

Council of Deans
February 1, 2017

The Council of Deans met in regular session at 9:00 a.m. on Wednesday, February 1, 2017. Steve Runge presided and the following members were present: Jonathan Glenn, Michael Hargis, Maurice Lee, Vicki Groves-Scott, Kurt Boniecki, Joan Simon, Jimmy Ishee, Terry Wright, Stephen Addison and Laura Young. TJ Johnston, Jeff Standridge and Kim Lane were present for item number one. Jane Ann Williams was present for items two and three.

- 1) Jeff Standridge and Kim Lane from The Conductor presented a PowerPoint update to the Council on the first 75 days of The Conductor's partnership with the University of Central Arkansas. They also discussed planned events that are scheduled for 2017.
- 2) Jane Ann Williams discussed the list of upcoming events scheduled in International Engagement. She provided the Council with an event calendar that is also located on International Engagement's website.
- 3) Jane Ann Williams provided an update to the Council on the impact of new federal regulations related to admission of international students that are now in effect. International students that do not meet UCA's admission requirements for English proficiency or other academic standards cannot be admitted as a degree seeking student. They can only be admitted to the IEP program and their visa application must indicate such. This rule will impact fall 2017 admissions although most of our students that we have recently recruited do not require Intensive English courses

Students could be admitted to a separate "Pathways Program" that allows for them to enroll in credit courses at the same time that they are completing their IEP and transitional courses. Under a Pathways Program, the students do not receive degree credit for courses taken as part of the program unless and until they successfully complete the program.

J.A. Williams shared examples of programs from other universities that have used an external vendor to create a Pathways Program. Discussions are ongoing related to development of a Pathways Program.

- 4) The CoD minutes from the January 25, 2017 meeting were approved.
- 5) Action items of the January 24, 2017 UCA Undergraduate Council were considered as follows:
 - UCA Undergraduate Council recommendation for approval of:

- i. Change the degree program name from Digital Filmmaking to Film in the Department of Film, Theatre and Creative Writing. A motion to approve was made and seconded. CoD voted to approve the recommendation.
- ii. Removal of courses LING 2320, LING 3315, LING 3325 and WRTG 4381 as electives for the Creative Writing major and minor in the Department of Film, Theatre and Creative Writing. A motion to approve was made and seconded. Discussion followed. CoD voted to approve the recommendation with one abstention.
- iii. In the Department of Exercise and Sport Science for the Exercise Science major, removal of the 18-hour minor in FACS/Nutrition as a requirement and change of the total semester credit hour requirements for the major from 56 to 74 as follows:
 1. Remove EXSS 3316 as a required course
 2. Remove the 3-hour related requirement from a cognate area
 3. Require majors to select a statistics course from PSYC 2330, SOC 2321 or MATH 2311
 4. Require majors to select a psychology course from PSYC 2370, PSYC 3370 or PSYC 4320
 5. Change EXSS 3350 and EXSS 4376 from electives to requirements
 6. Require majors to select three of the following electives: FACS 2341, H ED 3325, H ED 4300, H ED 4303, MGMT 2341, MGMT 3305, MGMT 3310, MKTG 2350
 7. Add NUTR 1300 as a requirement
 8. Require majors to select a nutrition course: NUTR 3370 or NUTR 4315

A motion to approve was made and seconded. Discussion followed. CoD voted to approve the recommendation.

- iv. Add new courses contingent upon revisions concerning course load: EXSS 3355 Exercise Science Clinical Experience I, EXSS 4303 Clinical Exercise Physiology, EXSS 4355 Exercise Science Clinical Experience II and EXSS 3215 Athletic Training: A Health Care Profession. A motion to approve was made and seconded. Discussion followed. CoD voted to approve the recommendation.
- v. In the Department of Exercise and Sport Science, creation of new concentrations (i) Pre-Athletic Training and (ii) Clinical Exercise Science. A motion to approve was made and seconded. Discussion followed. CoD voted to approve the recommendation.
- vi. Addition of existing course STEM 4600 Apprenticeship of Teaching to UCA Core as a capstone course. A motion to approve was made and seconded. CoD voted to approve the recommendation.

