**UCA STUDENT VETERANS AND DEPENDENTS**

Hello,

My name is David Williams, and I am the current Veteran Certifying Official for the University of Central Arkansas. I am a recent graduate of UCA and a Marine Corps veteran. To the 450+ military benefit students at UCA, I would first like to say thank you for your service; and second, congratulate you on taking this opportunity to further your education in preparation for **another** challenging career.

I know the military benefits process may be complex at times. My role is not only to certify you for your military entitlements, but to also make sure you understand those entitlements and your part in this process. Here are a few things you can do to make the process go more smoothly:

1. **Before registering, please check to make sure you have enough remaining time on your benefits to complete the whole semester. I will not know how much time you have. (most important)**
2. Plan your schedule thoughtfully and make sure you allow yourself time to study.
3. Meet with your advisor to review your classes and stay on target to meet graduation requirements.
4. Once you are completely satisfied with your schedule, come see me to certify your benefits for that semester. If you do not wish to use your benefits, please come by and let me know. This helps to avoid potential problems with your future benefits.
5. If you choose to add/drop classes after you have been certified for the semester, I recommend you do so prior to the first day of class.
6. Please read the information about the chapter in which **you are receiving benefits** under.

The benefits that you, your parent, or your spouse have earned are great, and can help you in many ways. So, as a veteran myself, I say: “Let’s complete this mission together and leave no one behind.” If you are unsure about what to do at any time, please come by the office or call. I am here to assist you in any way I can.

Also, please be sure to attend the veteran celebration Nov 7th. If you wish to volunteer, please call Ms. Trenie Stanley at (501) 852-2689 or e-mail tstanley@uca.edu and offer your assistance.

Thanks,

David Williams

UCA Veterans Services

School Certifying Official

Veteranservices@uca.edu

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