

Council of Deans  
4/23/2014

The Council of Deans met in regular session at 9:03 a.m. on Wednesday, April 23, 2014. Steve Runge presided and the following members were present: Jonathan Glenn, Michael Hargis, Maurice Lee, Diana Pounder, Wendy Lucas, Kurt Boniecki, Gary McCullough, Art Gillaspay, Terry Wright, Steve Addison, and Laura Young. Colin Stanton, Director of New Student Programs, was present for agenda item three, and Amber Hall, Director of Institutional Research, was called in to discuss the faculty salary equity review process.

1. Colin Stanton provided Council members with copies of the 2014 SOAR Parent Schedule and Student Schedule. All SOAR sessions are full, and there is currently a waiting list of approximately 30 people, with more calls coming in daily. A sixth session will be added for 7/13/2014 through 7/14/2014 to help meet the demand. The capacity for each session is 88 students. The first session is 5/19/2014 through 5/20/2014 and is specifically for Honors College students. Approximately 75 honors college students are expected. An abbreviated three-day program is also offered. Students who are placed on the waiting list are informed of the abbreviated program option. The possibility of adding more sessions in the future was discussed. The Country Inn and Suites in Conway has agreed to give participant's parents a discounted rate.

Colin Stanton provided Council members with a copy of the tentative 2014 Welcome Week Schedule. Monday, August 18<sup>th</sup> will primarily be an Academic Affairs day. Locations will be, for the most part, the same as last year. The large group program held last year will not be held this year, and a 10:00 a.m. start time is being considered. They are considering starting the day out with the college meetings. SOAR staff will help get students up and out to the meetings at the colleges. Consideration is being given to having Academic Advising Center staff meet with students at the beginning of the college meetings, prior to the Deans' portions of the meetings. A. Gillaspay requested more information on what this proposed portion of the meeting might include, and W. Lucas stated that she would ask Leigh Ann DenHartog to provide more information. Discussion followed. Deans were advised that there will be a picnic lunch with faculty on Monday, August 18<sup>th</sup>.

The Guidebook App will be used again for Welcome Week, and a survey is available on this app to be used to solicit feedback from participants. Twitter will be used to communicate with students. Discussion followed.

Council members were provided with information on the Parent and Family Advisory Council (PFAC), and a list of items the PFAC identified as needing to be worked on further. This has resulted in the ongoing development of a website that serves as a one-stop shop. Input from parents is being used to improve and make the website more user-friendly. The website is [www.uca.edu/families](http://www.uca.edu/families).

2. The COD minutes of April 16, 2014 were approved unanimously, with revision.
3. Corrections were made to item 7.L of COD minutes of the April 9, 2014 meeting.

4. Amber Hall was called in the meeting to discuss the faculty salary equity review process. She advised that all faculty were given the opportunity to complete a survey to provide any information relating to their years in service (such as years prior to a break in service), and Deans were provided with faculty responses within their respective colleges. D. Pounder stated that she would like the inequity data to be broken out in a way that would allow deans to look at the whole college by rank. Amber Hall stated she would provide this to D. Pounder in addition to the analysis already provided. Discussion followed.

K. Boniecki asked Amber Hall for clarification on how equity decisions are made. Discussion followed. K. Boniecki expressed concern regarding cases in which faculty of lower rank earn more than faculty of higher rank. Amber Hall acknowledged his concern and stated that she understands that the Faculty Salary Review Committee will be giving the equity review process more consideration next year. More discussion followed regarding inequity both internally and externally. M. Hargis stated that it would be useful to look at our peer and aspirant institutions. S. Runge agreed and stated that this could be added to the analysis. Amber Hall added that she would like deans to share with her any studies they are aware of that specifically look at faculty salary.

S. Runge advised Council members of the likelihood that the university may not achieve its required numbers for performance funding this year. The 1,862 AA degrees awarded in 2011 are impacting our score. This will affect UCA for three years, as it will be included in the rolling average used for base-year calculations. Discussion followed. S. Runge stated that he would like to schedule Amber Hall for another COD meeting to discuss performance funding and the role of Academic Affairs.

5. S. Runge stated that J. Glenn is rolling off the Strategic Planning Committee, and a new member should be appointed to the committee by the COD. J. Glenn was nominated for another appointment, and he was re-appointed to the committee by a unanimous vote.

6. K. Boniecki distributed a handout on the fall 2014 residential college recruitment numbers, providing data on how the residential colleges are filling up. HPAW is filling up well, but STEM Residential College has many open spots. K. Boniecki stated that applications are still being processed at this time. He asked Council members to help get the word out to faculty to recruit for the residential colleges. Discussion followed.

7. W. Lucas informed Council members that a problem has occurred with SmartEvals. An effort to revise a question set for one program resulted in the reports no longer aligning correctly within the entire system. Discussion followed. K. Boniecki and W. Lucas will have a conference call with SmartEvals representatives to resolve the problem. S. Runge stated that in the future, we should insist that a test be run prior to making any changes to ensure that the system will function properly.

8. S. Runge stated that he met with the Faculty Salary Review Committee last week, and the committee agreed that Department Chairs should discuss equity ratings with their faculty. Discussion followed.

