How to Add the Chalk and Wire Orientation Course

1. Open an Internet browser on your computer (Internet Explorer, Chrome, Firefox, Safari, etc.).
2. In the Address Bar, type the following address: https://bblearn.uca.edu/
3. Log into Blackboard using your UCA username and password.
4. Click “Courses” in the top right corner.

5. In the Course Search box, search for “Chalk and Wire.” Click “Go.”
6. You will be taken to the “Browse Course Catalog” page that will return only results containing “Chalk and Wire.”

7. Hover over “CWO” in the Course ID column until a down arrow appears. Click the arrow.

8. Click “Enroll.”
9. Click “Submit” on the next page to verify your enrollment in the Chalk and Wire Orientation course.

10. Click “OK” and be taken directly into the Chalk and Wire Orientation course.

11. To access the course later, you will have to navigate back to https://bblearn.uca.edu/ and click “Courses.” You will not be able to access this course through MyUCA.