- vii. Combine content from existing courses STEM 3305 and STEM 4305 into a new six-hour course STEM 4605 Apprentice Teaching Seminar. A motion to approve was made and seconded. Discussion followed. CoD voted to approve the recommendation.
- viii. Addition of new course SPAN 3380 Spanish Practicum in Service Learning. A motion to approve was made and seconded. CoD voted to approve the recommendation.
- ix. Addition of new course LING 4110 Capstone in Linguistics. A motion to approve was made and seconded. CoD voted to approve the recommendation.
- x. Change the total semester credit hour requirement for the Philosophy minor from 21 to 18 and change the total semester credit hour requirement for the Religious Studies minor from 24 to 18. A motion to approve was made and seconded. Discussion followed. CoD voted to approve the recommendation
- xi. Designate existing course RELG 1320 World Religions as a First Year Seminar (FYS) in the UCA Core. A motion to approve was made and seconded. Discussion followed. CoD voted to approve the recommendation.
- xii. Allow one of the lower division core courses (PHIL 1301 or PHIL 2325 or PHIL 2360) to count as credit toward the major in Philosophy. A motion to approve was made and seconded. Discussion followed. CoD voted to approve the recommendation.
- xiii. Change the graduation requirement for capstone course HIST 4300 from a "D" to a "C". A motion to approve was made and seconded. Discussion followed. CoD voted to approve the recommendation.
- xiv. Addition of new course HIST 3385 World Military History: A Survey of Global Conflict Patterns. A motion to approve was made and seconded. Discussion followed. CoD voted to approve the recommendation.
- xv. Addition of new course HIST 4304 Material Culture: Finding History in Everyday Things. A motion to approve was made and seconded. CoD voted to approve the recommendation.
- xvi. Addition of existing course HIST 4311 Colonial and Revolutionary America to the UCA upper division Core. A motion to approve was made and seconded. CoD voted to approve the recommendation.
- xvii. Change the track name from General Writing to Writing Studies in the School of Communication. A motion to approve was made and seconded. Discussion followed. CoD voted to approve the recommendation.
- xviii. Addition of new courses WRTG 2330 Introduction to Writing Studies and WRTG 4360 Writing Studies Research methods. A motion to approve was made and seconded. Discussion followed. CoD voted to approve the

recommendation with the change of WRTG 4360 to Research Methods in Writing Studies.

6) Action items of the January 19, 2017 and January 30, 2017 UCA Graduate Council were considered as follows:

- UCA Graduate Council recommendation for approval of:
 - i. New degree program, an Executive Master of Arts in Sport Management. A motion was made to remove the item from the table. Discussion followed. CoD voted to approve the recommendation.
 - ii. Approve the following courses for the proposed M.A. in Sport Management program:
 1. EXSS 5305 Sport Management Introduction and Governance new course proposal (online)
 2. EXSS 5315 Leadership in Sport Management (online)
 3. EXSS 5325 Financial Principles in Sport (online)
 4. EXSS 5335 Sport Marketing Principles and Strategy (online)
 5. EXSS 5345 Sport Public Relations, Org. Communication and Crisis Management (online)
 6. EXSS 6305 Sport Organization Communication (online)
 7. EXSS 6325 Sport Law Aspects (online)
 8. EXSS 6605 Sport Management Capstone Course: Business Simulation (online)

A motion to approve was made and seconded. Discussion followed. CoD voted to approve the recommendation.

7) S. Runge discussed the draft of the UCA Immunization Protocol that was previously presented in Executive Staff. He provided the Council with two handouts: the UCA Immunization Protocol draft and the Communicable Diseases draft. Discussion about both documents followed. S. Runge will present the Council's feedback to Executive Staff.

8) S. Runge provided the Council with the Lost Key Policy handout that was discussed in Executive Staff. The policy has changed to add a \$200 departmental charge if a key is not returned upon the departure of an employee. This change was discussed and S. Runge will present the Council's feedback to Executive Staff.

9) Provost's Announcements:

- S. Runge provided an update on the current House Bill involving concealed carry restrictions.
- The next meeting of the Council of Deans will be Wednesday, February 8, 2017 at 9:00 a.m.
- Lindsey Green, Wellness Coordinator, will attend the February 8 CoD meeting to discuss the requirements and incentive structure for the new wellness program.
- Campus Talk will be February 16, 2017 at X-Period.
- Visiting position requests for fall, 2017 are due today, February 1, 2017.
- New position, replacements and new funding for three-year VAP requests are due March 1, 2017.
- S. Runge stated that he would like for any new online undergraduate programs that are in process to be discussed in CoD.
- Two retired faculty members were chosen to receive the Distinguished Faculty Emeritus award. The names are not being announced yet.

10) Member Reports:

- M. Hargis stated that Millie Ward will be speaking as part of the Davis Family Lecture on February 9, 2017 in the College of Business Auditorium.
- M. Lee stated that the African American Studies Program is sponsoring a public lecture titled "Hands Up, Don't Shoot". It will be February 2, 2017 at 5:00 p.m. in College of Business 107.
- K. Boniecki reminded the Council that Sabbatical Leave requests for spring, 2018 are due to the Department Chairs on February 9, to the College Deans on February 16, and to the Provost's office on February 23, 2017.
- J. Simon reported that the Historically Black Colleges and Universities (HBCU) event that was held on Friday, January 27, 2017 hosted 19 students and three faculty/staff members from Philander Smith College and University of Arkansas at Pine Bluff. UCA had great Program Coordinator and student representation at the event.
- T. Wright stated that the Harrington String Quartet will perform in a public concert on Thursday, February 2, 2017, at 7:30 p.m. in the Snow Fine Arts Center Recital Hall.
- L. Young stated that Lori Hudspeth had recently sent a request for reallocations within the departments' current budget. We will also give the departments an opportunity to request new funding. Those requests are due two weeks after receipt of the request.

The meeting adjourned at 12:20 p.m.