

Council of Deans  
February 3, 2016

The Council of Deans met in regular session at 9:00 a.m. on Wednesday, February 3, 2016. Steve Runge presided, and the following members were present: Jonathan Glenn, Michael Hargis, Maurice Lee, Vicki Groves Scott, Kurt Boniecki, Stephanie Bellar, Jimmy Ishee, Terry Wright, Steve Addison and Laura Young. Camille Shepherd, Director of Assessment, was present for agenda item number one.

- 1) S. Runge introduced C. Shepherd, the university's new Director of Assessment. C. Shepherd assumed her new role this past Monday and is looking forward to working with and getting to know the university's faculty.
- 2) The CoD minutes of January 27, 2016 were approved with minor revision.
- 3) Action items of the UCA Undergraduate Council were considered as follows:
  - UCA Undergraduate Council recommendation for approval of new course ANTH 4310. A motion to approve was made and seconded. Discussion followed. The CoD voted to approve the recommendation.
  - UCA Undergraduate Council recommendation for approval of a Department of Sociology proposal to drop the criminology concentration area within the sociology major program pending final confirmation from the Department of Health Sciences. A motion to approve was made and seconded. Discussion followed. The CoD voted to approve the recommendation.
  - UCA Undergraduate Council recommendation for approval of new course JOUR 1123. A motion to approve was made and seconded. Discussion followed. The CoD voted to approve the recommendation.
  - UCA Undergraduate Council recommendation for approval of new courses HED 4398 and 4399. A motion to approve was made and seconded. Discussion followed. The CoD voted to approve the recommendation.
  - UCA Undergraduate Council recommendation for approval of new program Minor in Health Psychology. A motion to approve was made and seconded. Discussion followed. The CoD voted to approve the recommendation.
  - UCA Undergraduate Council recommendation for approval of added required courses SOC 3330 and KPED 4395 (clarification: students completing a minor in Sports Psychology will now have the option of choosing between SOC 3330 or the currently required course KPED 4395). A motion to approve was made and seconded. Discussion followed. The CoD voted to approve the recommendation.
  - UCA Undergraduate Council recommendation for approval of new course GEOG 4306. A motion to approve was made and seconded. Discussion followed. The CoD voted to approve the recommendation.
  - UCA Undergraduate Council recommendation for approval to change GEOG 2375 to GEOG 2475 and change the total number of required credit hours for the

major/minor from 37 to 38. A motion to approve was made and seconded. Discussion followed. The CoD voted to approve the recommendation.

K. Boniecki provided an overview of the January 19, 2016 Undergraduate Council information items.

4) Action items of the UCA Graduate Council were considered as follows:

- UCA Graduate Council recommendation for approval of :
  - Freshmen admission policy for the Occupational Therapy program; and
  - New online course NURS 6215.

A motion to approve was made and seconded. Discussion followed. The CoD voted to approve the recommendation.

S. Bellar provided an overview of the January 21, 2016 Graduate Council information items.

5) S. Runge led a continued discussion from last week regarding the development of a new and improved professional development program for faculty advisors. Consensus among faculty has been that the previous program focused primarily on training for advisement of freshmen students. Freshmen advising services are already provided to students by the Academic Advising Center, and such training is not relevant to the advising that takes place within the colleges. The new training program will be administered jointly by the Academic Advising Center and the Registrar's office. It will be tailored to the advising of non-freshmen students and is expected to be ready to roll-out this spring. The academic college deans will consider the best method for organizing/scheduling the training session(s) for their colleges, and the Advising Center/Registrar's Office will be contacting the deans in the near future to schedule the trainings. Discussion followed.

6) S. Runge led a continued discussion from last week regarding current efforts to build-out the class schedule for two years. He clarified that the two-year build-out does not mean that students will be able to register for classes two years in advance but that students and faculty will simply be able to view the courses that are expected to be offered. Discussion followed.

Council members also shared any feedback they recently received regarding the proposed opening of registration for summer courses at the same time that students register for spring courses. Discussion followed, and consensus is that students will be allowed to register for summer 2017 courses during the advance spring 2017 registration period scheduled for October 24<sup>th</sup> – November 14<sup>th</sup>.

The Registrar's office will be rolling out the most recent two year's class schedules for use when building out schedules. A notification email will be sent to the academic college deans and department chairs once these are rolled out and available.

7) S. Runge led a discussion regarding a request from the Department of Kinesiology and Physical Education to change the department's name to the Department of Exercise and Sport Science. Faculty in the department are in favor of the name change, because they feel

it more accurately identifies the current program and where it is anticipated to go in the future. A motion was made and seconded to approve the request. Discussion followed. The CoD voted to approve the request.

8) S. Runge notified council members that it is time to begin planning for the 2016 Deans Retreat. The retreat is held annually at the end of the spring semester. Council members are asked to begin considering what their availability is during the first two weeks of May. R. Voss will follow up via email with optional dates for the retreat.

9) Provost's Announcements:

- The provost, members of the Council of Deans, several department chairs and a representative of the Faculty Senate Executive Committee will visit Pulaski Technical College on Wednesday, February 10<sup>th</sup> for a meeting regarding the PTC University Center.
- The UCA Office of Institutional Diversity has provided new information and tips on interviewing and hiring diverse candidates (a handout was provided to deans).
- UCA Online will remain in Academic Affairs.
- S. Runge and J. Glenn attended the Higher Ed Coordinating Board meeting in Little Rock last week.
- S. Runge, L. Young, and Associate General Counsel and Compliance Officer Kandi Hughes attended a meeting on Export Controls at UALR last week.
- S. Runge, Leigh Ann DenHartog and Angela Webster-Smith met with student Robert Butler this past Monday to discuss retention of African American male students.
- A meeting with Apple Education representatives will take place this afternoon for further discussion of the Apple Education initiative in the College of Education.
- Council members are asked to review the 2015/2016 goals established for Academic Affairs at the 2015 Deans Retreat (handout of goals provided). Discussion of the goals will take place at a future meeting of the CoD.
- Council members were asked to provide the provost with feedback on opportunities to hire diverse faculty.

10) Member Reports:

- T. Wright stated that the Oxford American won the 2016 National Magazine Award for General Excellence in the Literature, Science, and Politics category.

The meeting adjourned at 11:52 a.m.