

Council of Deans

May 13, 2015

The Council of Deans met in regular session at 9:00 a.m. on Wednesday, May 13, 2015. Steve Runge presided, and the following members were present: Michael Hargis, Maurice Lee, Diana Pounder, Kurt Boniecki, Stephanie Bellar, Jimmy Ishee, Terry Wright, Steve Addison and Laura Young. Jane Ann Williams joined the meeting at 9:45 a.m.

- 1) The CoD minutes of April 29, 2015 were approved by a vote of 8-0. Dr. Maurice Lee abstained due to having not been present at the April 29th meeting.
- 2) Action items from the December 9, 2015 meeting of the UCA Undergraduate Council were considered. These items were addressed as follows:

- Undergraduate Council recommendation to approve the following changes to the BA Linguistics major and the Linguistics minor:
 - i. Addition of LING/WLAN 2350 World Languages to the required list of core courses in the major and the minor;
 - ii. Reduction of 3 hours from each track within the major to accommodate the above addition, keeping the program major at 36 hours and the minor at 24 hours;
 - iii. Converting LING 4320 Grammatical Structures of English from an elective to a required course in the major;
 - iv. Addition of new course electives CSCI 4370 Data Mining and CSCI 3360 Database Systems to Track Three in the major;
 - v. Deletion of electives CSD 3300, 3320 and 3321 from Track Four in the major and the minor to accommodate the addition above, keeping the program major at 36 hours and the minor at 24 hours; and
 - vi. Deletion of ENGL 3315 from the major and minor.

A motion was made and seconded. Discussion followed. The Council of Deans voted unanimously to approve the recommendation.

- 3) Provost's Announcements:

- The Council of Deans will not meet on Wednesday, May 20th, but will continue to meet weekly over the summer month unless otherwise notified.

- 4) S. Runge initiated a follow-up discussion from the recent Dean's Retreat on the topic of faculty activities that are eligible for reassigned time. A copy of discussion notes from the retreat was provided to council members. Discussion followed regarding faculty activities that that are thought to be or not to be eligible for application for reassigned time and the percentage of reassignment that should be provided for these activities. Following discussion, council members agreed to review the list in the coming week and discussion will continue at the next CoD meeting.

The approval process outlined in Chapter 4.XII.C. of the Faculty Handbook states that recommendations for faculty reassigned time be submitted from the department chair to the college dean and then from the college dean to the provost for approval. Council members are asked to work with department chairs to ensure that requests for reassigned time are managed in accordance to this process outlined in the Faculty Handbook, and also deans are asked to submit requests for reassigned time to the provost in a single document for the entire college.

Discussion evolved to include consideration of the university's need for dedicated transfer advisors and graduate assistantships. Provided that future funding is secured, council members agree that funds should be allocated for these purposes.

5) Provost's announcements (continued):

- A meeting will take place on Monday, May 18th, regarding Honors College joint faculty appointments.
- The UCA Board of Trustees will meet on Friday, May 15th at 10 a.m.
- A meeting will take place on Tuesday, May 19th, with the Banner Team and an Ellucian representative.
- A meeting is scheduled for Thursday, May 21st, regarding twelve-month pay for nine-month faculty.
- Representatives from Apple have indicated an interest in including an Apple Store in the Donaghey Hall project. They met this week with UCA's Executive Staff members and will meet soon with the Council of Deans to further explore this opportunity.

6) Member announcements:

- S. Bellar reported the following the University Research Council retreat was held yesterday, and she will provide a summary to council members soon. Also, faculty members who have received grant funding and not submitted an annual report will receive a reminder soon.
- J. Ishee reported that some questions still exist among faculty regarding the specifics of the PeopleAdmin hiring process, including when and how unsuccessful applicants receive notifications from the system. Discussion followed.
- T. Wright reported that the Reynolds Performance Hall Public Appearances 2015-2016 series was announced last night, and the Arkansas Shakespeare Theatre summer season begins June 4, 2015.

The meeting adjourned at 11:15 a.m.