

Council of Deans
October 5, 2016

The Council of Deans met in regular session at 8:30 a.m. on Wednesday, October 5, 2016. Steve Runge presided, and the following members were present: Jonathan Glenn, Michael Hargis, Maurice Lee, Vicki Groves-Scott, Kurt Boniecki, Jimmy Ishee, Terry Wright, and Laura Young. Joan Simon was absent. Brent Hill attended in the absence of Steve Addison. Kale Gober, Vice President for Advancement and Joycelin Randle, Executive Director of Development were present for agenda item number 3.

- 1.) The CoD minutes of September 28, 2016 were approved.
- 2.) Discussion concerning Student Research Funds will be postponed until next week.
- 3.) Kale Gober and Joycelin Randle provided a presentation of their division plan. Advancement is moving to a unit-based model of fundraising combined with close monitoring of metrics to ensure goals are met. Deans will be asked to provide leads, attend meetings, and participate in prospect/donor visits.
- 4.) J. Glenn discussed drafts of the mid-tenure review forms. Deans mentioned the need for clear and straightforward language to avoid the possibility of any misunderstandings. Members agreed to use a format which would include sections for *Strengths*, *Weaknesses* and *Suggestions*.
- 5.) K. Boniecki provided a brief overview of the action items from the September 20, 2016 Undergraduate Council meeting. The following items were recommended by the UGC:
 - a. New course proposal for CHIN 2350 / Intermediate Conversational Chinese. A motion to approve was made by K. Boniecki and seconded by M. Lee. Motion passed, all in favor.
 - b. Proposals to add BIOL 2411 and to remove BIOL 3420 from the BS in Medical Laboratory Science and to add CHEM 3411 and to remove CHEM 3520 from the BS in Medical Laboratory Science. A motion to approve was made by K. Boniecki and seconded by J. Ishee. Motion passed, all in favor.
 - c. A proposal from the MIS department to add another pre-requisite option of CSCI 3360/ Database Systems for course MIS 4329. A motion to approve was made by K. Boniecki and seconded by M. Hargis. Motion passed, all in favor.
 - d. New course proposal for ANTH 4370 / Internship. A motion to approve was made by K. Boniecki and seconded by M. Lee. Motion passed, all in favor.
 - e. Three proposals from the department of Elementary, Literacy, and Special Education: to add ELSE 4320 and to remove ELSE 3305 from the BSE in Special Education; to add MATH 3352 and to remove MATH 3351 from the BSE in Special Education; and to add ELSE 4330 and to remove MATH 4335 from the BSE in Special Education. A motion to approve was made by K. Boniecki and seconded by V. Groves-Scott. Motion passed, all in favor.
 - f. Seven proposals from the Digital Filmmaking department to change the course levels: from FILM 3305 to FILM 4305; from FILM 3310 to FILM 4310; from FILM 3320 to FILM 4320; from FILM 3355 to FILM 4355; from FILM 3356 to FILM 4356; from FILM 3363 to FILM 4363; and from FILM 3373 to FILM 4373. A motion to approve was made by K. Boniecki and seconded by T. Wright. Motion passed, all in favor.

- g. Three proposals from the Digital Filmmaking department to add prerequisite FILM 2466 to: FILM 3305/4305; FILM 3355/4355; and FILM 3356/4356. A motion to approve was made by K. Boniecki and seconded by T. Wright. Motion passed, all in favor.

J. Glenn also mentioned that the Health Sciences Department will need to submit an action item to the Undergraduate Council to reflect the new program name for Medical Laboratory Science.

6.) Provost's Announcements

- a. S. Runge attended the ADHE meeting for CAOs on September 30. K. Boniecki was asked to look into the "Math Up" remedial co-requisite program. The Funding Productivity Model was discussed.
- b. Distinguished Scholars Day was held on September 29. Deans mentioned a low attendance at the college sessions. B. Hill suggested inviting the visiting students to sit in on classes.
- c. Diversity Strategic Plans are due from each unit on November 15.
- d. Pulaski Tech Transfer Day was held on September 27. Deans indicated the student demographics were very different from the ASU-Beebe Transfer Day.
- e. S. Runge will be attending a meeting later today regarding further development of Cyber Range. This is a multi-agency project and collaboration with Metova. The Cyber Range emulates complex environments in which participants can interject different scenarios. The range will be utilized by UCA's Cyber Security degree program, K-12 schools and other state colleges and universities.
- f. The Board of Trustees will meet this Friday at 10am.
- g. S. Runge attended the Higher Ed Realignment Task Force meeting on September 28. UCA, SAU and Henderson State supported an independent status for the universities.
- h. S. Runge issued an expense summary for part time and emergency hires compared to the same time last year. Spending is up in these areas although enrollment is down. The 2% COLA accounts for part of the increase. Discussion followed.

7.) Member Reports:

- a. K. Boniecki mentioned Sabbatical Leave Applications are due October 6, 2016.

The meeting adjourned at 10:30 am.