

## **Distinguished Faculty Emeritus/Emerita**

One year after retirement from active service with the university, tenured faculty who have served the university with extraordinary distinction may be recommended to the Board of Trustees as “distinguished emeritus” or “distinguished emerita.”

### **To be eligible:**

- Must be fully retired from UCA at least one year.
- Must be tenured faculty.
- Must be nominated by a letter signed by the majority of the tenured members of the nominee’s department.

### **Nomination:**

- Must be recommended by a majority of the tenured faculty of the retiree’s academic department.
- Recommendation from department must be a written recommendation and should include:
  - Evidence of the nominee’s substantial command of his/her field, and distinguished stature achieved within his/her discipline, through teaching, creative activity and research, and service.
  - Detailed overview of the nominee’s career, emphasizing the particular contributions that his/her scholarship, teaching and/or service have made to the university, local, national and/or international communities.
  - Copy of the nominee’s Vita.
  - Pertinent evidence pertaining to those accomplishments of the nominee that warrant the designation of “distinguished.” Examples include but are not limited to, a list of awards received by the nominee, a bibliography of citations of the nominee’s scholarship, testimonial letters from former students, community leaders, leaders in professional organizations (e.g. executive director, committee chair), etc.

### **Additional Note:**

- If nominee is not selected for Distinguished Emeritus/Emerita status in the year in which they are nominated, the nominating department can re-submit their recommendation to the committee in future years.