

# MEMORANDUM

TO: Tony Sitz, Registrar

FROM: Dr. Horst Lange, Chair  
World Languages

SUBJECT: Name: \_\_\_\_\_, ID# \_\_\_\_\_

DATE: \_\_\_\_\_

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I am writing to verify that (Name) \_\_\_\_\_, has demonstrated proficiency in a language other than English – (Lang) \_\_\_\_\_ and had therefore satisfied the foreign language requirement for the BA degree. S/He is a native speaker of (lang) \_\_\_\_\_.

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Dr. Horst Lange, Chair

Note to students: Submit this form to the Chair of World Languages for his signature.