

Council of Deans

March 1, 2017

The Council of Deans met in regular session at 9:00 a.m. on Wednesday, March 1, 2017. Steve Runge presided and the following members were present: Jonathan Glenn, Michael Hargis, Peter Mehl (attending in the absence of Maurice Lee), Tammy Benson (attending in the absence of Vicki Groves-Scott), Kurt Boniecki, Joan Simon, Jimmy Ishee, Terry Wright, Stephen Addison and Laura Young. A. Hall was present for item number one.

- 1) Amber Hall provided the Council with an update on the mid-tenure review process using Digital Measures. She discussed the concerns that have been voiced to her by those using this electronic review process during the mid-tenure application process. She would like for the Deans to provide Institutional Research with any feedback that they receive from their college. S. Runge requested that Amber provide an update to the Council once the application period has ended for mid-tenure. The goal is to have all issues resolved before Digital Measures is used for the Tenure and Promotion & Advancement applications. The Council discussed the possibility of testing Digital Measures for one additional year with mid-tenure applications before using it for the Tenure and Promotion & Advancement process.

A. Hall also stated that she has pulled the internship information out of Digital Measures. The report fails to denote the type of internship. This is an issue that can be solved by the service provider. S. Runge asked the Deans to compile a list of the types of internships and submit that list to Alicia Crow by Friday, March 3, 2017. This list will be discussed at the next meeting of the Council.

- 2) The CoD minutes from the February 22, 2017 meeting were approved. J. Simon abstained.
- 3) S. Runge asked that the Deans provide a list of the types of domestic student trips taken within their College to A. Crow by Friday, March 3, 2017. This list, and management of these trips, will be discussed at an upcoming meeting with Shelley Mehl.
- 4) Action items of the February 16, 2017 UCA Graduate Council were considered as follows:
 - M.S. in Athletic Training program. A motion to approve was made and seconded. J. Ishee stated that the Athletic Training degree is moving to the Master's program and will phase out over time the undergraduate degree. Discussion followed. CoD voted to approve the recommendation.

- New courses for the M.S. in Athletic Training program:
 - ATTR 5301 Athletic Training Clinical Experiences I
 - ATTR 5302 Athletic Training Clinical Experiences II
 - ATTR 5335 Therapeutic Interventions I
 - ATTR 5345 Therapeutic Interventions II
 - ATTR 5351 Orthopedic Assessment I
 - ATTR 5354 Orthopedic Assessment II
 - ATTR 6203 Athletic Training Clinical Experiences III
 - ATTR 6304 Athletic Training Clinical Experiences IV
 - ATTR 6305 Athletic Training Clinical Experiences V

A motion to approve was made and seconded. CoD voted to approve the recommendation.

- New courses for the M.S. in Athletic Training program:
 - ATTR 5300 Foundations in Athletic Training
 - ATTR 5310 Human Gross Anatomy
 - ATTR 5325 Emergency Care in Athletic Training
 - ATTR 6215 Professional Development
 - ATTR 6330 Health Care Administration
 - ATTR 6353 General Medical Conditions
 - ATTR 6355 Head, Neck, and Spine Injury Management
 - ATTR 6365 Special Topics in Athletic Training
 - ATTR 6V08 Research Project in Sport Medicine

A motion to approve was made and seconded. CoD voted to approve the recommendation.

- The Council discussed the development of a graduate student continuous enrollment policy. No vote was taken at the meeting as the Graduate Council has yet to vote on the item. J. Simon will draft a Leave of Absence policy to discuss at the next meeting of the Council of Deans.

- 5) S. Runge provided four handouts to the Council on the Peer Review of Teaching Excellence that is currently in use by the Department of Physical Therapy. This topic will be discussed at length at the Dean's Retreat in June. Discussion followed.
- 6) S. Runge passed out the combined terminology list which included the responses received from each college. The Council reviewed and discussed the document. This list was compiled in response to a request from University Relations and Creative Services for use in their marketing materials.

7) Provost's Announcements:

- The next meeting of the Council of Deans is scheduled for 9:00 a.m. on Wednesday, March 15, 2017. The Council will not meet on March 8, 2017.
- Position requests are due to the Provost's office today.
- S. Runge met with Board member, Shelia Vaught, on February 28. This year she would like to focus on learning more about the support offices, College of Business, interprofessional education in the College of Health and Behavioral Sciences, and the College of Fine Arts and Communication.
- The Scholarship Committee is working to adjust the university scholarship program. L. Young is a member of this committee and stated that the main committee and other subcommittees are meeting weekly. The committee is considering several types of scenarios to add scholarships.
Please send any thoughts or feedback to L. Young as soon as possible.
- Faculty Senate voting on constitutional amendments is open March 7-9, 2017. The Senate needs at least 50% of eligible voters to participate for the vote to count.

8) Member Reports:

- J. Glenn stated that the Academic Maps (AMAPS) and Bulletins should not be signed by the Department Chairs until they have passed through two more reviews. He asked that the AMAPs be submitted as soon as possible. He also asked that the Deans and Department Chairs review their portions of the academic bulletins. A detailed email was sent to the Council of Deans and Academic Council on Monday, February 27, 2017.
- M. Hargis stated that The Theta Lambda chapter of Beta Alpha Psi at the University of Central Arkansas earned two first place awards at the organization's Southwest Regional meeting in Dallas, Texas, on Saturday, February 25, 2017. The students who participated in the competitions earned the right to compete at the national meeting this August in Anaheim, California. Beta Alpha Psi is an honor organization for accounting students and professionals with over 300 chapters on college and university campuses. The Theta Lambda chapter is identified as a superior chapter by the organization for its commitment to professional development and service hours.
M. Hargis also stated that Eryka Williams, MIS Major, was named National Intern of the Year through the Cooperative Education and Internship Association (CEIA) for her internship with Hewlett Packard Enterprise. Eryka is the second COB student to win this award in recent years.
- T. Benson reported that the College of Education has two MAT programs that have been endorsed by ADE. The first program is the Elementary Education track to license teachers in K6. The second is a new MAT program in Special Education.

- J. Simon stated that there are numerous faculty members teaching graduate courses that are not on the approved Graduate School list. Patti Hornor sent emails to the appropriate Department Chairs and faculty to notify them and inform them of the application process.
- T. Wright mentioned that the Student Competitive Art Show begins March 2, 2017. He also stated that the theatrical experience, Beckett's Endgame, will have three more performances on campus through March 4, 2017.
- S. Addison reported that the Day of Celebration of Women in STEM will be this Friday, March 3, at the College of Natural Science and Mathematics.
- L. Young stated that the Department Chairs have been very responsive to requests by the Academic Advising Center to evaluate syllabi for transfer credit. This helps to automate the process of granting transfer credit. Whenever reviewing a syllabus for transfer credit for a specific student, she asks the Chairs to consider whether the transfer should be applicable for all students. If so, the course will be added to our transfer tables and transfer credit will then be automatically applied to future students.

The meeting adjourned at 11:35 a.m.