

Council of Deans  
April 15, 2015

The Council of Deans met in regular session at 9:00 a.m. on Wednesday, April 15, 2015. Steve Runge presided, and the following members were present: Jonathan Glenn, Michael Hargis, Maurice Lee, Kurt Boniecki, Jane Ann Williams, Stephanie Bellar, Jimmy Ishee, Terry Wright, Steve Addison and Laura Young. Diana Pounder was not present. Terry James, Chair of the Department of Leadership Studies, attended in D. Pounder's absence.

- 1) The CoD minutes of April 8, 2015 were approved by a vote of 10-0. S. Bellar abstained due to having not been present at the April 8<sup>th</sup> meeting.
- 2) Action items from the April 7<sup>th</sup> meeting of the UCA Core Council were considered. The items were addressed as follows:
  - UCA Core Council recommendation to approve a requirement that the syllabi of all Core courses indicate which Core requirement is met by the course and provide a link to the Core website. The requirement would apply to both Lower Division and Upper Division courses. A motion was made and seconded to approve the recommendation. Discussion followed. The motion was amended to approve the recommendation with a resolution to strike the first two sentences and shorten the final sentence in the proposed syllabi language, require that all Core courses include the appropriate syllabi language, and leave the inclusion of the graphics optional. The required syllabus language will be posted on the Provost's website. The Council of Deans voted to unanimously approve the recommendation as amended.
  - UCA Core Council recommendation to approve the removal of the restriction preventing students in remediation from taking FYS courses. A motion was made and seconded to approve the recommendation. Discussion followed. The Council of Deans voted unanimously to approve the recommendation.
  - UCA Core Council recommendation to approve HIST 4314 Honors Thesis course. A motion was made and seconded. Discussion followed. The Council of Deans voted unanimously to approve the recommendation.
  - UCA Core Council recommendation to approve course PHIL 4320. A motion was made and seconded. Discussion followed. The Council of Deans voted unanimously to approve the recommendation.
- 3) Action items from the March 19<sup>th</sup> meeting of the UCA Graduate Council were considered. The items were addressed as follows:
  - UCA Graduate Council recommendation to approve new courses KPED 5332, 5350 and 5352. A motion was made and seconded. Discussion followed. The Council of Deans voted unanimously to approve the recommendation.

- UCA Graduate Council recommendation to approve the name change and minimum grade requirement for the Ph.D. in School Psychology program (name change to Ph.D. in Psychology). A motion was made and seconded. Discussion followed. The Council of Deans voted unanimously to approve the recommendation.
  - UCA Graduate Council recommendation to approve new course PTHY 7212. A motion was made and seconded. Discussion followed. The Council of Deans voted unanimously to approve the recommendation.
- 4) S. Runge led a discussion regarding the advantages to offering eight-week courses within UCA Online, explaining that some research indicates an increased success rate for online programs that offer such courses. Departments are asked to give this serious consideration; however, if a department determines that eight-week courses are not feasible, they will not be mandated to offer them. Discussion followed and the topic will be revisited at a later meeting.
  - 5) S. Runge led a discussion on the upcoming Dean's Retreat scheduled for May 5-6, 2015. The objectives and goals from the previous year are currently being reviewed in preparation for the upcoming retreat. Council members are encouraged to consider items that might be addressed at the retreat and/or at future meetings of the Council of Deans. This discussion will continue at the April 22<sup>nd</sup> meeting of the Council of Deans.
  - 6) S. Runge led a discussion on the upcoming summer school sessions. Council members were provided with summer session marketing materials and encouraged to distribute the materials within their respective colleges and to work with their department chairs to ensure that classes are available within each section. Discussion followed.
  - 7) Provost's Announcements:
    - Three new articulation agreements have been finalized with Pulaski Tech in the areas of Computer Science, Journalism and Nutrition.
    - S. Runge attended a meeting last week regarding future steps to preserve the Jewel Moore Nature Reserve. Additional funds will be needed for preservation, as the moratorium protecting the reserve will soon expire. The President has approved some funding for maintenance for next year.
    - S. Runge spoke this past week to the departments of Sociology, Leadership Studies and Political Science. He will meet with the Department of Teaching and Learning today.
    - A meeting will take place today with Acxiom regarding a proposal to extend their support for the Computer Science and/or the MIS program.
    - The Employee Service Awards and Faculty Excellence Awards ceremony will take place tomorrow at x-period in the Student Center Ballroom.
    - The quarterly meeting between Academic Affairs and Board Trustee Sheila Vaught will take place on Wednesday, April 29, 2015.

## 8) Member Reports:

- J. Glenn stated he anticipates all action items will be submitted to ADHE by the May 1, 2015 deadline. Prior to submission, a few items will require further review, and he will be contacting department chairs as needed during the process.
- M. Hargis stated that ten students from the Department of Economics, Finance and Insurance and Risk Management are presenting research this week at the annual Society of Business, Industry and Economics (SOBIE) Conference in Florida.
- M. Lee stated that approximately 40 students will present research at the third annual CLA Student Research Symposium on April 23rd. Lloyd Pratt will be the guest speaker. He will also give a presentation at Faulkner County Library on the evening of April 22<sup>nd</sup>.
- T. James stated that Donna Wake recently returned from a Council for the Accreditation of Educator Preparation (CAEP) meeting.
- J. A Williams stated that Courtney Mullen, the new Director of Admissions and Enrollment Services, will begin work on May 18<sup>th</sup>; summer school enrollment numbers and advising appointment numbers are both increasing; and the Leaders of the World Conference was a success this year.
- K. Boniecki stated that Paige Reynolds, the 2014 winner of the Teaching Excellence Award (TEA), will be nominated by the university for the CASE U.S. Professor of the Year award. It is the university's practice to nominate the previous year's TEA winner for this national award.
- S. Bellar reported that over \$100,000 in university research funding requests were received; however, only \$50,000 in funding is available. Faculty members are encouraged to resubmit their requests in the fall. Also, student research funds have all been allocated; however, not all funds have been claimed. Council members are asked to encourage their departments to claim their funds.
- J. Ishee reported that the CHBS Student Research Symposium will take place on April 21<sup>st</sup> in the Student Center. Also, the CHBS recognition event for faculty and staff will take place on April 30th in Buffalo Hall.
- T. Wright reported that the student art show opened last week; the theatre comedy "Lucky Stiff" is ongoing; and the Arkansas Shakespeare Theatre will be expanding its operations to include some travel performances.
- S. Addison stated that the 21<sup>st</sup> CNSM Student Research Symposium will take place this Friday, and will include 76 posters from 110 student participants; the UTeach site visit last week was a success; and on April 24<sup>th</sup>, a lunch session will take place with New Tech schools regarding the UTEACH program.
- L. Young reported that the equity process is ongoing, and the Faculty Salary Review committee will meet next week. The resulting merit and equity information will then be provided to the deans and chairs. Discussion followed.
- S. Runge reported that the resignation of a faculty member in the College of Business was received yesterday. He explained the related personnel processes as outlined in the UCA Faculty Handbook, stating that the appropriate processes were precisely followed.

The meeting adjourned at 11:12 a.m.