

**Council of Deans
July 19, 2017**

The Council of Deans met in regular session at 9:00 a.m. on Wednesday, July 19, 2017. Provost Steve Runge presided and the following members were present: Jonathan Glenn, Ken Griffin (in the absence of Michael Hargis), Mark Mullenbach (in the absence of Peter Mehl), Gary Bunn (in the absence of Vicki Groves-Scott), Kurt Boniecki, Angela Barlow, Jimmy Ishee, Terry Wright, Stephen Addison, and Laura Young. Amy Hawkins and Vicki Parish were present for item number one.

- 1) A. Hawkins discussed leadership development with the Council of Deans. She provided the Council with a handout that outlined three proposed leadership initiatives: Women in Academic Leadership Learning Community, Assistant Dean Leadership Internship Program, and Academic Leadership Summer Institute. The Assistant Dean Leadership Internship would be a two-year program providing an opportunity for faculty members to gain experience in a leadership position. There would be one faculty member from each of the six colleges and one at large to serve with the Graduate School participating in the program. The group of seven would meet monthly as a cohort. The program would also include a week-long summer leadership institute. Their training would include areas such as budget, hiring, travel, etc. J. Glenn suggested changing the title from “Internship” to “Fellowship”. S. Runge stated that the addition of an Assistant Dean does not abdicate the role of College Dean in mentoring chairs and other emerging leaders in their respective colleges.

A. Hawkins requested feedback from the Deans on their experience and lessons learned while in their leadership roles. Discussion followed.

- 2) The CoD minutes from the July 5, 2017 meeting were discussed. Approval of the minutes was tabled until the next Council meeting.
- 3) S. Runge provided the Council with the draft goals from the prior week’s Deans Retreat. The goals were discussed and additional edits were made. The draft documents will be provided to the Deans, once more, for review before being published.
- 4) Provost’s Announcements:
 - The next Council of Deans meeting will be Wednesday, July 26.
 - Diane Newton and Amber Hall will attend the next meeting to discuss Productivity Funding.
 - Tricia Smith will attend the next meeting to discuss the idea of broadening the Honors program at UCA.
 - The Provost’s office is almost ready to distribute the travel funds to the departments. The funds will be distributed proportionately to the number of full-time, continuing faculty in each unit.

- The PAFs for increases related to Equity & Merit, and Promotion, Tenure, or Advancement have been submitted. Any related increase involving a 12-month employee will be retroactive to July 1, 2017. 9-month faculty increases will be effective on August 15, 2017.
- One-half of the Summer School allocations will be distributed based on the summer 2016 numbers. The summer 2017 amounts will be distributed in October after the final summer numbers have been received.
- The position requests are almost complete and the Deans will receive the spreadsheet on Thursday for a final review.
- The Provost's office will be reviewing capital needs in the near future.

The meeting adjourned at 11:50 a.m.