

MEMORANDUM

TO: Registrar

FROM: Dr. Phillip Bailey

Chair, Department of Languages, Linguistics, Literatures, & Cultures

DATE: _____

SUBJECT: Name: _____, ID#: _____

I am writing to verify that (name) _____, has demonstrated proficiency
in a language other than English (lang.) _____ and has therefore satisfied the
foreign language requirement for the BA degree. S/He is a native speaker of (lang)
_____.

Note to students: Submit this form to the Chair of the Department of Languages, Linguistics, Literatures, & Cultures
for his signature.