

COUNCIL OF DEANS
January 14, 2009

The Expanded Council of Deans met in regular session at 9:00 a.m., Wednesday, January 14, 2009, in the Wingo Hall Room 210. Lance Grahn presided, and the following council members were present: Jonathan Glenn, Pat Cantrell, Maurice Lee, Neil Hattlestad, Kathleen Atkins, Elaine McNiece, Rollin Potter, Stephen Seidman, and Sally Roden. John Gale, Tony Sitz, Art Lichtenstein, Rick Scott, and Laura Young attended at the provost's request. Leonard Seawood was absent.

Grahn: (1) announced that there will be faculty receptions on the third Friday of each month through April; (2) reminded the group that there will be a faculty convocation at x-period on January 29, 2009 in Ida Waldran; (3) announced that there will be an all university meeting on public safety at x-period on January 20, 2009 in Ida Waldran; (4) provided a handout on enrollment figures; (5) announced that salary reductions will be restored July 1, 2009; (6) announced that the legislature is working on a bill regarding general education.

Grahn provided specific text to be used when offering candidates positions, "Please know that this offer is subject to final approval of the President, Board of Trustees, and state officials (as appropriate). However, I anticipate no problems in finalizing your employment and expect that we will be prepared for you to begin work on August 15, YEAR."

Young provided the members with budget worksheets and written instructions. Electronic worksheets will be emailed. Discussion followed.

Grahn thanked the group and dismissed at 10:30 a.m.

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COUNCIL OF DEANS
January 28, 2009

The Expanded Council of Deans (CDX) met in regular session at 9:00 a.m., Wednesday, January 28, 2009, in the Provost's Conference Room. Lance Grahn presided, and the following council members were present: Jonathan Glenn, Pat Cantrell, Maurice Lee, Neil Hattlestad, Kathleen Atkins, Leonard Seawood, Elaine McNiece, Rollin Potter, Sally Roden, and Stephen Seidman. John Gale, Tony Sitz, Art Lichtenstein, Rick Scott, and Laura Young attended at the provost's request. Guests were Kim Franklin, Peter Mehl and Tim Atkinson.

Grahn welcomed Kim Franklin from The Washington Center and introduced Peter Mehl as the UCA liaison for The Washington Center. Ms. Franklin announced that one of our students was at the Presidential Inauguration as part of The Washington Center internships. Ms. Franklin distributed brochures and provided the group with an overview of the programs and internships.

Tim Atkinson, Assistant Provost for Sponsored Programs presented policy documentation related to sponsored programs.

Atkinson: Allowable Costs Policy outlines the allowable costs for grants, contracts, and sub-awards at the University of Central Arkansas.

McNiece moved to accept the recommendations; Roden seconded the motion which passed unanimously.

Atkinson: Cost Share Policy for managing cost share for sponsored agreements. "Cost-sharing" shall mean the use of the University's own resources, funds, or third-party contributions toward the total allowable costs of a sponsored project.

McNiece moved to accept the recommendations; Hattlestad seconded the motion which passed unanimously.

Atkinson: Cost Transfers Policy that costs should be charged to the appropriate sponsored project when first incurred. There are circumstances in which it may be necessary to transfer expenditures to a sponsored project subsequent to the initial recording of the charge. Those transactions require monitoring for compliance with UCA policy, federal regulations, sponsor specific guidelines, and the cost principles that underlie fiscal activities on sponsored projects.

McNiece moved to accept the recommendations; Seidman seconded the motion which passed unanimously.

Atkinson: Effort Certification 100% effort includes teaching, research, public service, administrative and other University-related activities. Colleges and departments shall assign the appropriate percentages in writing.

McNiece moved to accept the recommendations; Hattlestad seconded the motion which passed unanimously.

Atkinson: Export Control Policy, UCA Legal Counsel, Principal Investigators (faculty), and the Sponsored Programs Office must conduct a thorough review of research projects, contract and grant provisions for export control requirements and exemptions.

McNiece moved to accept the recommendations; Hattlestad seconded the motion which passed

unanimously.

Atkinson: Overload Policy, outlines the conditions of overload (additional compensation) funding with extramural (federal, state, foundation and other) grants and contracts.

McNiece moved to accept the recommendations; Seidman seconded the motion which passed unanimously.

