

Council of Deans
January 13, 2016

The Council of Deans met in regular session at 9:00 a.m. on Wednesday, January 26, 2016. Steve Runge presided, and the following members were present: Jonathan Glenn, Michael Hargis, Maurice Lee, Vicki Groves Scott, Kurt Boniecki, Stephanie Bellar, Jimmy Ishee, Terry Wright, Steve Addison and Laura Young.

- 1) The CoD minutes of December 9, 2015 were approved. S. Addison and V. Groves-Scott abstained due to having not been present at the December 9th meeting.
- 2) Action items of the UCA Undergraduate Council were considered as follows:

- UCA Undergraduate Council recommendation for approval of:
 - a prerequisite change for BIOL 4530 from BIOL 3402 or CHEM 4320 to BIOL 2490; and
 - a change in the credit value and course number of BIOL 4530 to BIOL 4431. A motion to approve was made and seconded. Discussion followed. The CoD voted to approve the recommendation.
- UCA Undergraduate Council recommendation for approval of new course PHYS 4411. A motion to approve was made and seconded. Discussion followed. The CoD voted to approve the recommendation.
- UCA Undergraduate Council recommendation for approval to change the restrictions on completing more than two majors or baccalaureate degrees by amending undergraduate bulletin language allowing up to three majors, major concentrations, minors, or baccalaureate degrees. A motion to approve was made and seconded. Discussion followed. The CoD voted to approve the amended undergraduate bulletin language allowing up to three majors, major concentrations, minors, or baccalaureate degrees with several clarifying but non-substantive revisions. The approved wording is attached.

Following approval of this recommendation, the CoD voted to remove from the table a motion tabled on December 2, 2015, that proposed to approve an UGC recommendation to drop the required minor for students completing two concentrations in the Modern Languages BA degree. This motion was tabled in anticipation of the above proposal which amends the undergraduate bulletin language to state that “the student completing more than one major or major concentration shall not be required to present a minor, but may do so if desired.” The motion to approve dropping the required minor for students completing two concentrations in the Modern Languages BA degree was voted on and did not pass because the proposal approved above accomplishes the same result for all major concentrations.

- UCA Undergraduate Council recommendation for approval of a new concentration in Mandarin Chinese. A motion to approve was made and seconded. Discussion followed. The CoD voted to approve the recommendation.

- UCA Undergraduate Council recommendation for approval of new course CHIN 4110. A motion to approve was made and seconded. Discussion followed. The CoD voted to approve the recommendation.
- UCA Undergraduate Council recommendation for approval of:
 - new course KPED 1310; and
 - removal of KPED 2300 to be replaced with KPED 1310.A motion to approve was made and seconded. Discussion followed. The CoD voted to approve the recommendation.
- UCA Undergraduate Council recommendation for approval of new course HSC 4314. A motion to approve was made and seconded. Discussion followed. The CoD voted to approve the recommendation.
- UCA Undergraduate Council recommendation for approval of:
 - new courses MATH 3391, 3392, 4391, 4392 and 4395: and
 - a new Data Science track in the BS Mathematics program.A motion to approve was made and seconded. Discussion followed. The CoD voted to approve the recommendation.

3) Action items of the UCA Graduate Council were considered as follows:

- UCA Graduate Council recommendation for approval of new course ENGL 6190. A motion to approve was made and seconded. Discussion followed. The CoD voted to approve the recommendation.
- UCA Graduate Council recommendation for approval of:
 - Changes for BIOL 5530
 - Reduction in credit value by one hour, to be replaced with BIOL 5431
 - Removal of prerequisite courses BIOL 3402 and CHEM 4320
 - Addition of prerequisite course BIOL 2490.
 - Increases in course levels:
 - GEOG 5330 to GEOG 6330
 - GEOG 5333 to GEOG 6333
 - Approval of new courses MATH 5391 and 5392.A motion to approve was made and seconded. Discussion followed. The CoD voted to approve the recommendations.
- UCA Graduate Council recommendation for deletion of the following graduate certificate programs:
 - GC in Special Education Instructional Specialist (P-4)
 - GC in Special Education Instructional Specialist (4-12)A motion to approve was made and seconded. Discussion followed. The CoD voted to approve the recommendation.
- UCA Graduate Council recommendation for approval of:
 - New course KPED 6V01 with variable (1-3) credit hours
 - Change courses CSD 6329 and 6345 from electives to core requirements in the MS in Communication, Sciences and Disorders
 - Credit value changes as follows:
 - CSD 6321 to 6221
 - CSD 6235 to 6335

A motion to approve was made and seconded. Discussion followed. The CoD voted to approve the recommendation.

- 4) S. Runge led a discussion regarding the Pulaski Tech University Center and UCA baccalaureate degrees that could potentially be offered to Pulaski Technical College students through the center. Discussion followed. The Council of Deans will take a look at data that indicates in what programs Pulaski Technical College students are interested, and this discussion will continue at a later date.
- 5) S. Runge led a discussion regarding upcoming position requests. Requests for visiting positions for fall 2016 should be submitted to the provost's office by January 27, 2016. The deadline for submission of requests for positions for 2017 is March 1, 2016. Discussion followed.
- 6) S. Runge led a discussion on criteria for merit and equity. Feedback received during the provost's recent college forums has included requests for written merit and equity criteria. Discussion followed. Criteria decisions rest at the department and college levels. Deans and department chairs may want to consider developing written criteria if none currently exist.
- 7) S. Runge led a discussion regarding students who complete certificate programs but are not included in commencement ceremonies. Certificate programs do not provide degrees, and students completing these programs have not historically been permitted to participate in commencement. Students have on occasion submitted requests to walk at commencement. Discussion followed regarding whether these students should be allowed to walk. The Council of Deans agreed that students of these programs should not participate at commencement, but should be provided a formal certificate. In the past, the certificate was simply designated on the transcript.
- 8) Provost's Announcements:
 - Reassigned time requests are due to the provost's office by Friday.
 - Promotion, tenure and advancement applications are due to the provost's office by Friday. The binders that go past the college should be no larger than two inches.
 - Academic Affairs will begin publishing a monthly newsletter that will cover notable happenings in Academic Affairs. Information for the newsletter may be submitted to Suzanne Massey in the provost's office.
 - 2016/2017 Scholarship Pamphlets are now available (copies were provided)
 - S. Runge, M. Hargis and S. Addison will be meeting again with Josh Smith, Chief Revenue Officer for Metova, on Thursday to discuss his company's interest in helping UCA students gain marketable experience.
 - S. Runge will be serving on the ADHE Concurrent Credit Advisory Working Group.
 - S. Runge provided the following documents to faculty senators at yesterday's faculty senate meeting:
 - A list of approved faculty/staff positions, to date, during the current academic year.

- A list of faculty turnover data for the previous three academic years. The data indicates that the turnover rate for tenured and tenure-track faculty members due to resignation was an average of 2.48% over the past three years.

9) Member Reports

- M. Lee stated that Dr. Peter Mehl, Associate Dean of the College of Liberal Arts, will be hosting a Ted-X event entitled “*Reinventing Liberal Arts Education*” at 6pm on January 19th at UCA Downtown.
- T. Wright stated that Reynolds Performance Hall performances resume next week with the Monterey Jazz Festival on January 22nd at 7:30pm. Also, Victor Goines will be featured in the Oxford American Jazz Series at South on Main on January 21st at 8:00pm.
- L. Young recommended to the Council of Deans that PAF’s for adjunct faculty be submitted for a semester, rather than a full year, unless it is certain that the adjunct faculty member will be needed for the full year.

The meeting adjourned at 11:54 a.m.