

Council of Deans
March 9, 2016

The Council of Deans met in regular session at 8:15 a.m. on Wednesday, March 2, 2016. Steve Runge presided, and the following members were present: Jonathan Glenn, Michael Hargis, Maurice Lee, Vicki Groves-Scott, Kurt Boniecki, Stephanie Bellar, Jimmy Ishee, Terry Wright, Steve Addison and Laura Young. Haley Fowler, Director of Annual Giving, was present for agenda item number one. Elizabeth Farris, member of the UCA Board of Trustees, was present for agenda item number six.

- 1) H. Fowler provided council members with information regarding the annual UCA Day of Giving scheduled for March 17, 2016, a 24-hour online campaign which raises funds for the UCA Foundation's emergency student scholarships. Over \$36,000 has been given out from this fund in the last five years. This year's goal is to raise at least \$11,754 in the 24-hour period. Discussion followed.
- 2) The CoD minutes of March 2, 2016 were discussed and will be considered at the March 16th CoD meeting.
- 3) Action items of the UCA Graduate Council were considered as follows:
 - UCA Graduate Council recommendation for approval of new course ENGL 5325. A motion to approve was made and seconded. Discussion followed. The CoD voted to approve the recommendation.
 - UCA Graduate Council recommendation for approval of:
 - Early Childhood track for the MS in Advanced Studies in Teacher Leadership program;
 - Dyslexia track for the MS in Advanced Studies in Teacher Leadership program; and
 - Deletion of the two-year full-time teaching experience component from the program completion requirements for the MS in Advanced Studies in Teacher Leadership program.A motion to approve was made and seconded. Discussion followed. The CoD voted to approve the recommendation.
- S. Bellar provided an overview of the February 18th information items, including graduate faculty appointments. Council members discussed the timing of graduate faculty appointments and agreed that consideration should be given to making the appointments at the beginning of each semester.
- 4) Provost's announcements:
 - Dr. Emri Celebi has accepted the position of chair of the department of computer science.

- S. Runge held a meeting this week regarding export control and a revised policy will be established soon.
- S. Runge attended the legislative joint budget meeting in Little Rock yesterday with President Courtway and other senior administrators.
- Currently, there is no policy regarding textbook review copy ownership. This will be considered and a new policy may be forthcoming.
- A meeting regarding the shortage of qualified note-takers in the classroom took place this week. In the future, note-takers will be paid \$100 per semester per class.
- A meeting regarding UCA Online will be scheduled soon to look at progress and needs.

5) Member Reports:

- J. Glenn stated that the Undergraduate and Graduate Bulletins will be released by March 15th.
- S. Bellar stated that a small amount of money remains in the student research fund. Also, deans are asked to let their chairs and faculty know that money remains in the URC for faculty research, and applications are still being accepted.
- K. Boniecki stated that most of the money that was put aside for the faculty development grants to support online teaching remains. Deans are asked to let chairs and faculty know that money is available. The funds may be used for the development of online courses as well as for online course development conferences. This is separate from the stipends.
- T. Wright stated that *Post Secret: The Show* will be performed in Reynolds Performance Hall at 7:30pm on March 11, 2016. Also, CFAC will hold two events at UCA Downtown:
 - Crisis communication symposium – March 9, 2016, 7:30pm
 - Poetry reading – March 15, 2016, 7:30pm

- 6) Board of Trustees member Elizabeth Farris met with the Council of Deans for her quarterly visit with Academic Affairs in accordance with her 2016 board assignment. Council members provided Ms. Farris with an overview of their respective colleges/units.

The meeting adjourned at 1:00pm.