9. S. Runge advised Council members that fall admissions number are down; however, the number of incomplete applications is up from the previous year. Housing numbers are up for freshmen and down for returning students. W. Lucas added that 1,313 students are pre-registered. Discussion followed.

#### 10. Provosts Announcements

- a. S. Runge announced that Dr. Stephanie Bellar, soon to be Dean of the Graduate School, will attend the Deans' Retreat on May 15<sup>th</sup> and 16<sup>th</sup>. A candidate for the CHBS Dean position has verbally agreed to accept and is making a second visit to campus. The details of his appointment are still being negotiated. Also, at the request of faculty in the CFAC and COB, there has been open discussions with chairs and faculty in individual departments regarding their dean positions. There is broad support for Terry Wright to continue in his role and be appointed Dean of the College of Fine Arts and Communication. There is also broad support for Dr. Michael Hargis to be appointed Dean of the College of Business Administration. S. Runge also stated that he will be visiting with S. Addison today to discuss the CNSM Dean position. An announcement will be coming soon with regard to all of these positions.
- b. Interviews with potential contractors for the Lewis Science Center Renovation and Expansion project will take place this afternoon.
- c. The ADHE Coordinating Board meeting will be on Friday in Little Rock. J. Glenn will attend and S. Runge will possibly be attending.
- d. The UCA Board of Trustees Budget Workshop will be Friday morning at 9:00 a.m.
- e. The IDC Faculty Reception is today at 2:00 p.m.
- f. The Service Learning Awards will be on April 29, 2014, at 6:00 p.m. in the Brewer Hegeman Conference Center.
- g. S. Runge stated that he, Laura Young, Becky Rasnick, Laura Garner, and Cathy Bittick will meet with Dr. Greg Murry and other representatives of Conway Public Schools on Monday to discuss concurrent enrollment. They will be primarily be discussing the expansion of course offerings.

- h. Commencement is scheduled for May 3, 2014, and there will be three sessions. Five students will receive Presidential Medallions, and there is going to be a slight change in how those are presented at the request of Rick Scott. Trustees Kay Hinkle, Sheila Vaught, and Bobby Reynolds will be participating in the commencement.
- i. The Faculty/Staff Spring Picnic will be next Wednesday from 11:30 a.m. to 1:00 p.m. on the McAlister Lawn.

## 11. Member Reports

- a. J. Glenn advised members that there are a lot of items on the ADHE Coordinating Board's agenda for Friday's meeting; however, most are notifications with the exception being approval of the bonding request for Lewis Science Center. Various teacher education items are pending ADE approval.
- b. M. Lee stated that in the past week, the Honors Society Political Science awards ceremony took place. The first Annual Distinguished Alum Award was awarded to Conway Mayor Tab Townsell. The Undergraduate Research Symposium will be tomorrow, and 47 students are expected to present their research. The CLA End of the Year Gala will be Thursday night, and Dr. Kim Hoffman will receive the CLA Outstanding Faculty Award. Also, the 27<sup>th</sup> CLA Honors Convocation will take place on Sunday afternoon.
- c. D. Pounder informed Council members that the Annual Teacher Education Pinning Ceremony will take place on May 2, 2014, at 6:00 p.m. in Reynolds Performance Hall. Additionally, there is an announcement forthcoming to name the CoE Associate Dean and a new Director of Candidate Services.
- d. K. Boniecki stated that Amy Baldwin, the new Director of University College, will begin work on June 1, 2014. He also advised that Dustin Summey, in the Instructional Development Center, is available to provide consultations to online instructors. The IDC retreat deadline has passed, however, there are more spots available. Also, he advised that an internal search to replace Patty Phelps in the IDC will begin soon.

The Adjunct Academy mentioned in a previous meeting of the CoD, will be organized by Amy Amy and will take place on the

Tuesday evening prior to the August 19, 2014, start of classes. It will be held in the Brewer Hegeman Conference Center and will consist of a 3 to 4 hour orientation. K. Bonieck is still needing an approximate count of new or recently hired adjunct faculty who will be attending.

- e. A. Gillaspay advised Council members that the CHBS Poster Symposium was held yesterday and it went well.
- f. T. Wright stated that the CFAC has been involved in the commissioning of an opera project telling the story of the Little Rock Nine. They have received a National Endowment for the Arts award for this project. The CFAC Spring Celebration will be tomorrow at 3:00 p.m. Also, the Chick Corea and Bela Fleck concert was last night, and a new method for exiting the building was utilized, and it worked well. T. Wright noted that individuals, other than those attending the event, were parked in the lot reserved for the concert attendees. This made parking and getting to the concert on time, difficult. S. Runge will speak with Chief James to explore future options.
- g. S. Addison stated that the CNSM Poster Symposium was Friday and had good attendance. An article appeared in the Log Cabin Democrat about the event, and the reason the reporter was prompted to attend the event was because he learned of it on Twitter. S. Addison also announced that he recently met with the President of the Goldwater Foundation.
- h. S. Runge stated that an announcement will soon go out encouraging people to apply for W. Lucas' position as the Associate Provost for Assessment and Enrollment Support, for the UCA Core Director position, and the open position for administrative support in the Provost's Office.

The meeting adjourned at 11:47 a.m.

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