

Council of Deans
September 16, 2015

The Council of Deans met in regular session at 9:00 a.m. on Wednesday, September 16, 2015. Steve Runge presided, and the following members were present: Jonathan Glenn, Michael Hargis, Maurice Lee, Victoria Groves-Scott, Kurt Boniecki, Stephanie Bellar, Jimmy Ishee, Terry Wright, Steve Addison and Laura Young. Rick Scott, Dean of the Honors College, was present for agenda item number two. Amber Hall, Director of Institutional Research, was present for agenda item number three.

- 1) The CoD minutes of September 9, 2015 were approved with minor revision.
- 2) R. Scott addressed council members on the proposed faculty resource sharing arrangement and implementation plan for joint-to-single faculty appointments in the Honors College that was discussed at the September 9, 2015 CoD meeting. R. Scott expressed interest in exploring joint appointments in the Honors College. Discussion followed. S. Runge asked council members to give further consideration to this issue, and discussion will resume at the September 23, 2015 CoD meeting.
- 3) Amber Hall addressed council members on the university's AY 2014 performance measures which are used by ADHE in determining how performance funds are allocated to Arkansas state higher education institutions. Council members were provided documentation detailing the university's performance results and a comparison to other Arkansas four-year institutions, as well as the methodology used in determining performance. Discussion followed regarding areas of strength and weakness identified within the report. Further discussion will take place at a later date.
- 4) S. Runge led a discussion regarding the need to ensure compliance with current Faculty Handbook language (Ch.4.XII.C.) regarding the application process for reassigned time. Discussion followed regarding how best to implement the process for application and approval. Council members agreed that dates for submission of reassigned time applications should be formally established and implemented. Consensus was that all requests will be submitted to the provost's office in the form of a spreadsheet summary that includes justification for each request. Reassigned time applications for the spring 2016 semester will be due:
 - October 1, 2015 (to the dean)
 - October 15, 2015 (to the provost)
- 5) Provost's announcements:
 - College/department/unit websites should be brought up-to-date ASAP as many sites include outdated information and links that no longer function.
 - The Council of Deans will not meet on September 30, 2015.
 - SBAC funding requests are due to the provost's office on October 9, 2015.

- S. Runge attended an ADHE meeting for Chief Academic Officers and Student Affairs Officers earlier this week.
- S. Runge met with Trustee Shelia Vaught yesterday. This meeting was her second quarterly meeting with Academic Affairs as part of her UCA Board assignment.
- The First-Year Multi-Cultural Student Dinner was held last night. Dr. Willie Hardin served as the keynote speaker.
- The Arkansas Dean's Association annual meeting is scheduled for September 20th and 21st. President Tom Courtway is the guest speaker on the evening of the 20th.
- The 2015-2016 Bear Facts Days are:
 - October 10, 2015
 - November 7, 2015
 - December 4, 2015
 - February 20, 2015
 - March 5, 2015
- The number of UCA Online inquiries appear to be numerous. Deans and chairs are encouraged to keep this in mind as they schedule course sections for the spring and fall. It is also time to be thinking of new programs that might be provided online.
- A representative of the UCAPD recently provided an active shooter training session to the provost's office and will follow up with a more detailed situational training. Colleges/departments/units are encouraged to schedule similar trainings for their faculty and staff.
- ADHE has finalized membership of the Master Plan Committees. The list of committee assignments will be forwarded via email to council members.

8) Member Reports:

- M. Lee stated the following:
 - President Courtway had a good meeting with faculty in the College of Liberal Arts this week;
 - Constitution Day will be observed on campus tomorrow. Dr. Clay Arnold and a group of Pi Sigma Alpha honors students will be offering voter registration and will provide a reading of the constitution at 4:00pm in the Edge Residential Hall. Dan Greenberg is the keynote speaker and will speak at x-period in Burdick 303; and
 - Michael Judge, Director of Online Learning, met with 14 CLA faculty members interested in teaching online courses.
- K. Boniecki reminded council members that sabbatical leave proposals for the summer and fall of 2016 are due:
 - September 24, 2015 (to the chair)
 - October 1, 2015 (to the dean)
 - October 8, 2015 (to the associate provost)

- T. Wright stated that the Reynolds Performance Hall Series opens on Friday night with Wynonna and The Big Noise, and Dan Steinhilber's outdoor sculpture and Baum Gallery exhibit are now on display.
- S. Addison stated the following:
 - He met with Arkansas Engineering Deans last Thursday, and they developed a plan to work together to expand engineering education in the state;
 - He met on Tuesday with G.B. Cazes, Assistant Director, and Kevin Nolten, Academic Outreach Coordinator, of the Cyber Innovation Center to discuss Cyber Discovery 2.0. UCA and Louisiana Tech have been identified as the two strategic partners, and these two institutions will participate in curriculum development and will develop the Cyber Discovery 2.0 national roll-out; and
 - President Courtway met with CNSM faculty on Friday with more than half of the faculty in the college in attendance.

The meeting adjourned at 12:13 p.m.