Atkinson: Sub-recipient Monitoring policy establishes the guidelines for monitoring the activities of sub-recipients who receive sub-awards from the University of Central Arkansas (UCA) sponsored programs awards.

McNiece moved to accept the recommendations; Lee seconded the motion which passed unanimously.

The CDX minutes of December 17, 2008, were approved as circulated.

Grahn announced that the Academic Integrity Policy Document will be addressed at a later time.

McNiece presented the Graduate Council minutes of January 15, 2009.

McNiece moved to recommend a new program proposal along with required new courses.

Eliminate the graduate level Pre-MBA program and Graduate Certificate program and delete associated courses:

MBA 5310	Financial and Managerial Accounting
MBA 5320	Foundations of Economic Science
MBA 5330	Finance Concepts
MBA 5340	Principles of Management
MBA 5350	Fundamentals of Marketing
MBA 5360	Quantitative Analysis for Business

Cantrell seconded the motion passed unanimously.

McNiece moved to recommend approval of HIST 5365, The History of Imperialism. Approval was unanimous.

Lee seconded the motion passed unanimously.

Potter opened discussion regarding the Curriculum Advising and Program Planning (CAPP). Supporting maintenance of CAPP will be an issue to be resolved in the future.

Glenn updated the members regarding faculty evaluations and announced that the fall 2008 reports will be distributed on February 2, 2009. Faculty evaluations should be retained as follows: bubble sheets and written comments should be retained for one year, and summary documents are to become a part of the personnel file that are retained indefinitely. Discussion followed.

Grahn announced that he will present the Academic Affairs budget to the Budget Advisory Committee on February 24, 2009.

After a brief discussion Grahn announced that he will cancel the faculty convocation on Thursday, January 29, 2009.

Grahn thanked the group and dismissed at 11:10 a.m.

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COUNCIL OF DEANS

February 4, 2009

The Expanded Council of Deans (CDX) met in regular session at 9:00 a.m., Wednesday, February 4, 2009, in the Provost's Conference Room. Lance Grahn presided, and the following extended council members were present: Kathleen Atkins, John Gale, Jonathan Glenn, Neil Hattlestad, Art Lichtenstein, Elaine McNiece, Rollin Potter, Sally Roden, Rick Scott, Leonard Seawood, Stephen Seidman, Anthony Sitz, and Laura Young. Joe Cangelosi represented Pat Cantrell, and Peter Mehl represented Maurice Lee.

Grahn welcomed the group and informed them that both he and Glenn would be out of the office on Friday, and Hattlestad would handle anything urgent that may arise in their absence.

Roden presented the Undergraduate Council minutes of January 27, 2009. The minutes were approved as submitted with no exceptions.

Seidman queried the council about whether sabbatical leave counted toward time in rank with regard to promotion. The council unanimously indicated that it did count.

Seidman presented a revised academic integrity document. Following discussion it was decided that the document would be presented to the deans for final recommendation at the March 4 meeting.

Grahn led a discussion of budget issues.

Member Reports

Glenn reported that ADHE has approved a new program review policy and shared information about that policy.

Cangelosi said that Cantrell is attending an AACSB accreditation meeting.

Mehl announced a joint project between the College of Liberal Arts and the Honors College on Theology and Energy to be held February 20-21.

Atkins reported that 60 teachers will be on campus to attend Pathwise training.

Seawood stated that concurrent enrollment is one of the things the legislative audit is concentrating on and will show us how closely we are working within the guidelines. He also told the council that a CDI board meeting was held recently.

Potter shared information about upcoming events and urged the council members to pick up a copy of the *Exquisite Corpse*.

Seidman shared information about undergraduate research projects being shown at the Capitol

and discussed the annual Acxiom research conference scheduled for next week.

Roden reminded the council to put the Student Success Symposium on their calendars for April 1 and 2. She will share additional information about the Summer Transformation program soon.

Scott reported that student Kaley Davis passed the national screening for a Fulbright award. He also reported that Malcolm Jamal Warner will come to campus for a Black History Month event about black emphasis in media. Scott shared honors college enrollment and application information as well.

Young expressed her appreciation to those who have worked hard on budget information.

Gale stated that some information has gone out about computers that are being funded, and reported that “all hands are on deck” with regard to Groupwise server problems.

Lichtenstein announced that Jimmy Bryant, Library Assistant Professor, has written a centennial history of UCA.

