

**Council of Deans**  
**July 26, 2017**

The Council of Deans met in regular session at 9:00 a.m. on Wednesday, July 26, 2017. Provost Steve Runge presided and the following members were present: Jonathan Glenn, Michael Hargis, Peter Mehl, Vicki Groves-Scott, Kurt Boniecki, Angela Barlow, Jimmy Ishee, Terry Wright, Stephen Addison, and Laura Young. Guests included Diane Newton, Amber Hall, Patricia Smith, Amy Baldwin, and Brandon Combs.

- 1) Diane Newton provided a handout and slide presentation that described the current Productivity Funding formula. She explained the calculations and answered questions specific to the university. Discussion followed.
- 2) Amber Hall provided a handout titled ADHE Productivity Funding Timeline and explained the formula as it relates to reporting information to ADHE. She also provided the Council with a University Dashboard Guide handout. The purpose of the Dashboard is to track enrollment, graduates, and performance trends for each college. She stated that this feature is now available on Institutional Research's Argos Dashboards page and her office will be offering the guide and training to anyone that would like to use it.
- 3) Patricia Smith presented a proposal to create a University Honors Program Task Force that would explore the possibility of creating an alternative to the Schedler Honors College for those high-achieving students who were not accepted into the Honors Program. She provided a handout that outlined the need for a program that will complement the Schedler Honors College in a way that is less resource-intensive. The Council discussed possible Honors Program options, what the task force membership should consist of, and what their focus should be. The task force membership will be discussed at a future CoD meeting.
- 4) Amy Baldwin presented a proposal to change the name and mission of University College. She provided the Council with a memorandum that outlines the proposal. She stated that over the past three years, the focus of University College has changed and they would like to update the name and mission to reflect this change. Discussion followed. The Council expressed the desire to have the University College faculty vote on the name and for the proposal to be brought before the appropriate review bodies (e.g. Undergraduate Council, etc.) before the Council of Deans votes on the matter.
- 5) Brandon Combs presented an Academic Assessment Plan timeline to the Council. The goal is to have all assessment plans submitted and approved by December 15, 2017. Dr. Combs will send an email to the departments in October and November, reminding them of the deadline.
- 6) A motion was made and seconded to take the July 5, 2017 CoD minutes from the table. Discussion followed. The minutes were approved with J. Ishee, S. Addison, and J. Glenn abstaining.

The CoD minutes from the July 19, 2017 meeting were considered and approved. V. Groves-Scott, P. Mehl, and K. Griffin abstained.

- 7) A. Barlow discussed her plans for Graduate Assistant allocations. She intends to meet with each Dean to discuss past and future allocations. Dr. Barlow will inform the deans of her plans by October for fall 2018 allocations.
- 8) Provost's Announcements:
  - A handout of the memorandum and position request list that was submitted to President Davis was also provided to the Council. The approved list will be shared with the Deans, once received.
  - The finalized Deans Retreat goals were provided to the Council. They were presented to President Davis and the members of Executive Staff on July 25<sup>th</sup>.
  - The Student Success and Retention Plan was provided to the Council members. This document was provided to the campus electronically in June.
  - There will be an African American Male Retention meeting on Thursday, July 27, in College of Business room 105. A calendar invitation has been sent to each of the Deans.
  - The Arkansas Higher Education Coordinating Board meeting is scheduled for this Friday, July 28, at UA Cossatot Community College in Ashdown.
  - The Provost's office has increased the student research funds transfer to \$25,000 this year. This is an increase from the \$15,000 that was transferred last year.
- 9) Member Reports:
  - P. Mehl stated that Mark Mullenbach has moved into his new office and that the Model UN camp is being held this week.
  - A. Barlow announced that Sponsored Programs will be holding a reception on October 5<sup>th</sup> for faculty members who have submitted for funding in the last one and a half years. Second- and third-year faculty are also welcome to attend. She asked that the deans please encourage their faculty to attend the event.
  - T. Wright reported that Jennifer Gerber, Assistant Professor in Film, Theatre, and Creative Writing, has recently been named Interim Director of the Hot Springs Documentary Film Festival.
  - L. Young stated that this was her last Council of Deans meeting to attend and that it has been a pleasure to work with everyone.

The meeting adjourned at 11:45 a.m.