

**Council of Deans  
October 11, 2017**

The Council of Deans met in regular session at 9:00 a.m. on Wednesday, October 11, 2017. Provost Michael Hargis presided and the following members were present: Jonathan Glenn, Ken Griffin, Peter Mehl, Vicki Groves-Scott, Patricia Smith, Kurt Boniecki, Angela Barlow, Jimmy Ishee, Terry Wright, and Stephen Addison. Drew Courtway was present for agenda item one.

1. Drew Courtway, Director of Compliance for Finance & Administration, presented a PowerPoint to the Council regarding the Gramm-Leach-Bliley Act (GLBA) Safeguards Rule. He discussed the areas within the university that are subject to the rule. He will also be presenting the information at the next scheduled Academic Council meeting on November 17. Discussion followed. A copy of the PowerPoint will be provided to the Council members following today's meeting.
2. The CoD minutes from the October 4, 2017 meeting were considered and approved with Vicki Groves-Scott abstaining.
3. M. Hargis stated that the Strategic Budget Advisory Committee (SBAC) requests were submitted on Monday, October 9, on behalf of Academic Affairs. He listed the requests that he will present at the upcoming SBAC meeting on Tuesday, October 24. Currently, there are three budget exercises that are being conducted at this time. Those three are the SBAC requests, the zero-based budget requests, and the market & equity study that Institutional Research and Human Resources is conducting. All three of these studies will provide data points for building future budgets. Discussion followed.
4. Member Reports:
  - S. Addison stated that the STEM Career Fair was going on today in the Student Center Ballroom. He thanked the Council for their attendance and support at the Cyber Security Press Conference last Wednesday. Since the announcement, he has received a lot of positive feedback on what will be a transformational project for the university.
  - T. Wright reported that there will be a reading by several Creative Writing faculty members at UCA Downtown tonight. The UCA Wind Ensemble and Symphonic Band will perform at Reynolds Performance Hall at 7:30 tomorrow night.
  - A. Barlow thanked the Council for their attendance at the Sponsored Programs reception last week. It was a successful event and they are already planning next year's event. She will be following up with each of the deans to confirm the scheduled times for each college during the Grant Resource Center campus visit in January.
  - P. Smith stated that they had 560 participants in last week's Schedler Honors College Challenge Week. She provided the Council with a handout of UCA's

peer and aspirant institutions GPAs for Latin Honors. The University Honors Council voted on a proposal to set the standards at 3.5-3.69 GPA for Cum Laude, 3.7-3.89 GPA for Magna Cum Laude, and 3.9-4.0 for Summa Cum Laude.

- V. Groves-Scott announced that the College of Education will host a grand opening of the Mashburn Learning Suite to reveal the renovations that have been completed. The event will be at 10:00 on Monday, November 6.
- P. Mehl stated that the International Studies Club is hosting speaker Mouaz Moustafa today at 2:00 in Doyne 141 as he speaks about the Syrian Civil War. The College of Liberal Arts is hosting the Immigration Service Fair as a second part of the four-part series on Immigration and America. The event will be held on Tuesday, October 17, 7:00-9:00 at UCA Downtown. Both events have been shared with the campus.
- K. Griffin reported that he attended the last college fair of the year yesterday. The event was attended by approximately 1,000 high school students.
- J. Glenn reported that he has received feedback from ADHE about the exceptions to the 120-hour rule in the new Productivity Funding model. Early feedback from ADHE staff suggests that all but one of the programs for which we requested an exception will likely be granted the exception requested.

#### 5. Provost's Announcements:

- The next Council of Deans meeting will be Wednesday, October 25, at 9:00 a.m. The Council will not meet next week.
- Courtney Bryant, Director of Admissions, will address the Council on October 25.
- The Provost Search Committee completed their first meeting on Monday, October 9. The committee is currently working on the advertisement for the position. Please reach out to any colleagues that you think would be a good fit for the position and encourage them to apply.
- Thank you for your participation with the IST site review. The review committee will submit their report to President Davis by this Friday.
- The Office of Institutional Diversity has proposed a name change to reflect the scope of their work. The proposed name will be the Office of Institutional Diversity and Inclusion. The department would like feedback on the proposal. Please provide any feedback to Dean Groves-Scott to provide to the Diversity Advisory Committee.
- The 2017 Diversity Strategic Plan Communication Campaign meeting will be Monday, October 30, 3:00-4:00 in the McAlister Mirror Room.
- Alicia Crow will be contacting each of the Council members to schedule a phone meeting with the Provost to discuss the zero-based budget proposals that have been submitted.
- When planning an event that will require the attendance of the President or Provost, please confirm availability with their offices before scheduling the event.

- In the Faculty Handbook Committee meeting on Friday, the issue of faculty attendance at committee meetings was discussed. If a committee member is habitually absent from the meetings, the committee chair should contact the faculty member's department chair and college dean to discuss the issue of their lack of attendance.
- The Conductor will be hosting an event on November 2 during X-Period at the UCA MakerSpace in Donaghey Hall. The Conductor has purchased a set of four Entrepreneur Kid books for each elementary school library in Faulkner County and will be gifting them to the superintendents and elementary school principals at the event.
- Representatives from the SGA Academic Affairs Committee will be attending the November 1 Council of Deans meeting.

The meeting adjourned at 10:35 a.m.