120 Clock Hours

120 clock hours must be documented. These hours must be split between elementary setting (60 hours) and secondary setting (60 hours). Hours to be counted include Practicum Orientation, field site work, and work on the five Practicum assignments.

Practicum Application  
http://uca.edu/leadershipstudies/studentresources/

Field Sites

Field sites must include a minimum of two sites, an elementary and a secondary. Field sites are limited to school libraries, but not your own school library if you are the current school librarian.

Field Supervisors

Each Field Site Supervisor must meet the following criteria:
- MS in Library Media
- AR Teacher Licensure in Library Media
- 2 years experience as a licensed school librarian

Mrs. Rachel Shankles  
Practicum Coordinator

Dr. Stephanie Huffman  
Program Coordinator  
steph@uca.edu  
501-450-5430 or 501-733-8464

Location, Location, Location.

Candidates have the option of locating their own school library placements for field sites or may request assistance from the Practicum Coordinator in locating field sites. Field sites may be anywhere in the state or outside the state depending on the location of the LIBM candidate. The Practicum Coordinator will make one site visit during the course of the semester.

Practicum must be taken during the last semester in the program.
LIBM Exit Portfolio

The Exit Portfolio is submitted the last semester (see LIBM Webpage for dates) to provide the faculty an reflective overview of each candidate’s journey through the program demonstrating the skills and cognate as determined by the American Association of School Librarians professional standards and the Arkansas Department of Education standards for licensure. The portfolio is completed using Chalk & Wire an ePortfolio assessment program.

Students are expected to submit assignment and project evidences for each standard along with a lengthy reflection. Once submitted, the LIBM faculty assess each portfolio. Candidates will present their portfolio to the faculty on a Saturday at the end of the semester. This presentation is open to the public.

Exit Portfolio Presentations

Presentations are usually the last Saturday of the semester before Commencement on the campus of UCA in Mashburn Hall.

Helpful Hints

Chalk & Wire
Make sure your C&W license is renewed. Tutorials and assistance see the TLC Webpage http://uca.edu/tlc/ or TLC Help Desk at (501) 450-3400 or tlc@uca.edu. To access C&W: http://uca.edu/education/chalkandwire/

Reflections & Evidences
Each standard is to have no less than four pieces of evidence. Evidence can be from previous course assignments or Practicum assignments.

Each standard is to have a minimum of a six-page reflection. These reflections are to be done within the text box. Do NOT attach a word document to each standard.

The Portfolio is to have an introduction reflection of a minimum of six pages, which is entered on the first page of the Exit Portfolio. Include a link to or upload your Exit Portfolio presentation on the Intro page.

Portfolio
The portfolio is to be submitted to Dr. Stephanie Huffman in Chalk & Wire once complete.

PRAXIS II Scores
PRAXIS II Content scores are to be uploaded into Chalk & Wire and submitted to Dr. Huffman. Additionally, a copy is to be emailed/faxed to Dr. Stephanie Huffman (steph@uca.edu /501 852-2826).

Portfolio Guideline & Rubric
http://uca.edu/leadershipstudies/studentresources/