

Council of Deans
March 30, 2016

The Council of Deans met in regular session at 9:04 a.m. on Wednesday, March 30, 2016. Steve Runge presided, and the following members were present: Jonathan Glenn, Michael Hargis, Maurice Lee, Vicki Groves-Scott, Kurt Boniecki, Stephanie Bellar, Jimmy Ishee, Terry Wright, Steve Addison and Laura Young.

- 1) The CoD minutes of March 16, 2016 were approved. S. Bellar abstained due to having not been present at the March 16th meeting.
- 2) J. Glenn led a discussion regarding the new guidelines for determining qualified faculty as put forth by the Higher Learning Commission (HLC). The new guidelines were distributed to CoD, via email, prior to this meeting. Discussion followed regarding the universities current policies and procedures. Consensus is that current policies and procedures are in line with these new guidelines.

Discussion continued regarding how we articulate/document the decision to hire faculty in situations in which the candidate does not have the standard academic qualifications but does have specific experiences that qualify them. The university's HLC Steering Committee will be looking at how we can best articulate/document this decision process to the HLC. Council members will submit information to J. Glenn by April 15th regarding how their colleges make these decisions.

Additionally, the university needs to be able to report to ADHE how decisions are made regarding the qualifications of graduate assistants. Responses are due by April 1st.

- 3) S. Runge led a discussion regarding the need to identify 2 or 3 programs at UCA which are considered to be different than their counterparts at other institutions and around the country. These are programs of distinction that other institutions look at, talk about and seek to emulate. The attention that can be garnered by proper marketing of these programs will enhance the overall reputation of the university and thereby benefit all programs at UCA. Discussion followed. Council members are asked to review the programs that they believe have these attributes, and the discussion will continue at an upcoming CoD meeting.
- 4) Provost's announcements:
 - S. Runge provided council members with copies of the evaluation form for Bill Sheehan, candidate for the vice president for institutional advancement position. CoD met with the candidate yesterday.
 - The walk-through for tomorrow's board meeting has been scheduled for this afternoon.
 - J. Glenn attended a meeting yesterday regarding the university's policy on student travel. The purpose of the meeting was to consider expanding existing policy

beyond travel courses to include RSO student trips as the university should have a way to know about and regulate these trips. Discussion followed.

- S. Runge met with Conway Mayor Tab Townsell yesterday to discuss possible uses for 935 acres of land in south Conway that was recently donated to the Nature Conservancy. The Nature Conservancy is currently considering the potential best uses for the property and is open to joining with a partner/s.
- S. Runge, S. Addison, J. Ishee and Brian Corbin, Director of Transfer Services, met with representatives of ASU and NYIT yesterday to discuss a possible 3 + 1 articulation agreement with ASU for their Osteopathic Medicine program.
- S. Runge and J. Glenn met with external reviewers for the undergraduate writing program this past Monday.
- S. Runge will be meeting with faculty in the Department of Biology this afternoon and with faculty in the departments of Nursing, Communication Sciences and Disorders, and Exercise Science next week.
- The Board of Trustees will meet at 9:00am tomorrow morning in the board room. Following the meeting, the board budget workshop and retreat will take place in the McCastlain Fireplace Room.
- S. Runge is working to schedule a meeting with Senator Jason Rapert and Representative David Meeks next week to discuss Act 852 of the 2015 legislative session which requires development of an entity or contract with an entity for the maintenance of a longitudinal data system to be accessible to state agencies and higher education institutions.

5) Member Reports:

- J. Glenn stated rosters in the academic bulletins may be updated at any time as needed. Chairs should email J. Glenn with any requests for roster revision.
- M. Hargis stated that 12 Department of Accounting students, representing the UCA Theta Lambda chapter of Beta Alpha Psi, attended the Beta Alpha Psi regional meeting in Houston on March 4-5. The chapter was recognized as a superior chapter and awarded first place in the Good or Great Best Practices competition.
- T. Wright stated that Josh Radnor will perform at Reynold's Performance Hall on Monday night at 7:30pm. The MFA graduate film screening will be on Tuesday night at 7:00pm in Reynolds Performance Hall. *The Winter's Tale* by William Shakespeare will be presented in the Snow Fine Arts Center on April 7, 8, and 14 at 7:30pm and on April 9th at 2:00pm.
- The Arkansas State Science Fair will be on campus Friday and Saturday. The MMA Oklahoma/Arkansas section meeting will be held on campus Thursday, Friday and Saturday. The Arkansas Academy of Sciences meeting will be held in Fayetteville on Friday and Saturday

The meeting adjourned at 11:20 am.