

Council of Deans
November 11, 2015

The Council of Deans met in regular session at 9:00 a.m. on Wednesday, November 11, 2015. Steve Runge presided, and the following members were present: Jonathan Glenn, Michael Hargis, Victoria Groves-Scott, Kurt Boniecki, Stephanie Bellar, Jimmy Ishee, Terry Wright, Steve Addison and Laura Young. Peter Mehl attended in the absence of Maurice Lee. Brian Corbin, Director of Transfer Services, and Alyson Lentz, Coordinator of Assessment and Academic Support, were present for agenda item number one.

- 1) B. Corbin and A. Lentz provided an update of transfer student initiatives and the critical needs in these efforts. A handout was provided detailing this information.

UCA currently has 2 + 2 articulation agreements in place with 18 of Arkansas' 22 community colleges. Each of UCA's six academic colleges is represented in at least one or more of these agreements. Deans were asked to notify B. Corbin if any programs within their colleges indicate interest in developing new agreements with any of Arkansas' community colleges.

Council members were advised that the Academic Advising Center (AAC) currently provides two dedicated advisors for transfer students, and these advisors provide the students with:

- On-site advising and registration services
- Transcript analysis

The most critical need at this time is for a database and web interface that allows prospective transfer students to see how their credits can transfer to UCA. In preparation for this, B. Corbin and A. Lentz have developed a transfer course evaluation site for faculty, chairs and deans to collaborate in the course evaluation process and development of transfer equivalency tables for all 22 Arkansas community colleges. A demonstration of this website was provided. Discussion followed.

Council members agreed that a deadline of December 22, 2015 for course evaluation and approvals is feasible and will allow for the development of the student web interface by March 1, 2016. Deans/chairs will be notified by email of the December 22, 2015 deadline.

- 2) The CoD minutes of November 11, 2015 were approved. P. Mehl abstained due to having not been present at the October 21st meeting.
- 3) Action items of the UCA Undergraduate Council (UGC) were considered as follows:
 - UGC recommendation for approval of new courses MKTG 3385 and MGMT 3385. A motion to approve was made and seconded. Discussion followed. The CoD voted to approve the recommendation.

- UGC recommendation for approval to change ECON 4320 to an elective and replacing it with ECON 3301 as a requirement. A motion to approve was made and seconded. Discussion followed. The CoD voted to approve the recommendation.
- UGC recommendation for approval of the following:
 - Deletion of ELSE 3309
 - Merge content of ELSE 3309 into ELSE 3308
 - New course ELSE 4310 to replace ELSE 3309

A motion to approve was made and seconded. Discussion followed. The CoD voted to approve the recommendation.

4) Action items of the UCA Core Council were considered as follows:

- UCA Core Council recommendation for approval to add HON 3320 to the upper-division core. A motion to approve was made and seconded. Discussion followed. The CoD voted to approve the recommendation.
- UCA Core Council recommendation for approval of revised bulletin language allowing students to complete their lower-division Social Science requirement with 3 credit hours in the Inquiry and Analysis category and 3 credit hours in any lower-division category. A motion to approve was made and seconded. Discussion followed. The CoD voted to approve the recommendation.

5) Action items of the UCA Graduate Council (GC) were considered as follows:

- GC recommendation or approval of the following:
 - Clinical Doctorate in Occupational Therapy (OTD) program
 - New courses OTHY 6110, 6120, 7310, 7220, 7V50, 7317, 7318, 7319, 6104, 7311, 7320, 7330, 7340, 7360
 - Change in course credit hours for OTHY 6402 from 4 hours to 3 hours – OTHY 6324
 - Change in course credit hours for OTHY 7437 from 4 hours to 3 hours – OTHY 6326

A motion to approve was made and seconded. Discussion followed regarding a need for language clarification. The CoD voted to approve the recommendation with clarified language.

