

Council of Deans
July 5, 2017

The Council of Deans met in regular session at 9:00 a.m. on Wednesday, July 5, 2017. Provost Steve Runge presided and the following members were present: Michael Hargis, Peter Mehl, Vicki Groves-Scott, Kurt Boniecki, Angela Barlow, Jacquie Rainey (in the absence of Jimmy Ishee), Terry Wright, Carl Frederickson (in the absence of Stephen Addison), and Laura Young. Jonathan Glenn was absent. Julia Winden-Fey and Amy Baldwin were present for item number one.

- 1) J. Winden-Fey and A. Baldwin discussed an enhanced Family Day schedule with the Council. They provided handout of the enhanced schedule. J. Winden-Fey will be in contact with each of the colleges to coordinate open houses. She asked that each college confirm their participation by August 1.
- 2) The CoD minutes from the June 8, 2017 meeting were considered and approved. A. Barlow and C. Frederickson abstained.
- 3) S. Runge discussed the need for early registration for fully-online students. Currently, online registration opens early but is filling with face-to-face students so that fully-online students cannot register. He would like to begin including fully-online students in the early registration group. The Council agreed to include fully-online students in the early registration group for the spring 2018 semester. They will notify the Registrar and Advising Center of the Council's decision.

L. Young stated that Academic Advising is trying to get the Residential College students to register for classes earlier so that the classes can be released to the general population. S. Runge stated that he would like for this process to begin during summer registration for the fall 2018 entering class.

- 4) Provost's Announcements:
 - The annual Deans Retreat will be Wednesday, July 12. A copy of the agenda was provided to the Deans. This past year was the best year for Academic Affairs having achieved the goals that were set in the prior year.
 - A copy of the published Faculty Handbook was provided to the Deans. The substantive changes made in the last academic year were:
 - Linking Tenure and Promotion to Associate Professor to a single decision. The new departmental guidelines relating to application for Tenure and Promotion to Associate Professor must be prepared by September 1. Over the next five years, faculty who were hired prior to 2017 can make the decision whether they would like their application considered as a single or separate decision. Any new hires beginning in fall 2017 will fall under

the single application rule. The Deans should make sure that their new faculty orientation explains the single-decision rule.

- Defining a terminal degree/tenure-track-eligible employees. The Faculty Handbook Committee did not change the definition, but added the option for additional degrees as recognized by disciplinary accreditation bodies.
- The list of committees in chapter seven was updated and corrected.
- Tenure and promotion criteria for Honors College faculty were updated along with the elimination of the “joint to single” appointment language.
- S. Runge provided the Deans with an update on the Cyber Security initiative.

5) Member Reports:

- P. Mehl stated that Maurice Lee had moved out of his office.
- V. Groves-Scott stated that there are several summer camps going in Mashburn Hall right now. These include Bears Write, Bears Read, STEMulate Academy and UCA Challenge.
- V. Groves-Scott also stated that Mashburn Hall is getting a new roof this summer.
- K. Boniecki reported that the registration deadline for the National Conference of Academic Deans (NCAD) has been extended to July 7th so that institutions can use their new fiscal year budget to pay for the conference. The conference will be July 13 and 14. S. Runge stated that this year’s agenda is the strongest yet. K. Boniecki agreed that he has received similar feedback from Neil Hattlestadt. The programs are posted at www.uca.edu/NCAD
- T. Wright reported that the Arkansas Shakespeare Theatre is still ongoing as well as the Youth Theatre.
- C. Frederickson stated that the College of Natural Sciences and Mathematics faculty are working with UCA Challenge. The planetarium programs are ongoing all summer. The college hosted a Cyber Security camp last week.
- L. Young thanked S. Runge for his leadership in Academic Affairs and for his willingness to stand up for faculty and for academics. S. Runge agreed that we have accomplished a lot in the past five years.

The meeting adjourned at 9:50 a.m.