

Council of Deans  
1/7/2015

The Council of Deans met in regular session at 9:02 a.m. on Wednesday, January 7, 2015. S. Runge presided, and the following members were present: Jonathan Glenn, Michael Hargis, Maurice Lee, Diana Pounder, Jane Ann Williams, Kurt Boniecki, Stephanie Bellar, Terry Wright, Steve Addison and Laura Young. Jimmy Ishee was not in attendance. Jacqueline Rainey attended in the absence of Jimmy Ishee.

1. The CoD minutes of December 17, 2014 were approved with minor revision by a vote of 6-0. M. Hargis, M. Lee, J.A. Williams, L. Young and J. Rainey abstained due to having not been present at the December 17<sup>th</sup> meeting.
2. D. Pounder led a discussion regarding concerns with the current promotion and tenure policy as outlined in the UCA Faculty Handbook. A handout that identified these concerns was distributed. Council members reviewed the concerns and discussion followed. Feedback was collected and the concerns and related feedback will be reviewed at the next meeting of the UCA Faculty Handbook Committee.
3. S. Runge advised Council members of the state requirements regarding completion of a Statement of Financial Interest. Copies of the form were distributed. Council members were asked to share the information with anyone under their purview that is required to complete the form. All forms are due to the Arkansas Secretary of State's office by January 31, 2015. Discussion followed.
4. S. Runge led a discussion regarding individual department financial obligations with respect to sabbatical leave. As the number of applications for sabbatical leave has been on the rise in recent years, Council members were asked to give consideration to how best to meet the financial demands. Discussion followed.
5. Provosts Announcements:
  - a. The Enrollment Management Plan has been posted online for campus review, and feedback is requested by January 15<sup>th</sup>.
  - b. Search committees will soon be set for the Director of Admissions and Enrollment Services position and the Director of Online Learning position.
  - c. A meeting will take place this week to further discuss the possible opportunity with Dean Lyon and Splinter Studios.
  - d. Council members are asked to contact 501 Life Magazine with information on possible contributors to their February issue. Information regarding the publication's request was provided.

- e. The Provost's office is working to schedule a meeting with Board Trustee Brad Lacy to discuss the Computer Science and MIS programs, as well as the nature reserve.
  - f. An appointment of the board liaisons to work with Academic Affairs should be determined soon.
6. Member Reports
- a. M. Lee advised Council members that faculty are encouraged to submit project proposals for the upcoming Exploring Our World series. Faculty can contact M. Lee with any questions.
  - b. J. A. Williams advised Council members that approximately 90 new international students have been processed and more are expected. Also, next week begins three weeks of the Culture and Language Immersion for Professionals event on campus. Information on the event, including a list of participants and their biographies, will be provided; and Council members are asked to identify with whom they would be interested in meeting. Leaders of the World is scheduled for April 8 -10, 2015. Registration will begin on January 9, 2015. Five continents are expected to be represented at the event.
  - c. T. Wright stated that CFAC is gearing up for an eventful semester. Upcoming events include the "Practice What You Preach" art show and a performance of "Seven Brides for Seven Brothers" at Reynolds Performance Hall.
  - d. S. Addison informed Council members that he attended a meeting at the AR Department of Higher Education this week to discuss computer science licensure. A draft list of required teacher competencies was created and feedback will be solicited.
  - e. L. Young informed Council members that work on implementing the centralized scheduling system (EMS) is ongoing. Discussion followed.

The meeting adjourned at 11:01 a.m.