6) L. Young provided an update on the new EMS Centralized scheduling system. The system will go live for vendors on November 16th and to the full campus on December 1st. The spring schedule of room reservations has now been rolled into the system. Deans are asked to encourage department chairs to go ahead and designate rooms for all classes. This should be done through Banner, which will then sync daily with EMS.

7) Provost's Announcements:

- UCA has been chosen to host up to 20 Argentine visiting university students as part of the inaugural 'Friends of Fulbright' program. This will be a 6-week program and will generate \$67,000 in tuition revenue.
- Grades for courses transferred from other institutions will now appear on UCA transcripts.
- The Faculty Emeritus committee will meet next week to consider nominations received for Distinguished Faculty Emeritus.
- A retirement reception for Dr. Don Bradley will be held at 2:00 p.m. next Thursday, November 19, 2015, in the CoB.
- A debriefing meeting will be held next week for those who attended the recent meeting in Chicago with Apple Education Executives.
- Deans should let the Provost know of any programs they would like considered for next fall's online roll-out. These will be included in the marketing plan for next fall.
- Deans were asked to make recommendations to the Provost soon of programs to be designated as Programs of Distinction.
- The new curriculum forms have been found to not function as they should when completed on a Mac computer. Work is ongoing to remedy this problem.
- A discussion is ongoing regarding the possibility of switching to Blackboard Gradebook. This is only a discussion as no decisions have been made.
- The faculty forums regarding possible revisions to the definition of tenurable ranks for faculty will be completed in the coming week. Faculty who have suggestions on this topic should send their ideas to the Faculty Handbook Committee via the Provost, Faculty Handbook Committee Chair or the Faculty Senate President.
- CoD members are asked to hold their calendars for both April 22nd and 23rd for the 2016 UCA Night of Distinction.
- SBAC presentations will be held tomorrow at X-period in Wingo 315.

5) Member Reports:

- J. Glenn shared the following:
 - The university does not have to wait until programs near 50% online to apply for approval from ADHE for online delivery programs, and it is wise to go ahead and get approval ahead of time when we plan to offer a program online.
 - The 2016 Summer Bridge Program schedule is complete (the Summer Programs for New Students pamphlet was shared with council members).
 - The Student Success Symposium will be held on March 15, 2016. Postcards will soon be mailed, and the schedule is available on the website <http://www.arkansasstudentsuccess.org/>
 - Deans are asked to schedule ARGOS dashboard training sessions as soon as possible by emailing Amber Hall, Director of Institutional Research.

- P. Mehl stated that the Humanities Fair will be held tomorrow on the UCA campus, and the 50th Anniversary Model UN will take place next week.
- V. Groves-Scott stated that the CoE plans to have a dedication ceremony for Dr. Mashburn on March 10, 2016 at x-period. Other events will be planned in conjunction with this dedication.
- K. Boniecki reminded council members that the Diversity Advisory Committee will host a Diversity Strategic Plan Campaign meeting on November 19th at 3pm in Brewer Hegeman Conference Center 112/113. All faculty/staff involved in diversity planning should attend and RSVP to Angela Webster-Smith.
- S. Bellar stated that the Graduate School, along with the Office of Institutional Diversity, hosted students from Rust College yesterday. Also, the University Research Council met yesterday and asks that faculty be made aware that funding has been set aside for summer stipends for research.
- J. Ishee stated that the PhD Psychology Accreditation team is on campus.
- T. Wright shared the following upcoming events:
 - Creative writing faculty will hold a reading at the Oxford American Annex on November 17th.
 - Fictional Writer Christina Garcia will be on campus November 19-20.
 - A UCA Jazz concert series filmed by AETN will air next week.
- S. Addison gave a report on the Arkansas INBRE meeting that was held on November 6 and 7. Addison reported that the NIH IDEA network will potentially receive a budget increase this year. He also reported that two UCA students won awards from presenting their research; Katherine Demure was the first place recipient in oral presentations in chemistry; Lawrence Benzmilller was the second place recipient in poster presentations in physics.

The meeting adjourned at 11:11 a.m.