

Council of Deans  
August 5, 2015

The Council of Deans met in regular session at 9:00 a.m. on Wednesday, August 5, 2015. Steve Runge presided, and the following members were present: Michael Hargis, Vicki Groves-Scott, Kurt Boniecki, Jimmy Ishee, Terry Wright, Laura Young and Jane Ann Williams. Ginny Adams attended in the absence of Steve Addison and Phillip Bailey attended in the absence of Maurice Lee. Jonathan Glenn and Stephanie Bellar were absent.

Natalie Flemming, Coordinator of Study Abroad and Ashley Pettingill, Interim Director of International Engagement (IE) were present as guests to answer questions and provide information on the Short Term Study Abroad program overviews.

- 1) The CoD minutes of July 29, 2015 were approved with minor revisions. P. Bailey abstained due to having not been present at the July 29<sup>th</sup> meeting.
- 2) J. Williams distributed copies of seven 2016 Short Term Study Abroad programs. Discussion followed. K. Boniecki made a motion to approve the seven Study Abroad proposals. M. Hargis seconded the motion. The motion was approved.

The Council also discussed the process for submission of Study Abroad programs for the 2015-16 academic year. It was decided that abstracts from faculty will be due February 1, 2016. Feedback from IE will be provided within one week and full proposals will be due back to IE on March 1, 2016. S. Runge mentioned possible ideas to increase study abroad scholarships. S. Runge also indicated the need to review residency requirements for graduation that may hinder study abroad opportunities for seniors.

N. Flemming and A. Pettingill left the meeting at 9:30 a.m.

- 3) S. Runge distributed copies of and led a discussion on the Campus-Wide Technology Plan. At the last Board of Trustees meeting, the university reported that funds available for year-end cash transfers are less than originally expected; therefore, we will need to prioritize the projects presented in the technology plan. Further discussion ensued.
- 4) S. Runge led a discussion on summer session distributions and reported that \$60,000 will be distributed to the various colleges in the next week based on the prior year allocation and the remaining balance will be distributed in October based on current year relative net revenue by college. The funds may be used on maintenance and operations needs or professional development. S. Runge recommended that each Dean consider using a portion of the funds to expand faculty knowledge in the area of assessment.
- 5) S. Runge reported that \$200,000 has been allocated by the university to be provided in year-end cash transfers for faculty travel. This amount will be distributed in the coming week to the various colleges and divisions based on full time, continuing faculty headcount. The funds will be distributed to the Deans along with a spreadsheet that indicates the allocation by department. The Deans may

decide the final allocation of the funds. K. Boniecki inquired if Resident Masters will receive any travel funds. [Subsequently, the determination was made that the Resident Masters will be included in the allocation.] Discussion followed.

- 6) S. Runge led a discussion on ranking academic space needs. Council members voted to rank as first priority an institute for wellness and restorative health facility. This would accommodate nursing needs for clinical space and simulation labs and space for the department of Communication Sciences and Disorders. A performing arts facility was ranked as the second space. The third priority was selected as the Mashburn renovation. An addition to the College of Business building was approved as the fourth priority. S. Runge indicated the remaining space needs will stay on the list as unranked needs.
- 7) Provost's announcements:
  - Provost Runge met with Angela Webster-Smith this past Monday to discuss a plan for Institutional Diversity in the 2015-16 academic year. Deans may be asked to attend the SREB conference with Webster-Smith.
  - Deans need to work towards identifying programs of distinction so that this information can be presented to the President's Office and the Advancement Office.
  - Provost Runge distributed an Articulation Agreement Summary. UCA has 48 agreements in place with 70 degrees, 130 tracks and 284 checklists.
  - Summer commencement is Friday, August 7<sup>th</sup> at 7pm. Deans should report to the Old Purple Circle room by 6:30 pm
  - Strategic Planning Task Force retreat is August 10th & 11th
  - The CoD will be introduced to new faculty at the NFO luncheon on Thursday, August 13<sup>th</sup> 11:30 am at Brewer-Hegeman 111/113.
  - New faculty and Professional Staff Welcome Reception at the Conway Country Club sponsored by First Security Bank, August 13<sup>th</sup> from 6:00-8:00 pm. RSVP to Suzanne by this Friday, August 7<sup>th</sup>.
- 8) Member Reports:
  - Jane Ann Williams reported that as of August 15<sup>th</sup>, she will assume the position of Associate Vice President of International Engagement. The Council of Deans unanimously approved a motion to recognize her for her contributions.

The meeting adjourned at 12:30 pm.