

Council of Deans

May 11, 2016

The Council of Deans met in regular session at 9:00 a.m. on Wednesday, May 11, 2016. Steve Runge presided, and the following members were present: Jonathan Glenn, Michael Hargis, Vicki Groves-Scott, Stephanie Bellar, Jimmy Ishee, Terry Wright, Steve Addison and Laura Young. Kurt Boniecki and Maurice Lee were absent. Peter Mehl attended in the absence of M. Lee.

- 1) The CoD minutes of April 27, 2016 were approved. P. Mehl and S. Addison abstained from the vote due to having not been present at the April 27th CoD meeting.
- 2) S. Runge led a discussion regarding position requests for the fall 2017 semester. L. Young provided copies of the draft list of requests recently submitted by council members. Council members each provided an overview of the nature of their individual requests and discussion followed. The provost will meet individually with council members over the next month and the prioritized list of requests is expected to be finalized by mid to late June.
- 3) S. Runge led a discussion regarding the budget prioritization of capitol requests for the white board list. L. Young provided copies of the draft list of all capital requests recently submitted to the provost's office. Discussion followed regarding expectations for funding this year and the need to prioritize the items currently on the list. Any additional feedback will be provided to the provost's office by noon on Friday.
- 4) S. Runge led a discussion regarding Grades First, mid-term grade reporting, and Black Board Gradebook.

The benefits of Grades First in terms of grade reporting and the notification of student distress or success as opposed to standard grade reporting are now being recognized. Requests to utilize Grades First in place of standard mid-term grade reporting have been received from individual faculty. Discussion followed. Consensus is that Grades First is much more useful than standard mid-term grade reporting. S. Runge plans to discuss this with the Faculty Senate Executive Committee over the summer.

Some feedback/interest has been also been received for the use of Black Board (BB) Gradebook for grade reporting. This system allows students to check their grades at any time. The eventual conversion to BB Gradebook is considered necessary for continuity of operations given that grades inputted into BB Gradebook are safe in the event of an emergency or natural disaster because the data files are hosted by Blackboard and not on local machines. This conversion would require the purchase of a module to allow an upload of grades from BB Gradebook into Banner. Discussion followed and will continue at the next CoD meeting. S. Runge also plans to discuss this possibility with the Faculty Senate executive officers over the summer.

5) Provost's announcements:

- A new search to fill the director of assessment position will begin immediately. Alyson McEntire, Coordinator of Academic Assessment, will work with K. Boniecki to ensure the assessment program is supported in the interim.
- A meeting regarding UCA advertising took place last week. Advertising will be going out soon regarding UCA Online and summer school, as well as the summer-time targeted campaign for traditional undergraduate students. The UCA Online advertising campaign is expected to be a continuous, year-long campaign. Representatives from Eric, Rob & Isaac will be contacting departments to collect information that will be used in upcoming advertising.
- A meeting took place last week regarding the Apple 1-1 initiative.
- A meeting took place on Monday regarding the UCA Coding Academy. The academy will be managed by the Office of Outreach and Community Engagement, and information on the academy will be made available soon.
- S. Runge, S. Addison, and V. Groves-Scott met on Monday to discuss STEMTeach which has been receiving a lot of interest from prospective students.
- All colleges and departments now have access to the university's new logos at <https://uca.edu/toolkit/>.
- The Council of Deans will meet on the following dates during the summer:
 - May 25
 - June 8
 - June 22
 - July 6
 - July 20
 - August 3

[The meeting scheduled for May 25th was later canceled.]

6) Member Reports:

- J. Glenn provided an update on the ongoing efforts to prepare for the upcoming HLC comprehensive visit scheduled for fall 2016.
- M. Hargis stated that the CoB received accreditation for the next five years.
- S. Bellar stated that the Graduate School's busy season is here. She requested that deans ask department chairs to make sure that someone within their department has signing authority in their absence for admittance decisions.
- J. Ishee stated that the Counseling Psychology program received accreditation for the next 5 years.
- T. Wright stated that the debut party for the 2016-2017 Reynolds Performance Series took place last night and was attended by the largest crowd ever.
- S. Addison stated that the first phase (the conversion of the former planetarium to an office suite) of the Lewis Science Center renovation is underway with construction beginning on Monday, and a meeting is scheduled for tomorrow to review phase two of the renovation.
- L. Young led a discussion regarding the use of Degree Works for recording advising notes.

The meeting adjourned at 11:55 a.m.