

Council of Deans  
June 8, 2016

The Council of Deans met in regular session at 9:00 a.m. on Wednesday, June 8, 2016. Steve Runge presided, and the following members were present: Jonathan Glenn, Michael Hargis, Vicki Groves-Scott, Joan Simon, Jimmy Ishee, Terry Wright, Steve Addison and Laura Young. Kurt Boniecki and Maurice Lee were absent. Peter Mehl attended in the absence of M. Lee. Amber Hall was present for agenda item number one.

- 1) Amber Hall provided council members with information regarding the university's AY 2015 performance measures. ADHE uses these measures in their determination of performance funding allocations for Arkansas higher education institutions. She provided an overview of the methods used for determining the performance results, and handouts were provided showing UCA's performance results for the year compared to other Arkansas four-year institutions. Discussion followed.
- 2) The CoD minutes of May 3, 11 and 17 were approved. J. Simon abstained from the vote on the May 3<sup>rd</sup> and 11<sup>th</sup> minutes due to having not been present at those meetings. P. Mehl abstained from the vote on the May 3<sup>rd</sup> meeting due to having not been present at that meeting.
- 3) Action items of the June 1, 2016 meeting of the UCA Undergraduate Council were considered as follows:
  - UCA Undergraduate Council recommendation for approval of:
    - Proposal to make editorial changes to the Accounting minor in the Undergraduate Bulletin consistent with existing policy
    - MIS proposal to:
      - Remove the application and grade requirements for the MIS minor
      - Add required course MIS 4355 to the MIS minor
      - Add elective course ACCT 3320 to the MIS minor
      - Change the additional upper-division elective requirement from six credit hours to three credit hours for the MIS minor
      - Make editorial changes to the MIS minor in the UG Bulletin consistent with existing policy.
    - Management proposal to:
      - Add MGMT 3340 to the Management minor as a substitution for MGMT 2341 for students seeking a BBA degree
      - Reduce the number of Marketing courses that can be used for a Management minor from six credit hours to three credit hours
      - Make editorial changes to the Management minor in the UG Bulletin consistent with existing policy.

- Marketing proposal to:
  - Add MKTG 3350 to the Marketing minor as a substitution for MKTG 2350 for students seeking a BBA degree
  - Add elective course MKTG 3453 to the Marketing minor
  - Reduce the number of Management courses that can be used for a Marketing minor from six credit hours to three credit hours
  - Make editorial changes to the Marketing minor in the UG Bulletin consistent with existing policy.

A motion to approve was made and seconded. Discussion followed. The CoD voted to approve the recommendation.

- 4) S. Runge led a discussion regarding CoD appointments to be made to the Information Technology Advisory Committee (ITAC), the Online Learning Advisory Committee (OLAC) and the Strategic Planning Advisory Committee (SPC). Discussion followed and the CoD made the following appointments:
- ITAC – Steve Addison
  - OLAC- Michael Hargis
  - SPC – Jonathan Glenn

Council members also discussed individual dean appointments to the new Service Learning Advisory Committee. Prior to approval of the committee by the Faculty Senate and Board of Trustees this spring, the committee met as an ad hoc committee during the 2015-2016 academic year. P. Mehl provided the list of college representatives who served on the ad hoc committee. Discussion followed and council members agreed to formally appoint these individuals to serve on this committee.

S. Runge also led a discussion regarding the formation of a Faculty Load Taskforce to be charged with developing a model for faculty load. S. Runge will be meeting with Faculty Senate President Kaye McKinzie next week to discuss the composition of the taskforce, and council members are asked to submit recommendations of individuals to serve on the taskforce by Monday, June 13<sup>th</sup>. Discussion followed.

- 5) S. Runge led a discussion continued from the May 11, 2016 CoD meeting regarding Grades First, mid-term grade reporting and Blackboard Gradebook.

Faculty Senate President Kaye McKinzie received positive feedback from faculty senators about the advantages of using Grades First for monitoring of student progress instead of mid-term grades. The provost's office will follow-up to determine what will be required to facilitate the transition to Grades First and report back to the Council of Deans. Discussion followed. Previous discussions regarding the use of Blackboard Gradebook have been tabled.

6) Provost's announcements:

- Local Arkansas legislators (Senator Jason Rapert, Representative Steve Magie, Representative David Meeks, and Representative Stephen Meeks) were provided a tour yesterday of the new Conway Corporation Center for Sciences (CCCS). President Courtway, S. Runge, Chief of Staff Kelly Erstine, Director of Special Projects T. J. Johnston, and S. Addison also attended.
- Sue Griffin, Donald W. Reynolds Department of Geriatrics Vice Chair of Research, will be touring the new CCCS building today.
- A meeting is scheduled for tomorrow to prioritize Strategic Plan initiatives for potential funding with year-end funds.
- Position request reviews have been delayed but will likely be complete by the end of June.

7) Member Reports:

- P. Mehl stated that the Department of Political Science and the College of Liberal Arts are pursuing a potential opportunity to house Vote Smart operations on the UCA campus. Vote Smart is a non-partisan organization that promotes engagement in the election process.
- J. Simon stated that Sponsored Programs is working to get the word out to faculty about grant opportunities. Steve Beale will begin distributing a one-page handout annually with IRB related information.
- T. Wright stated that Arkansas Shakespeare Theatre opens on Friday. Events are listed at [www.arkshakes.com](http://www.arkshakes.com). Also, the Arkansas Shakespeare Folio is now viewable in the Baum Gallery.
- L. Young stated that Human Resources (HR) set July 1 as the deadline for 9-month faculty to elect to be paid over 12-months. [No action is needed if the faculty member wishes to continue to be paid over 9-months.] Also, to make certain that employees receive payment on time, HR has set the deadline that approved PAF's must be in HR two weeks in advance of the pay date.

The meeting adjourned at 10:58 a.m.