

Council of Deans
10/29/14

The Council of Deans met in regular session at 9:34 a.m., Wednesday, October 29, 2014. Steve Runge presided, and the following members were present: Jonathan Glenn, Michael Hargis, Maurice Lee, Diana Pounder, Jane Ann Williams, Stephanie Bellar, Kurt Boniecki, Jimmy Ishee, Terry Wright, Steve Addison, and Laura Young.

1. The CoD minutes of October 22, 2014 were unanimously approved by a vote of 11-0.
2. S. Runge shared with council members the finalized list of new funding requests that was submitted by Academic Affairs to the Strategic Budget Advisory Committee (SBAC) on October 20th. A total of \$4,670,000 was requested which includes an anticipated revenue of \$272,000. The SBAC will hear presentations regarding all new funding requests on Thursday, November 13th, and all presentations will be open to the campus. Discussion followed. S. Runge recognized Lori Hudspeth's and L. Young's significant efforts in preparing the finalized list of requests.
3. S. Runge led a follow up discussion regarding the comprehensive fundraising campaign which was discussed in depth at the October 22nd CoD meeting. Council members provided feedback regarding any recent discussions on this topic within the academic colleges and with staff from the Division of Advancement. Council members are encouraged to continue having discussions on the topic within their respective colleges and to reach out to Shelley Mehl and Hunter Goodman in order to stay involved as the campaign starts. Discussion followed.
4. S. Runge advised council members that work is ongoing to make sure that the document retention policy adopted by the UCA Board of Trustees is fully implemented and the timelines for document disposal are clearly stated. Discussion followed.
5. S. Runge advised council members that the College of Education Dean position ad has been finalized and posted. The deadline for the receipt of applications is December 1, 2014 (following this meeting, the deadline for receipt of applications was adjusted to January 5, 2015), and interviews are expected to begin in January 2015 (the date for interviews to commence has since been adjusted to February 2015).
6. S. Bellar made a motion to remove from the table an October 8th motion to approve the Graduate Council's recommendation for a) a new concentration of M.A. in English with Medieval and Renaissance Literature emphasis, and b) new courses, ENGL 6337 Arkansas Shakespeare Theatre Internship and ENGL 6336 Texts and Manuscripts. M. Lee seconded the motion. Discussion followed and the motion to remove the item from the table was unanimously passed. More discussion followed and council members voted unanimously to approve the October 8th motion.
7. Provost's announcements:
 - a. S. Runge, L. Young, M. Sepulveda (Hispanic Initiative Coordinator) and Dr. A. Webster Smith (VP for Institutional Diversity) attended the League of United Latin American Citizens banquet last week. UCA was presented with the Latino Education Outreach Award.

- b. The Higher Education Coordinating Board will meet on Friday in Little Rock. S. Runge and J. Glenn will attend.
 - c. Bear Facts Day will be this Saturday in the Student Center Ballroom.
 - d. Trustee Victor Green will have a quarterly meeting with Academic Affairs on November 5th. Trustee Brad Lacy will meet with Academic Affairs on November 19th.
 - e. Council of Deans will not meet on November 19th or November 26th.
 - f. S. Runge attended the legislative budget hearings in Little Rock on Tuesday. Representatives of UCA were not presented with any questions during the hearings.
8. Member reports:
- a. M. Hargis stated that interviews for the Arkansas Fellowship Program are today and tomorrow, and twelve UCA students are believed to have applied.
 - b. M. Lee stated that the Log Cabin Democrat recently reported on the Share-a-Bear Teddy Bear Drive benefiting victims of domestic violence. The UCA Police Department is a designated collection point and collection boxes have been placed at many locations on campus.
 - c. D. Pounder asked council members to consider whether the university's current curriculum/program change forms are too complex. Discussion followed.
 - d. J. A. Williams stated that she recently returned from a recruiting trip to Armenia, Italy and Spain. In Armenia, approximately 50 students attended her presentation, and all but one student was interested in graduate programs at UCA. They also showed significant interest in internships. UCA may have a number of Armenian graduate students coming to campus in January.
 - e. S. Bellar stated that nine students submitted SURF grant applications. Also, Sponsored Programs will be sending save-the-date notices out soon for a reception planned for April 9, 2015 to honor faculty and staff who have applied for external grants as well as to honor faculty mentors for student grant submissions.
 - f. T. Wright stated that the last Artist-in-Residence event for the year began last night. Also, Straight No Chaser will perform tonight in the Reynolds Performance Hall, and performances of the Blue Man Group will be next week.
 - g. S. Addison stated that the university received its Certificate of Excellence in Reporting and Inventory Maintenance from the Nuclear Maintenance Regulatory Commission.
 - h. S. Runge reminded council members of the Partnership for Assessment of Readiness for College and Careers (PARCC) meeting in Little Rock on Thursday. Representatives of higher education institutions are invited to attend and council members are asked to encourage faculty to attend.

The meeting adjourned at 11:08 a.m.