Sitz asked that departments start working on the fall schedule stating that the process should be completed by the first of March. He also reported on CAAP and EDI.

Grahn asked that the deans send recommendations for a revised fee structure. He indicated that later in the semester he will be asking for a master planning exercise and wants to make sure space is being handled holistically.

Grahn expressed his appreciation to Potter for chairing the recent search for College of Education dean.

Grahn reported that the new member of the Board of Trustees, Bobby Reynolds, will be on campus next week.

The meeting adjourned at 10:35 a.m.

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COUNCIL OF DEANS

February 18, 2009

The Expanded Council of Deans (CDX) met in regular session at 9:00 a.m., Wednesday, February 18, 2009, in the Provost's Conference Room. Lance Grahn presided, and the following extended council members were present: Kathleen Atkins, Pat Cantrell, John Gale, Jonathan Glenn, Neil Hattlestad, Maurice Lee, Art Lichtenstein, Elaine McNiece, Rollin Potter, Sally Roden, Rick Scott, Stephen Seidman, Anthony Sitz, and Laura Young. Leonard Seawood was absent. Conrad Shumaker attended to present General Education Council information.

The CDX minutes of January 14 and January 28 were approved as circulated.

Shumaker presented English 1355 Film and Literature. Roden moved to recommend, and Lee seconded the motion, which passed unanimously. Following a brief discussion, Shumaker left the meeting.

Seidman shared concerns about the length of semesters. Following discussion, Grahn asked Sitz to share the concerns with the Calendar Committee as they prepare upcoming academic calendars.

Seidman discussed the possibility of outsourcing the campus e-mail system. Following a lengthy discussion, Grahn referred the matter to the University Computing and Information Technology Committee.

Grahn expressed his appreciation to Laura Young and Lori Hudspeth for their budget work as he prepares the FY 2010 academic presentation for the Budget Advisory Committee. He then led a discussion of budgetary issues and needs. Young asked the deans to submit to her off-setting revenue for FY10.

The meeting adjourned at 11:15 a.m.

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COUNCIL OF DEANS

March 4, 2009

The Expanded Council of Deans (CDX) met in regular session at 9:00 a.m., Wednesday, March 4, 2009, in the Provost's Conference Room. Lance Grahn presided, and the following extended council members were present: Pat Cantrell, John Gale, Jonathan Glenn, Neil Hattlestad, Maurice Lee, Art Lichtenstein, Elaine McNiece, Rollin Potter, Rick Scott, Leonard Seawood, Stephen Seidman, Anthony Sitz, and Laura Young. Debbie Barnes represented Kathleen Atkins, and Sally Roden was excused.

McNiece presented the Graduate Council minutes of February 19, 2009. ENGL 5358 was recommended pending a positive review by the Professional Education Council. The remaining action items were recommended without exception.

McNiece asked the deans for input regarding summer session data disbursement and collection. Discussion followed.

McNiece discussed the need for accounting help in the graduate office and sponsored programs.

Seidman accepted comments on his draft of the Academic Integrity document. Grahn asked that deans share the document with chairs and bring it back to the council on March 18 for final discussion.

Hattlestad provided an overview of the Budget Advisory Committee actions of the previous day. Discussion followed.

Member Reports

Seidman announced that Dr. Robert Mauldin has accepted the position of Chair of the Department of Chemistry and will begin July 1, 2009.

Potter announced upcoming events sponsored by his college.

Hattlestad stressed the need for better enrollment projections with regard to budget planning.

McNiece shared information about University Research Council actions and summer stipend awards.

Seawood reported that Arkansas public school superintendents are meeting in Brewer-Hegeman on March 18.

Barnes reported that the spring Professional Education Unit meeting is scheduled for this coming Monday.

Lee discussed the recent resignations of two faculty members.

Cantrell reported that construction of the new business building is proceeding on schedule.

Glenn asked the deans to review program viability data and send corrections to him quickly. His report is due to ADHE April 1.

Grahn: (1) reported that the Senior Staff approved the compliance policies proposed by Tim Atkinson and approved by the Council of Deans; (2) stated that the East Asian summit provided a worthwhile conversation; two more such meetings will occur this semester; (3) asked the college deans if they had received their copies of tenure and promotion letters – all responded that they had; (4) requested that invitations be sent to his attention for upcoming events he is expected to attend.

The meeting adjourned at 11:05 a.m.

