

Council of Deans September 18, 2013

The Council of Deans met in regular session at 9:00 am on Wednesday, September 18, 2013. Steve Runge presided and the following members were present: Jonathan Glenn, Michael Hargis, Wendy Lucas, Maurice Lee, Kurt Boniecki, Gary McCullough, Art Gillaspay, Terry Wright, Steve Addison and Laura Young. Terry James represented Diana Pounder. Lori Hudspeth was present for the budget discussion.

Young distributed budget materials and provided an overview of the budgeting process and responsibilities at each level of administration. She encouraged the deans to share the handouts with department chairs and to attend upcoming budget training seminars. Discussion followed.

A motion was made by McCullough to approve the COD minutes from September 11, 2013. Gillaspay seconded the motion, which passed unanimously. Minutes were approved as amended.

Glenn distributed the 2013 UCA Program Viability Report. He will send the report electronically with additional notes on program progress.

Announcements:

Runge: (1) asked Hargis, Wright, and Lucas to form a committee and develop an idea for AVID Week show casing Academic Vitality (2) mentioned an upcoming visit to the CoD from the bookstore manager (3) announced committees are being formed for the three dean searches (4) discussed the HLC visit in November and (5) stated the management of Digital Measures is moving to Institutional Research.

Dean Reports:

Glenn announced training for Degree Works, which will be required for anyone who advises students.

Addison announced that he is serving as President of the Arkansas Deans Association.

Meeting adjourned at 11:50 am

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