

Council of Deans

April 29, 2015

The Council of Deans met in regular session at 9:04 a.m. on Wednesday, April 29, 2015. Steve Runge presided, and the following members were present: Jonathan Glenn, Michael Hargis, Peter Mehl, Diana Pounder, Kurt Boniecki, Jane Ann Williams, Stephanie Bellar, Jimmy Ishee, Terry Wright, Steve Addison and Laura Young. Becky Rasnick, Registrar, and Amanda Smallwood, Graduation Coordinator, were present for agenda item number one.

- 1) B. Rasnick and A. Smallwood led a discussion regarding faculty advising and the timing of applications for graduation. The Registrar's office is seeing a growing number of students who, upon application for graduation, are learning that they are deficient in the required coursework for the degree they are pursuing. Graduation applications are currently submitted at the beginning of the intended semester of graduation; and therefore, there is not enough time to take the needed coursework in order to graduate at the end of that semester. Council members were asked to consider how the timeline for the degree audit and application for graduation could be adjusted to allow students more time to address any discovered course deficiencies. Discussion followed, and consensus was positive regarding a pre-graduation audit after completion of 90 hours which in general would equate to the second semester of the junior year. This would allow students two full semesters to address any course deficiencies. The final graduation audit would then take place at the time of application for graduation. Council members also discussed several ways to help students stay on track with their degree requirements, which included:
 - Increased faculty advisor training;
 - Web site information on degree requirements should be linked to the Undergraduate bulletin. Using the Undergraduate Bulletin will ensure that the information is current;
 - Developing department class schedules one semester earlier to allow time to identify courses that may be needed and add them to the schedule;
 - Eliminating the alphabetical registration listing for students. Juniors who have completed their graduation pre-audit will be granted priority registration;
 - And sending students a formal letter to advise them of any remaining courses needed for graduation.
- 2) The CoD minutes of April 22, 2015 were approved by a vote of 10-0. P. Mehl abstained due to having not been present at the April 22nd meeting.
- 3) S. Runge requested nominations of individuals to fill a position on the Strategic Budget Advisory Committee (SBAC). This is the position currently held by Dr. Diana Pounder who will be retiring on June 30, 2015. A motion was made and seconded to elect M. Hargis to this position. Discussion followed. The Council of Deans voted unanimously to elect M. Hargis to serve on the SBAC.

A break was taken at 10:00am and the meeting resumed at 12:35 p.m.

4) Action items from the April 21st meeting of the UCA Undergraduate Council were considered. The items were addressed as follows:

- Undergraduate Council recommendation to approve the following new courses in Sociology: CRIM 3381, CRIM 3391 and CRIM 4365. A motion was made and seconded. Discussion followed. The Council of Deans voted unanimously to approve the recommendation.
- Undergraduate Council recommendation to approve a proposal to change the name of the department of “World Languages, Literatures and Cultures” to the department of “Languages, Linguistics, Literatures and Cultures.” A motion was made and seconded. Discussion followed. The Council of Deans voted unanimously to approve the recommendation.
- Undergraduate Council recommendation to approve the change of HIST 3388 to HIST 4313 and the change of HIST 3389 to HIST 4314. A motion was made and seconded. Discussion followed. The Council of Deans voted unanimously to approve the recommendation.
- Undergraduate Council recommendation to approve new course PSYC 4360. A motion was made and seconded. Discussion followed. The Council of Deans voted unanimously to approve the recommendation.
- Undergraduate Council recommendation to approve the University College proposal to change the policy for continuing enrollment of conditional and conditional-prep students. A motion was made and seconded. Discussion followed. The Council of Deans voted unanimously to approve the recommendation.
- Undergraduate Council recommendation to approve new course UNIV 0390. A motion was made and seconded. Discussion followed. The Council of Deans voted unanimously to approve the recommendation.
- Undergraduate Council recommendation to approve a change in the prerequisite for MGMT 4347 from ACCT 4315 to ACCT 3315. A motion was made and seconded. Discussion followed. The Council of Deans voted unanimously to approve the recommendation.
- Undergraduate Council recommendation to approve the following new courses in Nursing: NURS 4345, 4315 and 4335. A motion was made and seconded. Discussion followed. The Council of Deans voted unanimously to approve the recommendation.
- Undergraduate Council recommendation to approve a change in admission requirements and semester credit hour requirements for the Bachelor of Nursing Degree/Pre-licensure track. A motion was made and seconded. Discussion followed. The Council of Deans voted unanimously to approve the recommendation.

5) Action items from the April 16th meeting of the UCA Graduate Council were considered. The items were addressed as follows:

- Graduate Council recommendation to approve the following changes to the Doctor of Nursing Practice degree:
 - i. Changing NURS 7415 to NURS 7V15. A motion was made and seconded. Discussion followed. The Council of Deans voted unanimously to approve the recommendation;
 - ii. Deletion of NURS 7410;
 - iii. Reduction of total credit hour requirement for degree from 36 to 34 or higher. A motion was made and seconded. Discussion followed. The Council of Deans voted unanimously to approve the recommendation.
- Graduate Council recommendation to approve the following changes in degree course requirements to the Master of Science in Nursing's three degree tracks:
 - i. Replacing NURS 6305, 6520, 6521 and 6526 with NURS 6205, 6511, 6512 and 6413 in the MSN Adult/Gerontology track;
 - ii. Replacing NURS 6305, 6520, 6521, 6526 and 6(1,2)64 with NURS 6205, 6511, 6512, 6413 and 6414 in the MSN Family Nurse Practitioner track;
 - iii. Replacing NURS 6305 and 6370 with NURS 6205 and 6470 in the MSN Clinical Nurse Leader track.

A motion was made and seconded. Discussion followed. The Council of Deans voted unanimously to approve the recommendation.
- Graduate Council recommendation to approve a change in degree requirement for the PhD in Psychology by adding PSYC 7312 as a requirement and reducing dissertation hours from 9 to 6 hours. A motion was made and seconded. Discussion followed. The Council of Deans voted unanimously to approve the recommendation.
- Graduate Council recommendation to approve new courses ELSE 6347, ELSE 6348 and ELSE 6349. A motion was made and seconded. Discussion followed. The Council of Deans voted unanimously to approve the recommendation.
- Graduate Council recommendation to approve the following in the Department of ELSE:
 - i. Course revisions for ELSE 6300, 6309, 6314, 6327, 6336, 6338, 6341, 6343, 6345, 6346, and 6379;
 - ii. Addition of new courses ELSE 6347, 6348 and 6349 and removal of required courses ELSE 6342 and ELSE 6344 plus three credit hours of elective to be replaced with the addition of the above new courses.
 - iii. New Arkansas Therapist endorsement and new Integrated Birth-Kindergarten endorsement.

A motion was made and seconded. Discussion followed. The Council of Deans voted unanimously to approve the recommendation.

6) S. Runge led a discussion regarding faculty and staff equity and merit recommendations. Recommendation forms were distributed, and council members were asked to return all

recommendations to the Provost's office by noon on Monday, May 11th. Discussion followed.

The meeting adjourned at 1:11 p.m.