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COUNCIL OF DEANS
Expanded Group
April 8, 2009

The Expanded Council of Deans (CDX) met in regular session at 9:00 a.m., Wednesday, April 8, 2009, in the Provost's Conference Room. Lance Grahn presided, and the following council members were present: Jonathan Glenn, Pat Cantrell, Maurice Lee, Kathleen Atkins, Leonard Seawood, Elaine McNiece, Neil Hattlestad, Steve Seidman, and Sally Roden. Joe Anderson represented Rollin Potter. Rick Scott, John Gale, Tony Sitz, Art Lichtenstein and Laura Young attended at the provost's request.

Grahn welcomed the group.

The CDX minutes of February 25, March 11 and March 18 were approved.

Roden presented the Undergraduate Council Minutes of March 17. Action items were endorsed by the CDX without exception.

McNiece presented the Graduate Council Minutes of March 19. Action items were endorsed by the CDX without exception.

Siedman led a discussion of the Academic Misconduct Policy as drafted. After review and discussion, a motion was made to modify the draft policy and forward it to the Faculty Senate and UCA legal counsel without final approval of the COD and with a notation of the COD's concerns regarding implementation of the policy and definition of academic misconduct.

Seawood reviewed the draft of the Facilities Use Policy with the COD. Dr. Seawood will review the draft with UCA legal counsel prior to finalization.

Grahn (1) announced that Ad Hoc Committee on Admin-L Messages will present a report at the next COD meeting; and (2) asked the deans to encourage faculty to participate in Blackboard training offered by the IDC so that they will be prepared to begin use no later than the beginning of the Fall 09 semester.

Haddlestad provided information from the Budget Advisory Committee meeting held on April 7. Grahn reviewed in detail a draft of the Academic Affairs Budget for fiscal 2010 along with related materials. He asked the COD to review a list of vacant positions and to provide feedback regarding which positions could be frozen for fiscal 2010. Grahn announced that the budget will be reviewed with all department chairs at a meeting to be held at 4:00 pm on April 23rd.

The meeting adjourned at 11:10 a.m.

COUNCIL OF DEANS

August 26, 2009

The Expanded Council of Deans (CDX) met in regular session at 9:00 a.m., Wednesday, August 26, 2009, in the Provost's Conference Room. Lance Grahn presided, and the following extended council members were present: Jonathan Glenn, Neil Hattlestad, Maurice Lee, Art Lichtenstein, Elaine McNiece, Rollin Potter, Diana Pounder, Sally Roden, Steve Runge, Rick Scott, Leonard Seawood, Anthony Sitz, and Laura Young. Joe Cangelosi represented Pat Cantrell who was delayed.

The Undergraduate Council actions of August 6 were unanimously recommended without exception.

Grahn shared a copy of Board Policy 411 and led a discussion of maintenance of the university's web pages and making sure there is a continuity of design across the pages.

Potter shared information he had gathered regarding topics that will be discussed during upcoming promotion and tenure workshops for faculty. Discussion followed.

Hattlestad led a discussion of commencement ceremonies. Sitz reported on recent meetings with President Meadors regarding possible changes in upcoming ceremonies. Additional discussion was held.

Glenn reminded the CDX about the work of an ad hoc committee to reconcile the three current recommendations regarding an updated Academic Integrity Policy (formerly Academic Misconduct Policy).

McNiece led a lengthy discussion about Summer Research Stipend funding. Grahn asked deans to be prepared for a follow-up discussion at the next meeting.

Grahn reported on the H1N1 flu and continuing university operations. Candace Welcher has been invited to attend a meeting in the near future.

Grahn asked deans to remind chairs and those in charge of preparing purchase orders and travel requests to make sure funds are available before sending requests through. A number of NSF notices have been coming through. Discussion followed.

Seawood reported on progress on implementing the TurnItIn.com pilot program for faculty.

Grahn indicated that the university will have its own tool bar that may be downloaded by students, faculty, and staff, and will provide income through its use as a search engine.

Grahn asked the group to urge students to use URSA and their campus mail accounts.

Grahn discussed possible reorganizations within academics and other areas of the university.

The meeting adjourned at 11:00 a.m.

