

Council of Deans
4/16/2014

The Council of Deans met in regular session at 9:08 a.m. on Wednesday, April 16, 2014. Steve Runge presided and the following members were present: Jonathan Glenn, Michael Hargis, Maurice Lee, Diana Pounder, Wendy Lucas, Kurt Boniecki, Gary McCullough, Art Gillaspay, Terry Wright, Steve Addison, and Laura Young. Ron Patterson, Director of Admissions, and Penny Hatfield, Senior Associate Director of Admissions, were present for agenda item number one. Charlotte Strickland, Professional Development and Training Coordinator, was present for agenda item number two.

1. The COD minutes of March 19, 2014, and April 21, 2014, were approved unanimously.
2. Ron Patterson and Penny Hatfield addressed Council members on the university's contract with Campus Publishers to publish the new Visitors Guide. Council members were informed that Campus Publishers is publishing the guide at no charge, and the guide will replace the Parent and Family Guide. Penny Hatfield shared some visitors guides that the company has published for other institutions. W. Lucas provided copies of the 2013 Parent and Family Guide for comparison. The company will solicit advertising for the guide, both on campus and off; however, the university and its colleges, departments, and/or units are under no obligation to purchase ads within the publication. S. Runge advised Council members that any advertising materials must be submitted to Christina Madsen, Associate Vice-President for Communications, Public Relations and Marketing. Discussions regarding the College's advertising options were discussed.
3. Charlotte Strickland addressed the Council with regard to required faculty training. She inquired as to whether the Deans thought their respective college's faculty would be interested in a college-wide faculty training session at the beginning of the school year. She stated that even if such trainings were provided, online training opportunities will remain available and live trainings would continue to be offered throughout the year. Discussion followed. Charlotte Strickland asked Deans to solicit opinions from Department Chairs regarding this possibility.
4. S. Runge informed Council members that both J. Glenn and K. Boniecki attended the Higher Learning Commission Annual Meeting in Chicago. K. Boniecki advised Council members that he attended sessions for members of the HLC Academy for Assessment and Student Learning. UCA is in its second year in the academy, and he had a good discussion with one of the university's mentors. He received a lot of good feedback that the university can use going forward. Discussion followed. J. Glenn stated that he felt the meeting went well. He advised Council members that the cap on distance delivery courses will be eliminated soon. Also, he said he spoke with the university's new staff liaison, Dr. Sunil Ahuja. The next comprehensive visit will likely determine whether the university will continue to be monitored. J. Glenn also discussed his conversation with Dr. Ahuja regarding application for umbrella approval of clinical doctorates. Discussion followed. With regard to dual credit/concurrent credit, J. Glenn asked whether approval is required for an additional

degree location. Dr. Ahuja responded that if more than fifty percent of any program is offered in any other location, the university would first have to obtain approval from ADHE, and then obtain approval from HLC. Discussion followed.

5. S. Runge handed out a copy of the weekly admissions report dated 4/16/2014 and reviewed the new format to present withdrawal data, which is now broken down into complete application withdrawals and incomplete application withdrawals. Council members agreed the new data breakdown is helpful. Discussion followed.
6. S. Runge advised Council members that Text Book Brokers has committed to giving \$250 scholarships to students who complete the math bootcamp and don't require remediation. Coke and Aramark have committed to giving \$500 scholarships to students who successfully complete two summer bridge courses. Discussion followed.
7. Provost's announcements:
 - a. S. Runge met with the College of Liberal Arts Chairs Council to discuss "programs of distinction," and he will continue to have these conversations with colleges. Deans are asked to contact Robin Voss to set up additional meetings.
 - b. There was a meeting yesterday on the Reynolds Performance Hall budget. The reporting line for Reynolds is moving to the President's office. Discussion followed.
 - c. S. Runge will meet with the Faculty Senate Executive Committee tomorrow.
 - d. There will be a meeting of the Faculty Salary Review Committee tomorrow. S. Runge will attend to discuss the committee's recommendation that the Provost's office directly inform faculty of their individual equity rating. S. Runge believes that it is most appropriate that the Department Chairs discuss performance matters directly with each faculty member. Discussion followed.
 - e. S. Runge will be out of the office on Friday afternoon.

The meeting adjourned at 11:30 a.m.

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