

Council of Deans
9/17/2014

The Council of Deans met in regular session at 9:02 a.m., Wednesday, September 17, 2014. Steve Runge presided, and the following members were present: Jonathan Glenn, Michael Hargis, Maurice Lee, Diana Pounder, Jane Ann Williams, Kurt Boniecki, Stephanie Bellar, Jimmy Ishee, Terry Wright, Steve Addison and Laura Young.

1. The CoD minutes of September 10, 2014 were unanimously approved.
2. S. Runge led a discussion regarding proposed undergraduate bulletin revisions. Council members considered a proposal to reduce the current requirement of 62 hours credit in residence to 60 hours credit in residence in the Latin Honors program. This proposed change would help prevent transfer students from being penalized when they transfer to UCA with 62-64 hours credit from an outside institution. These students do not qualify, under the current 62 hour rule, to graduate from the program with honors. Discussion followed. Council members agreed that rather than make a change to the required hours in the bulletin, a caveat should be included in the bulletin that states “unless stated otherwise in the transfer articulation agreement.”
3. S. Runge led a discussion regarding the automated class registration wait list. The system can be programmed to notify a student by email when a seat is available in their desired class and hold that seat for a period of time (24 or 48 hours for example). Discussion followed.

S. Runge notified deans that a pilot of the automated wait list will begin in the spring. Currently, the departments of Physics, History, and Health Science will participate in the pilot. Deans were asked to notify the Provost’s office if they know of any other departments that wish to participate. Discussion followed.

4. S. Runge led a discussion on new funding requests for the coming year. At a recent meeting of the Strategic Budget Advisory Committee (SBAC), Academic Affairs was granted permission to submit up to 8 requests for the coming year. Council members were provided a copy of the request form, including the SBAC budget proposal instructions. Deans were asked to submit their prioritized lists of requests to the Provost’s office no later than October 10th. Discussion followed.
5. S. Addison led a discussion on a suggested revision to Board Policy 338. This policy states the requirements for receiving a degree from UCA when a student leaves UCA early upon acceptance to an accredited dental, medical, pharmacy, optometry, or veterinary schools.

Policy requirement number one is no longer valid as credit requirements at some of the above listed professional schools have changed, resulting in students being accepted to a professional school earlier and leaving UCA with less than the current required 96 hours of study. To address this, S. Addison proposed that the required 96 hours of study be reduced to 90 hours of study to reflect the reduction in required hours in degree programs in compliance with Act 747 of 2011. Policy

requirement number two, regarding general education requirements, is no longer valid as the UCA Core Curriculum is now in effect. S. Addison recommends this requirement be revised to require “completion of the 35 hour minimum core curriculum.” Discussion followed, and council members agreed with the proposed revisions.

6. Provost’s Announcements

- a. Dr. Ray Schroeder, Associate Vice President for Online Learning at the University of Illinois Springfield will be here on September 23rd in CoB room 107 to provide a presentation on best practices and national trends in online learning. Faculty and academic staff are invited to attend. Council members will meet with Dr. Schroeder at 10:15am, and a lunch will follow.
- b. The Multi-Cultural Celebration will be held tonight. Victor Green will be the guest speaker.
- c. The Arkansas Deans Conference will be held September 21-22 at Lake DeGray Conference Center.
- d. A STEM Regional Meeting will be held on September 25th at SAU in Magnolia.
- e. UCA’s Arkansas Geographic Alliance received a grant from the National Geographic Society. The alliance will receive \$26,000 annually.

7. Member Reports

- a. J. Glenn stated that Institutional Research is scheduling Digital Measures training for the colleges. Deans should let Amber Hall, Director of Institutional Research, know who from their respective colleges will be attending.
- b. M. Lee stated that Judge Brian Miller, U.S District Court Judge, will be speaking tomorrow at x-period as part of Constitution Day. The presentation will be take place in room 303 of Burdick Hall.
- c. J. A. Williams stated that Eduardo Freiler, Judge and President of the Court of Appeals for the Federal Circuit in Buenos Aires, Argentina, will be on campus for a week beginning September 24th. The East China Normal University Chancellor will be on campus September 26th and 27th. She also stated that Brian Corbin, Director of Transfer Services, has been making significant headway on new transfer articulation agreements. More information on these agreements is forthcoming.
- c. T. Wright stated that the Patrick Dougherty outdoor sculpture will be unveiled at 11:00 a.m. on Saturday.
- d. S. Addison stated that as a result of last year’s foundation funding for Google hangouts, the UCA Physics Club has partnered with *Physics Today* to send some Google hangouts nationwide. A press release went out announcing the first online seminar will take place on Tuesday, September 23rd at 6:00 p.m.

The meeting adjourned at 11:03 p.m.