

**Council of Deans**  
**August 30, 2017**

The Council of Deans met in regular session at 9:00 a.m. on Wednesday, August 30, 2017. Provost Michael Hargis presided and the following members were present: Jonathan Glenn, Ken Griffin, Peter Mehl, Vicki Groves-Scott, Kurt Boniecki, Angela Barlow, Jacquie Rainey (in the absence of Jimmy Ishee), Terry Wright, and Stephen Addison.

1. The CoD minutes from the August 16, 2017 meeting were considered and approved.
2. J. Glenn discussed a proposal to create a process for academic department name changes. The proposal, which was provided to the Council, outlines the path for submitting such requests and will allow for consistency in documentation and justification. Discussion followed. The Council approved the new process with a few changes and the updated procedure will be posted to the Panda site.
3. M. Hargis revisited the Academic Assessment Plan Timeline that was previously presented by Dr. Brandon Combs. He asked for the Council's feedback on the departments' ability to meet the December 15, 2017 deadline for submitting assessment plans. Discussion followed. The Council expressed the desire for the deadline to be moved to the end of the academic year instead of the end of the current semester to allow time for the departments to effectively complete their assessment plans. K. Boniecki stated that Dr. Combs will be presenting at an upcoming Academic Council meeting and will be prepared to provide the deans and department chairs with a list of each department and their status in the assessment plan process, along with an updated timeline that reflects the new May 2018 deadline.
4. Member Reports:
  - S. Addison reported that the College of Natural Science and Mathematics has received preliminary feedback from Arkansas INBRE stating that UCA researchers have been recommended to receive five of the ten awards this year.
  - T. Wright stated that the press conference to announce the CFAC partnership with Little Rock Central High to commemorate the 60<sup>th</sup> anniversary of the Little Rock Central High School integration was a success. There was also a very good article in the Arkansas Democrat Gazette about the announcement. He also stated that the Baum Gallery will open at 4:00 p.m. on August 31 with an exhibit by Ben Butler.
  - J. Rainey reminded the Council that the College of Health and Behavioral Sciences will have their opening reception at 4:30 today at UCA Downtown. The Deans are all welcome to attend.
  - A. Barlow reported that the invitations to the September 11<sup>th</sup> new student orientation went out earlier this week. She also stated that she has already met with 19 of the program coordinators and will be meeting with the other 16 over the next two weeks. Once she has completed those meetings, she will prepare information by college and discuss with the deans individually.

- K. Boniecki announced that the Lieutenant Governor's office contacted him about opportunities for internships, stating that they were interested in connecting with UCA students. He asked that the deans provide recommendations.
- V. Groves-Scott stated that this year is the 110<sup>th</sup> anniversary of the Normal School. The College of Education is planning an event which they will later announce.
- K. Griffin reminded the Council that September 20<sup>th</sup> will be the Day on the Lawn for the College of Business. The event will take place from 11:00-1:00 in front of the college.
- J. Glenn stated that he is still waiting on several department responses to the program reviews. He asked that these be submitted soon as ADHE requires paperwork within six weeks of the receipt of the report.

#### 5. Provost's Announcements:

- The next Council of Deans meeting will be Wednesday, September 6, at 9:00 a.m.
- The August 18<sup>th</sup> Academic Council meeting was well attended. The purpose of those meetings is to build communication channels with the departments and allow for feedback from the departments.
- M. Hargis spoke with Julia Winden-Fey after the Academic Council meeting and provided her with a list of feedback from the Council of Deans regarding the recently-published Student Success and Retention Plan.
- This is the year for data collection for the National Survey for Student Engagement. The surveys will go out to students in the spring. The deans will need to help build awareness in participation. Brandon Combs will be the lead on this survey. M. Hargis plans to speak with the Student Government Association about the survey in an upcoming meeting.
- The Provost's First Year Multicultural Student Dinner will be at 5:30 on Thursday, September 14. Pastor Maltbia will be the keynote speaker at the event.
- The Confucius Institute ECNU-UCA reception dinner will be September 27<sup>th</sup> at 6:00 in the McCastlain Ballroom. This year is the 100<sup>th</sup> anniversary of the Confucius Institute and the tenth anniversary of the Confucius Institute on UCA's campus.
- The Donaghey Hall ribbon cutting event is today at 12:00. Governor Hutchinson will be in attendance.
- Reassignment time requests for spring are due to the Provost by September 15<sup>th</sup>.
- The updated departmental promotion and tenure guidelines should be completed by the previously-stated due date of September 1<sup>st</sup>. The guidelines should be time stamped and approved by both the department chair and dean. They should then be submitted to Provost's office for discussion in upcoming individual meetings.

The meeting adjourned at 10:30 a.m.