PROVOST'S CABINET

Minutes

September 2, 2009

The Provost's Cabinet met in regular session at 9:00 a.m., Wednesday, September 2, 2009, in the Provost's Conference Room. Lance Grahn presided, and the following cabinet members were present: Terry Brewer, Pat Cantrell, Jonathan Glenn, Neil Hattlestad, Maurice Lee, Art Lichtenstein, Elaine McNiece, Rollin Potter, Diana Pounder, Sally Roden, Stephen Runge, Rick Scott, Leonard Seawood, and Laura Young.

Penny Hatfield, Director of Admissions, was present to discuss changes to Bear Facts Day. She distributed an agenda of events and explained that the BFDs will occur on Saturdays this year. The expectation is to have more parents attend with their students. Discussion followed.

Candace Welcher, Director of the Student Health Clinic, was present to share information about the H1N1 virus and plans to combat the spread of the flu. Discussion followed. Both Welcher and Hatfield left the meeting at 10:00.

Grahn asked the colleges to develop a continuity plan in case of extensive absences of students and faculty. Hattlestad offered to send a plan already developed by the Department of Nursing to assist other deans and department chairs. Grahn asked that plans be to deans by September 18.

Grahn informed the cabinet that budget and staffing for fiscal 2011 will be tight. He listed requests that are wanted or needed and reminded the members that the university has to put back some reserves. Discussion followed.

Cabinet Reports

Glenn: (1) gave an update regarding the Higher Learning Commission self-study; (2) discussed the faculty evaluation process; (3) reminded the deans that they need to assign members to the planning and assessment committee.

Cantrell reported on the progress of the new business building.

Lee reported that seven faculty from his college will go up for promotion and tenure this year and four are up for mid-probationary review.

Pounder: (1) reported on NCATE concerns; (2) discussed a modest reorganization of the college; (3) asked about strategic planning and charter schools.

Seawood: (1) reported that there are 650 students in concurrent enrollment, which is down from 1086 last year; (2) shared information about a job fair with Hewlett Packard scheduled for September 28; (3) said that enrollment in community education has increased by approximately 30%.

McNiece: (1) distributed information on fall headcount for graduate students; (2) asked the deans to give her the name of their college research committee member and send the name to the VP of

the Faculty Senate at the same time.

Potter shared information on the fall calendar of events at Reynolds Performance Hall.

Roden: (1) distributed a list of faculty who led discussion groups on August 18; (2) expressed appreciation to the deans for participating in the opening convocation; (3) reported that the advising center is still dealing with fall schedules; (4) reported that the General Education Council met and will begin working at its mission and assessment of the general education program and will specifically look at writing across the curriculum.

Provost's Report

Grahn: (1) reported that he is very close to having official assignments for offices in the BBA domino effect, he further stated that classroom decisions will come next; (2) he informed the group that he will hold several large meetings this fall and wants to be sure that all stakeholders on various issues have seats at the table.

The meeting adjourned at 11:05 a.m.

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COUNCIL OF DEANS

September 16, 2009

The Council of Deans met in regular session at 9:00 a.m., Wednesday, September 16, 2009, in the Provost's Conference Room. Lance Grahn presided, and the following council members were present: Pat Cantrell, Jonathan Glenn, Neil Hattlestad, Maurice Lee, Elaine McNiece, Rollin Potter, Diana Pounder, Sally Roden, and Stephen Runge.

Grahn led a discussion of the PhD in Leadership Studies. The provost and deans considered fiscal limitations and programmatic needs before acting on a motion by McNiece and seconded by Hattlestad to eliminate the program. The motion passed unanimously.

Grahn informed the deans of current projections for fiscal 2010. Discussion followed.

The council discussed current practice regarding salary adjustments for terminal degree completion. Roden proposed extending the practice to those without faculty rank.

Dean Reports

Glenn distributed a list of UCA programs recognized as cognate/imbedded by Arkansas Department of Higher Education for purposes of program viability review. He asked deans to share the information with department chairs. Glenn encouraged deans to consider eliminating some degrees that the department has no way to assess or from which no students graduate.

Cantrell reported that the college will have its first tailgate on Saturday and that a high school class from Shirley, Arkansas, would attend as special guests. She distributed pledge cards for the United Way campaign. Cantrell stated that, according to the architect, furniture companies would not be allowed to use the elevators when delivering furnishings for the new business building.

Lee recently had a good meeting with Warwick Sabin regarding the *Oxford American*.

Pounder reported that, among other activities, the college is working to develop its promotion and tenure policy.

