

**Council of Deans
September 27, 2017**

The Council of Deans met in regular session at 9:00 a.m. on Wednesday, September 27, 2017. Provost Michael Hargis presided and the following members were present: Jonathan Glenn, Ken Griffin, Peter Mehl, Vicki Groves-Scott, Kurt Boniecki, Angela Barlow, Jimmy Ishee, Terry Wright, and Ginny Adams (in the absence of Stephen Addison).

1. The CoD minutes from the September 13, 2017 meeting were considered and approved with Angela Barlow and Jimmy Ishee abstaining.
2. M. Hargis discussed the Strategic Budget Advisory Committee base budget requests. He highlighted the main themes that he has seen in those requests that have been submitted thus far. The Council suggested the main areas of need that they felt should be included in the Academic Affairs requests. The group worked to prioritize the list in preparation for the October 5 submission deadline. Discussion followed.
3. M. Hargis discussed the zero-based budgeting training that some of the colleges have already completed. The purpose of the process is to show how the university's spending relates to the Strategic Plan and to provide a data point for building the FY19 budget. It is the Council's responsibility to ensure that their departments' requests reflect legitimate need. Discussion followed.
4. Member Reports:
 - T. Wright announced that the Charlie Daniels Band will be performing tomorrow night at Reynolds Performance Hall to a sold-out crowd.
 - A. Barlow stated that the Sponsored Programs reception will be Thursday, October 5, 3:00-5:00 p.m. The reception will recognize faculty who have submitted grant proposals. The Council is welcome to attend.
 - K. Boniecki stated that GradesFirst reporting will be open October 4 through October 11. Faculty will receive an email asking them to complete progress reports on freshmen, sophomore, probation, and athletic students. If a student is placed on alert status, GradesFirst will create a case and email a notification to the student's advisor. An email will go out before the end of the reporting period to notify department chairs and student advisors to watch for the case emails from GradesFirst. Case emails will include instructions to advisors on how to assist the identified student. Any questions should be directed to Nadia Eslinger or Leigh Ann DenHartog.
 - V. Groves-Scott stated that the new furniture is being delivered as a part of the Mashburn Hall renovation. There will be a grand opening and ribbon cutting ceremony once all renovations are complete.

- P. Mehl announced that Paige Reynolds was named as a recipient of the Individual Artist Fellowship Award in Literary Arts: Creative Nonfiction Writing by the Arkansas Arts Council.
- K. Griffin reported that he just returned from a Pittsburgh accreditation meeting. The industry is now encouraging universities to train students for jobs not-yet-created and for technology not-yet invented.
- J. Glenn announced that the faculty invitations to participate in the Presidential Investiture ceremony were distributed yesterday via email. He asked that everyone respond with a “yes” or “no” as soon as possible. He is hoping for strong faculty attendance.

5. Provost’s Announcements:

- The next Council of Deans meeting will be Wednesday, October 4, at 9:00 a.m.
- Annual Reports are due to the Provost’s office next Monday, October 2.
- Courtney Bryant, Director of Admissions, will attend the October 18 Council of Deans meeting to discuss strengthening partnerships and communication between Academic Affairs and Admissions.
- Please read the Key Policy email that was sent to campus on September 19 and be familiar with the key return procedures outlined in the policy.
- Please plan to attend the Confucius Institute Meet and Greet ceremony today at 3:00 in the Fireplace Room.

The meeting adjourned at 11:35 a.m.