

Council of Deans

June 24, 2015

The Council of Deans met in regular session at 9:04 a.m. on Wednesday, June 24, 2015. Steve Runge presided, and the following members were present: Jonathan Glenn, Michael Hargis, Clay Arnold, Diana Pounder, Stephanie Bellar, Jimmy Ishee, Terry Wright, Steve Addison and Laura Young. Maurice Lee, Kurt Boniecki and Jane Ann Williams were not in attendance. Clay Arnold, Chair of the Department of Political Science, attended in the absence of M. Lee. Leigh Ann DenHartog, Director of the Academic Advising Center, was present for agenda item number one.

1) L.A. DenHartog led a discussion regarding academic advising efforts. Appointments continue to be scheduled and appointment openings remain available. With the varying schedules of faculty over the summer, some students are reporting difficulty finding an advisor to help them within the academic colleges. Deans are asked to assist in the advising process by:

- ensuring that someone is always available during normal hours to provide advising services within each college;
- encouraging faculty advisors to complete transfer equivalency forms to help expedite the advising process; and,
- notifying L.A. DenHartog of ideas on how advisor training can be improved upon.

L.A. DenHartog distributed copies of the current course section open seat report that included residential colleges and wait list data. Deans were asked to identify areas where additional sections are needed. Discussion followed.

2) The CoD minutes of June 17, 2015 were approved by a vote of 7-0. C. Arnold and M. Hargis abstained due to having not been present at the June 17th meeting.

3) Action items from the May 29, 2015 meeting of the UCA Undergraduate Council were considered. These items were addressed as follows:

- Undergraduate Council recommendation to reduce the minimum hours in residence for honors or outstanding students at graduation from 62 to 60 hours. A motion was made and seconded. Discussion followed. The Council of Deans voted unanimously to approve the recommendation.
- Undergraduate Council recommendation to approve the following changes to the Health Sciences/Bachelor of Professional Studies:
 - i. Change semester credit hour requirements from 41 to 45;
 - ii. Add three required Health Ed courses to the degree; and
 - iii. Delete three required and elective courses from the BPS degree.

A motion was made and seconded. Discussion followed. The Council of Deans voted unanimously to approve the recommendation.

4) Action items from the May 26, 2015 meeting of the UCA Graduate Council were considered. These items were addressed as follows:

- Graduate Council recommendation to collectively approve the following items:
 - i. A new graduate certificate program in K-12 Special Education;
 - ii. Remove COUN 6342 as an option for a theory course requirement for the M.S. in College Student Personnel and Administration program;
 - iii. Change the degree requirement for the ED.S. degree in Educational Leadership by adding a second option of the satisfactory completion of an alternative exit assessment as identified by the program of study;
 - iv. Change the degree requirement for the M.S. in School Counseling by adding a second option of the satisfactory completion of an alternative exit assessment as identified by the program faculty; and
 - v. Change the degree requirement for the M.S. in School Leadership, Management and Administration by adding a second option of the satisfactory completion of an alternative exit assessment as identified by the program of study.

A motion was made and seconded. Discussion followed. The Council of Deans voted unanimously to approve the recommendation.

5) S. Runge distributed a copy of the list of proposed replacement and new positions for the 2015-2016 academic year. After paring down the list of requested positions, the total salary amount was decreased from \$2,516,693 over-budget to \$17,403 under-budget. Council members reviewed the document and discussion followed. Council members are asked to schedule individual meetings with the provost should they wish to further discuss the proposed positions for their respective colleges.

6) Provost's announcements:

- S. Runge and S. Addison met with President Courtway yesterday to discuss community interest in the Computer Science program.
- The Registrar's office and the Veteran Services office have moved into their new spaces in Harrin Hall.
- The renovation of McCastlain Hall is currently underway; and the former Registrar's space will be renovated for International Engagement.
- Dean Pounder's last CoD meeting is today. D. Pounder was recognized for her contributions to UCA during her six years as Dean of the College of Education.
- S. Runge stated that the report from the IT security consultants is forthcoming.

7) Member announcements:

- D. Pounder encouraged council members to spread the word of any summer camps for children that will be taking place within their colleges.
- S. Bellar advised council members that information is forthcoming regarding several Ph.D. defenses that are currently being scheduled.

- T. Wright advised council members that the local AR Shakespeare Theatre productions are wrapping up as AST will be soon going on the road. Youth Theatre productions will soon be kicking off.
- S. Addison stated that the 2nd annual Cyber Discovery Camp was a great success. The Caddo Hills School District team finished first and the Pottsville School District team finished second.

The meeting adjourned at 10:40 a.m.