

Council of Deans  
April 20, 2016

The Council of Deans met in regular session at 9:03 a.m. on Wednesday, April 20, 2016. Steve Runge presided, and the following members were present: Jonathan Glenn, Michael Hargis, Maurice Lee, Vicki Groves-Scott, Kurt Boniecki, Stephanie Bellar, Jimmy Ishee, Terry Wright, Steve Addison and Laura Young. Charlotte Strickland, UCA Professional Development and Training Coordinator, was present for agenda item number one.

- 1) C. Strickland spoke to council members about the current compliance training program provided to UCA faculty and staff. A handout was provided that included data on faculty and staff participation for both on-site and online trainings for the 2015-2016 academic year. On-site training participation has been low. Discussion followed regarding large group trainings for entire departments at the beginning of the school year as a possible way to make on-site training more accessible and thereby increase faculty and staff participation. Council members were in favor of this approach. C. Strickland will identify available dates/times for these trainings and provide that information to the deans so that they can then work with department chairs on scheduling the trainings for the upcoming academic year.
- 2) The CoD minutes of April 6, 2016 were approved.
- 3) S. Runge led a discussion regarding classroom instructional technology needs. The provost's office has received a significant number of requests for replacement/updated instructional technology equipment for classrooms. It is recognized that not all courses/classrooms have the same needs but would like to identify several variations of standard sets of instructional technology items that will be appropriate for the general classroom as options for faculty in equipping their classrooms. Discussion followed regarding what these needs might be and how best to secure this equipment once placed in the classroom. Council members will provide feedback to the provost's office regarding preferred equipment.
- 4) The 2016 Deans Retreat will be held on Monday, May 2<sup>nd</sup> and Tuesday, May 3<sup>rd</sup> at the Elizabeth House. The 2015-2016 Academic Affairs goals that were established at the 2015 Deans Retreat will be discussed in depth. Deans are asked to review those goals in advance of the retreat and provide status updates on any goals that relate to their colleges. Discussion followed regarding possible agenda items for the upcoming retreat.
- 5) Provost's announcements:
  - S. Runge, J. Glenn, and K. Boniecki attended the annual conference of the Higher Learning Commission earlier this week in Chicago.
  - The new vice president for institutional advancement is Mr. Kale Gober. He will begin work on May 1, 2016.

- Interviews for the Department of Family and Consumer Sciences chair position begin today.
- S. Runge will meet with the Department of Psychology and Counseling tomorrow afternoon.
- The ADHE Concurrent Credit Advisory Committee will meet tomorrow in Little Rock.
- The UCA Minority Student Graduation Dinner will be held tomorrow night.
- The AR Higher Education Coordinating Board meeting will be held on Friday morning in Hot Springs. The UCA Occupational Therapy Doctorate program is on the agenda.
- The annual Staff Senate Picnic is scheduled for Friday at 11:30am at the amphitheater.
- S. Runge will be hosting a meeting on African American male student retention on Friday afternoon.
- The UCA Night of Distinction will be held at the AR Governor's Mansion on Saturday night.
- S. Runge stated the provost's office has received some complaints from students and parents of isolated cases in which class is being concluded before the end of the semester. The Higher Learning Commission accreditation guidelines require a full semester include at least 15 hours of active instruction time for every credit hour awarded.
- Marketing for UCA Online for the 2016-2017 academic year to begin soon. This marketing is expected to be targeted rather than general in nature. Further discussion regarding UCA Online will take place at the next CoD meeting.

6) Member Reports:

- J. Glenn stated that:
  - This week's HLC conference provided a lot of useful information. He will send council members a link for the HLC strategic framework document. This document provides a good distillation of major issues and lets us see where UCA is in relation to those issues.
  - Council members should send J. Glenn information on how their colleges make decisions on faculty appointments when hiring faculty in situations in which the candidate does not have the standard academic qualifications but does have specific experiences that qualify them.
  - With regard to issues related to Digital Measures, Amber Hall, Director of Institutional Research, will begin communicating to college deans who may then relay any necessary information to their college.
  - The UCA OTD proposal is expected to receive approval at Friday's Higher Ed Coordinating Board meeting and will then be submitted to HLC on May 2<sup>nd</sup>.
- M. Hargis stated that Ethan Erwin (Biology, Honors College) participated in the Arkansas Governor's Cup on April 19, 2016. His business plan focused on his patented invention, the violin short bow that allows violinists to sing and play the

violin simultaneously. His team placed third in the event and won \$10,000. Mr. Phil Bartos (Marketing and Management) was the faculty mentor for the proposal.

- K. Boniecki stated that the 70<sup>th</sup> Annual National Conference of Academic Deans conference is scheduled for July 14-15. Expected topics for this year's conference include prior learning assessment, workforce education, transfer articulation, online courses, and "generation next." Also, J. Ishee will return this year to facilitate the case study session which was very popular at last year's conference.
- S. Bellar stated that the Sponsored Programs achievement recognition reception will be held tomorrow afternoon at 3pm in the president's dining room. Also, Steve Beale, UCA Research Compliance Officer, will be soon planning a meeting on export control.
- J. Ishee stated that Dr. Dee Lance, Chair of the Department of Communication Sciences and Disorders, appeared on The Buzz 103.7 morning radio program today.
- T. Wright stated that the UCA Wind Ensemble will be in concert on April 21<sup>st</sup> at 7:30pm in Reynolds Performance Hall, and James Neihouse will be honored at the 2016 Distinguished Alumni at Saturday's UCA Night of Distinction.
- S. Addison stated that:
  - The CNSM Student Research Symposium last week was a great success;
  - The Red Chair Campaign designed to focus on supporting and promoting the role of women in technological fields got off to a great start;
  - The Girl Power in STEM camp for 9th grade girls will be held on Friday, and over 300 students are signed up to attend;
  - Students accepted to medical school at UAMS for the class of 2016 had an average GPA of 3.78 and scored in the 71st percentile on the new MCAT - this indicates how difficult it is to get into the program and that there is a market for the new DO programs around the state.
- L. Young reminded council members that evaluations of non-classified employees are due to the provost's office by May 15<sup>th</sup>. She will send council members a list of all non-classified employees within their colleges.

The meeting adjourned at 11:30 am.