will be next Wednesday with Governor Hutchinson in attendance.
 - T. Wright announced that the Pixar in Concert, featuring the Conway Symphony Orchestra, will be performed this Saturday at 7:30 at Reynolds Performance Hall.

The Million Dollar Quartet will perform at Reynolds Performance Hall at 7:30 on Monday.

- A. Barlow stated that she will be surveying the program coordinators to ask them about recruiting practices and graduate online growth capacity.
- V. Groves-Scott reported that the Arkansas Department of Education will be making a big announcement on campus at 9:30 at the Impacting Tomorrow Summit. There will be 450 high school students in attendance.
The College of Education has been receiving their Specialized Professional Association accreditation reports back. Several programs are Nationally Recognized.
The College of Education is currently working on a proposal for an Ed.S. Program in Digital Learning.
- P. Mehl provided an update on the Arkansas Governor's School application. A recruiter for The Washington Center for Internships and Academic Seminars will be on campus on Wednesday, February 14.
- K. Griffin announced Anthony McMullen's report that UCA was recognized as the Arkansas Overall Champions at the Southern Forensics Championship debate this year. 23 schools from six states participated in the competition.
- J. Glenn reminded the Council that the American Council on Education (ACE) is hosting a webinar today at 12:00. All are welcome to participate in the webinar in Wingo 214.
- M. Hargis read from Patricia Smith's member report which was provided electronically. The AGS Proposal has a near complete first draft and the committee is editing and commenting on it throughout the week. We expect to submit it to the Provost earlier than the 2/8 deadline.
The Honors application deadline is tonight. As decisions are made on who we will interview or not, we'll continue the tradition of sharing names of applicants with deans and department chairs. This time we're going to share names of all applicants, not just those we are rejecting, but their status will be indicated. 844 applicants have begun the application compared to 791 last year so we expect an increase in total applications.

6. Provost's Announcements

- The next COD meeting will be Wednesday, February 14, at 9:00 a.m.
- Reassigned Time requests are due to the Provost's office on February 7.
- The Board of Trustees meeting will be February 9 at 1:00 p.m.
- The search committee for the AVP of International Engagement is being assembled. The position advertisement will be shared with the Council once finalized.

- Capital requests were discussed in the recent Strategic Budget Advisory Committee (SBAC) meeting. The due date for those requests has not been announced.
- The Council will receive the forms for base budget changes soon.

The meeting adjourned at 10:45 a.m.