

Council of Deans  
9/24/2014

The Council of Deans met in regular session at 9:02 a.m., Wednesday, September 24, 2014. Steve Runge presided, and the following members were present: Jonathan Glenn, Michael Hargis, Maurice Lee, Diana Pounder, Jane Ann Williams, Jimmy Ishee, Kurt Boniecki, Terry Wright, Steve Addison and Laura Young. Stephanie Bellar was absent due to being out of town. Ashley Ross, President of the Student Government Association (SGA), and Bryce Crabb, Vice President of Operations of the SGA, were present for agenda item two.

1. The CoD minutes of September 17, 2014 were approved unanimously with minor revisions.
2. A. Ross informed council members that the SGA has begun electing senators to serve as representatives for the academic colleges in an effort to bridge the gap between academics and student government. Each academic college will have one SGA representative. Representatives have been elected for the College of Business, College of Fine Arts and Communication, College of Health and Behavioral Sciences, College of Liberal Arts, and College of Natural Sciences and Mathematics. The representative for the College of Education will be determined soon. Discussion followed regarding the best methods of communication between the academic colleges and their respective SGA representatives.
3. Action items of the September 16, 2014, meeting of the Undergraduate Council were considered. Action items were addressed as follows:

Undergraduate Council recommendation to approve changing the name of the BA/BS Speech degree to BA/BS Communication. K. Boniecki made a motion to approve. T. Wright seconded the motion. Discussion followed. The Council of Deans voted unanimously to approve the recommendation.
4. J. Glenn led a discussion regarding the proposed Student Success and Retention Council Guiding Principles document that was distributed to the campus via email. Faculty and staff were asked to review the document and provide feedback. Discussion followed.
5. D. Pounder led a discussion and provided a handout on a revised draft of the proposed Professional and Ethical Conduct Policy. Discussion followed regarding how this policy might align with policies within individual departments. Discussion will continue in the future.
6. J. Glenn led a discussion regarding the timeline for preparing for the next Higher Learning Commission (HLC) comprehensive visit. A HLC Steering Committee will be appointed in October to take the lead on the preparations. Discussion followed regarding the committee criteria, assumed practices and obligations.

## 7. Provost's Announcements

- a. Prioritized lists of SBAC new funding requests are due to the Provost's office by Friday, October 10, 2014.
- b. Meetings with Dr. Ray Schroeder, regarding online programs, were very informative. Dr. Schroeder will be an excellent resource for UCA as online programming is developed.
- c. The Faculty Handbook Committee will hold its first meeting of the 2014-2015 year on Friday.
- d. S. Runge and J. Glenn will attend a meeting on Friday at ADHE to discuss the proposed AS in Liberal Arts and Sciences degree program.
- e. A STEM Regional Meeting will be held tomorrow at SAU in Magnolia.
- f. S. Runge will attend the Washington Center Gala in Washington, DC next week.
- g. A copy of a 2014 report on active shooter events will be provided, via email, to council members for informational purposes. Council members are encouraged to share the document within their respective colleges.

## 7. Member Reports

- a. K. Boniecki stated that sabbatical leave proposals are due to department chairs by September 25<sup>th</sup>, to the college deans by October 2<sup>nd</sup>, and to K. Boniecki by October 9<sup>th</sup>. Also, faculty development grants are due to the IDC by September 30<sup>th</sup>. Deans are asked to make their departments aware of the \$30,000 of funding available this year.
- b. T. Wright stated the UCA Public Appearances season for 2014-2015 begins this week.
- c. S. Addison stated that the Arkansas Dean's Conference was held over the previous two days.
- c. L. Young stated that the Faculty Salary Review Committee will begin meeting and Elizabeth DePrince is the chair this year. J. Glenn and Amber Hall, Director of Institutional Research, will be looking into suggested revisions to the committee's current review methodology.

The meeting adjourned at 11:41pm.

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