McNiece reminded deans that there is a chart of who-is-responsible-for-what regarding grants on the sponsored programs webpage. She asked for information about an upcoming meeting with the president regarding summer school. Discussion followed.

Hattlestad shared concerns regarding changes in Bear Facts Day.

Potter informed the deans of a Governor's Individual Artist Award that will be presented to Huixiu Lu. He reminded the deans of the Arkansas Deans Association meeting on October 5 at Hendrix College. Potter announced that Kevin Eubanks is scheduled to appear at Reynolds.

Runge discussed a study abroad opportunity in New Zealand. He reported that Chenyi Hu has been appointed to a cyber-infrastructure task force by Robbie Wills. Runge said that the CNSM has several students presenting at the AAPU meeting. He told the council that Lori Isom is in the development stage of a new television program involving public libraries.

Roden distributed probation information along with information about workshops to help students with low grades.

Provost's Report

Grahn: (1) distributed a page from the Faculty Handbook regarding sabbatical leaves and discussed funding for back fill; (2) stated that searches must be done when positions are converted from temporary to permanent; (3) discussed exemplary studies processes and procedures; (4) reported that Jeff Pitchford is heading a task force to review UCA's web presence. He also reported that an RFP has been sent to search for a new marketing firm; (5) discussed upcoming EpsCor and AAPU meetings; (6) asked the deans to keep him informed of good news items for the Board of Trustees newsletter.

The meeting adjourned at 11:35 a.m.

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PROVOST'S CABINET

Minutes

October 21, 2009

The Provost's Cabinet met in regular session at 9:00 a.m., Wednesday, October 21, 2009, in the Provost's Conference Room. Lance Grahn presided, and the following cabinet members were present: Terry Brewer, Jonathan Glenn, Neil Hattlestad, Maurice Lee, Art Lichtenstein, Elaine McNiece, Rollin Potter, Diana Pounder, Sally Roden, Steven Runge, Rick Scott, Leonard Seawood, and Laura Young. Joe Cancelosi represented Pat Cantrell.

Grahn welcomed the group and stated that the Provost's Cabinet would meet for an hour and asked that the Council of Deans remain for a brief meeting following the cabinet meeting.

The Provost's Cabinet minutes of September 2 were approved as amended.

Grahn led a discussion of the differences in summer school salary structures for courses offered on-line and measured by headcount compared to regular offerings. The deans agreed unanimously that the pay scale should be the same for on-line and face-to-face offerings.

Following the summer school salary discussion and in response to administrative requests, Sitz indicated that summer school schedules will be active at the same time as spring schedules so that students can coordinate their summer enrollments at the same time they set spring schedules.

Grahn shared information about an immediate budget cut. He further informed the group that there could be another cut in January or February depending upon state revenues. This cut will also affect the 2011 fiscal year budget as well. UCA's plan to accomplish the immediate budget cut must be submitted to the state by November 3. Discussion followed.

Grahn asked that important documents continue to be hand delivered rather than sent through campus mail.

The Provost's Cabinet adjourned at 10:35 a.m.

COUNCIL OF DEANS

October 21, 2009

The Council of Deans met in regular session following the Provost's Cabinet, Wednesday, October 21, 2009, in the Provost's Conference Room. Lance Grahn presided, and the following COD members were present: Pat Cantrell, Jonathan Glenn, Neil Hattlestad, Maurice Lee, Elaine McNiece, Rollin Potter, Diana Pounder, Sally Roden, and Steven Runge.

The Council of Deans minutes of September 16 were approved as amended.

Roden presented the Undergraduate Council minutes of September 15. All action items were recommended unanimously without exception.

McNiece presented the Graduate Council minutes of September 17. All action items were

recommended unanimously without exception.

Glenn shared information about the reporting process for late book orders as mandated by state code 6-60-601. He is preparing the report for the legislative committee. After reviewing the materials gathered, he indicated that there were two reasons for late book orders that were unacceptable and should be addressed before the next report is due. Those reasons are: (1) when one assumes that another was responsible for ordering the book, and (2) courses added late, especially general education courses. Discussion followed.

Lee commended admissions on the number of parents that attended the recent Bear Facts Day that was held on Saturday, but expressed concern at the low number of students, especially minority students. Discussion followed.

The Council of Deans adjourned at 11:45.

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