

Council of Deans

June 17, 2015

The Council of Deans met in regular session at 9:05 a.m. on Wednesday, June 17, 2015. Steve Runge presided, and the following members were present: Jonathan Glenn, Maurice Lee, Diana Pounder, Jane Ann Williams, Kurt Boniecki Stephanie Bellar, Jimmy Ishee, Terry Wright, Steve Addison and Laura Young. Michael Hargis was not in attendance. Ken Griffin, Associate Dean in the College of Business, attended in the absence of M. Hargis. UCA Business Continuity Plan Committee members Megan Bennett, Jeremy Crabb and Alyson Lentz attended for agenda item number one.

- 1) A. Lentz, M. Bennett and J. Crab provided CoD with an overview of the Business Continuity Plan (BCP) Committee's work towards creating a BCP for the university (this will include BCP's for each department/unit). It is necessary to have a BCP in place in the event of an emergency/catastrophic event on campus. Having a BCP in place would:
 - Allow the university to preserve critical operations;
 - Minimize loss to the institution;
 - Increase campus and individual department readiness; and
 - Ensure that all university and department obligations are met.

The Arkansas Continuity of Operations Program (ACOOOP) provides software and training free of charge for the development and maintenance of BCP's. The BCP Committee will be working with ACOOP throughout the process. The development of the BCP will take place in two phases. In phase one, Financial Services, Purchasing, and the Department of Management Information Systems will be the initial three units to develop BCP's with the assistance of the BCP Committee. The remaining departments/units on campus will be included in the second phase. Discussion followed. The BCP Committee will be getting in touch with the first three units/departments within the next few weeks.

- 2) The CoD minutes of June 3, 2015 were approved by a vote of 10-0. K. Boniecki abstained due to having not been present at the June 3rd meeting.
- 3) S. Runge provided an update on continuing discussions regarding the possibility of paying 9-month faculty over a 12-month period. A 12-month payment schedule can be set up within Banner with consulting provided by Ellucian. Also, Human Resources and Accounting will be responsible for entering faculty data into the system. It will not be possible for the coding and all data entry to be completed in time for the 2015-2016 academic year, but it is feasible to have the 12-month payment system in place for the 2016-2017 academic year. Discussion followed.
- 4) Provost's announcements:
 - S. Runge met with Faculty Senate President Ben Rowley on Monday to discuss several topics of specific interest to the Faculty Senate Executive Committee.
 - S. Runge and J. Glenn attended an Academic Affairs Officers meeting at ADHE on Tuesday.

- A meeting with President Courtway to discuss the Computer Science program has been scheduled for next week.
- Council of Deans will not meet on Wednesday, July 1st.

5) Member announcements:

- K. Griffin stated that Dr. Doug Voss, Associate Professor of Logistics and Supply Chain Management, was notified that the university has been awarded a \$3,000,000 grant for an endowed professorship in the College of Business to begin a Logistics and Supply Chain Management program.
- D. Pounder stated that the STEMulate Engineering Academy, organized by the Department of Teaching and Learning, is taking place this week in the College of Education. The SOAR Camp for Soaring Wings Ranch children was held last week.
- S. Addison stated that a) the 2nd annual Cyber Discovery Camp is ongoing this week with 8 schools participating. The competition portion of the camp will begin Saturday; b) the university has its first two students in the Louis Stokes summer STEM program, and the program is expected to grow quickly; and c) construction on the Lewis Science Center addition is going smoothly, and communication with the campus regarding the construction related parking accommodations is going well.
- L. Young stated that the Provost's office is continuing to work on PAF's for the fall, and council members are asked to submit PAF's as soon as possible.

The meeting adjourned at 10:28 a.m.