

Council of Deans
1/14/15

The Council of Deans met in regular session at 9:01 a.m. on Wednesday, January 14, 2015. S. Runge presided, and the following members were present: Jonathan Glenn, Michael Hargis, Diana Pounder, Jane Ann Williams, K. Boniecki, Stephanie Bellar, Jimmy Ishee, Terry Wright, Steve Addison and Laura Young. Maurice Lee was not in attendance. Peter Mehl attended in the absence of Maurice Lee. Brian Corbin, Director of Transfer Services, was in attendance for agenda item number two.

1. The CoD minutes of January 7, 2015 were approved with minor revision by a vote of 9-0. J. Ishee and P. Mehl abstained due to having not been present at the January 7th meeting.
2. B. Corbin provided council members with an overview of all progress made in the development of transfer articulation agreements over the past six months. Handouts were provided. Under Brian's direction, an MOU template was developed; a "2 + 2" degree checklist was developed to provide for a standard appearance for all agreements; steps were established for the development and finalization of agreements; and the number of finalized agreements with Arkansas two-year schools increased from two to twenty-three. Discussion followed.
3. S. Runge provided council members with an update on the current spring enrollment numbers. As of January 14, 2015, spring enrollment is up a total of 203 students and 73 FTE overall. Discussion followed.

On an added note, D. Pounder inquired about the status of the faculty load analysis. S. Runge advised council members that a draft will be available for review in the coming weeks. Discussion followed.

4. Provosts Announcements:
 - a. Promotion, tenure and advancement applications are due to the Provost's office by Thursday.
 - b. Linguistics is moving to the Department of World Languages, Literatures and Cultures. This will include the move of the following two faculty members: Dr. Lynn Burley and Dr. Ramon Escamilla.
 - c. Feedback on the enrollment management plan draft is due to the Provost's office by Thursday.
 - d. The search committee for the Director of Admissions and Enrollment Services position is currently being formed and will be chaired by Amy Whitehead, Director of UCA's Center for Community and Economic Development.
 - e. The search committee for the Director of Online Services position will be charged tomorrow and will be chaired by Amy Baldwin.

5. Member Reports

- a. J. Glenn advised council members that it was time to begin updating the academic bulletin/program completion guides. The new term to be used for these plans will be “academic maps.” Department chairs will be contacted during this process. Additionally, a review will begin of the plans of study for graduate programs.
- b. M. Hargis stated that enrollment in College of Business courses is significant and MBA classes are full for the first time.
- c. D. Pounder advised council members that the state of Arkansas has raised teacher education admission requirements, and now consideration is being given to raising exit requirements. Discussion followed. Secondly, D. Pounder stated that degree requirements and teacher licensure requirements have been considered to be synonymous in the past. Discussion followed regarding whether a student should be denied their degree when they do not qualify for licensure.
- d. J. A. Williams advised council members that the Admissions Committee will meet on Friday. Amber Hall, Director of Institutional Research, will provide the committee with data to look at diversity on campus and the potential impact of strengthening admission requirements.
- e. K. Boniecki stated that he would like for departments to consider whether quantitative literacy might be a better fit for certain degree programs than the current college algebra requirement. Academic advisors will be consulted on this matter as well. Also, faculty development grant deadlines for the spring are as follows: January 31, 2015; March 15, 2015; and April 30, 2015. Sabbatical leave applications for the spring and summer of 2016 are due to department chairs by February 2, 2015; to the academic deans by February 19, 2015; and to K. Boniecki by February 26, 2015.
- f. S. Bellar stated that the Graduate School will be hosting a coffee for graduate faculty and students on January 29, 2015. An email will be sent out regarding this event.
- g. T. Wright stated that the College of Fine Arts and Communication faculty art show will begin tomorrow. Also, *Seven Brides for Seven Brothers* will be this Friday in Reynolds Performance Hall and is sold out. Randy Newman will perform with the Conway Symphony Orchestra on January 20, 2015.
- h. L. Young asked council members to provide her with their feedback on the previously provided centralized scheduling system check sheet. Discussion followed. Also, L. Young advised council members that the Registrar’s office has experienced problems with graduation applications receiving advisor approval, when in fact the student(s) has not met all graduation requirements. Council members are asked to consider whether advisors need more formal training in this respect. Discussion followed.

The meeting adjourned at 10:40 p.m.