MEMORANDUM

TO: Registrar

FROM: Dr. Phillip Bailey
Chair, World Languages

SUBJECT: Name: _________________________, ID#: _________________________

DATE: ___________________________
________________________________________________________________________

I am writing to verify that (name)__________________________, has demonstrated proficiency
in a language other than English—_(lang)_______________—and has therefore satisfied the
foreign language requirement for the BA degree. S/He is a native speaker of (lang)
___________________________.

Note to students: Submit this form to the Chair of World Languages for his signature